

United Kingdom-London: Health and social work services

OJ S 116/2016 17/06/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Department for Environment, Food and Rural Affairs

Postal address: 17 Smith Square

Town: London

Postal code: SW1P 3JR

Country: United Kingdom

For the attention of: Innes Christine

E-mail: Network.ProcurementSupport@defra.gsi.gov.uk

Telephone: +49 7917158676

Internet address(es):

General address of the contracting authority: www.defra.gov.uk

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

National or federal agency/office

I.3. Main activity

Health

Other: cefas

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Marine Management Organisation (MMO)

Postal address: Lancaster House, Hampshire Court

Town: Newcastle upon Tyne

Postal code: NE4 7YH

Country: United Kingdom

Official name: Environment Agency

Postal address: Horizon House, Deanery Road

Town: Bristol

Postal code: BS1 5AH

Country: United Kingdom

Official name: Natural England

Postal address: Foss House, Kings Pool, 1-2 Peasholme Green

Town: York

Postal code: YO1 7PX

Country: United Kingdom

Official name: Rural Payments Agency (RPA)
Postal address: Foss House, Kings Pool, 1-2 Peasholme Green
Town: York
Postal code: YO1 7PX
Country: United Kingdom

Official name: Animal and Plant Health Agency (APHA)
Postal address: Shaw Team, Weybourne Building, Woodham Lane, New Haw, Surrey
Town: Addlestone
Postal code: KT15 3NB
Country: United Kingdom

Official name: Veterinary Medicines Directorate (VMD)
Postal address: Woodham Lane, New Haw, Surrey
Town: Addlestone
Postal code: KT15 3LS
Country: United Kingdom

Official name: — Centre of Environment, Fisheries and Aquaculture Science (Cefas)
Postal address: Lowestoft Laboratory, Pakefield Road
Town: Lowestoft
Postal code: NR33 0HT
Country: United Kingdom

Official name: Kew Royal Botanical Gardens
Postal address: Kew, Surrey,
Town: Richmond
Postal code: TW9 3AB
Country: United Kingdom

Official name: Joint Nature Conservation Committee (JNCC)
Postal address: Monkstone House, City Road
Town: Peterborough
Postal code: PE1 1JY
Country: United Kingdom

Official name: Forestry Commission
Postal address: 620 Bristol Business Park, Coldharbour Lane
Town: Bristol
Postal code: BS16 1EJ
Country: United Kingdom

Official name: National Forest Company
Postal address: Enterprise Glade, Bath Yard, Moira
Town: Swadlincote
Postal code: DE12 6BA
Country: United Kingdom

Official name: Consumer Council for Water
Postal address: 1st Floor Victoria Square House, Victoria Square
Town: Birmingham
Postal code: B2 4AJ
Country: United Kingdom

Official name: Seafish
Postal address: 18 Logie Mill, Logie Green Road
Town: Edinburgh
Postal code: EH7 4HS
Country: United Kingdom

Official name: Agriculture and Horticulture Development Board
Postal address: Stoneleigh Park
Town: Kenilworth
Postal code: CV8 2TL
Country: United Kingdom

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Ergonomic, Disability and Specialist Support in the Workplace.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

Main site or place of performance: Nationwide.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in months: 48

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 300 000 and 600 000 GBP

II.1.5. Short description of the contract or purchase(s)

The Authority is looking for a supplier for Ergonomic, Disability and Specialist Support in the Workplace. The Authority has a requirement for the provision of an end-to-end ergonomic, disability and specialist support in the workplace e.g. DSE and technical assessments, ergonomic equipment, specialist hardware and software, supported by guidance or training as appropriate, to provide for all support requirements in the workplace. The aim of the procurement is to secure a single supplier to provide these services and supplies to the Authority.

II.1.6. CPV code(s)

85000000 Health and social work services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:
Range: between 300 000 and 600 000 GBP

II.2.2. Information about options

II.2.3. Information about renewals

This contract is subject to renewal: yes
Number of possible renewals: 2

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

DEFRA reserves the right to require deposits, guarantees, bonds and/or other forms of appropriate security.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Please see Invitation to Tender.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Please see Invitation to Tender.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes
Description of particular conditions: The Authority's terms and conditions are attached to the Invitation to Tender.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Suppliers Instructions How to Express Interest in this Tender: 1. Register your company on the eSourcing portal (this is only required once) — Browse to the eSourcing Portal: <https://defra.bravosolution.co.uk> and click the link to register — Accept the terms and conditions and click 'continue' — Enter your correct business and user details — Note the username you chose and click 'Save' when complete — You will shortly receive an email with your unique password (please keep this secure) 2. Express an Interest in the tender — Login to the portal with the username/password — Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) — Click on the relevant PQQ/ ITT to access the content. — Click the 'Express Interest' button at the top of the page. — This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) — You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box. 3. Responding to the tender — Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) — You can now use the 'Messages' function to communicate with the buyer and seek any clarification — Note the deadline for completion, then follow the onscreen

instructions to complete the PQQ/ ITT — There may be a mixture of online and offline actions for you to perform (there is detailed online help available). — You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

III.2.2. Economic and financial ability

List and brief description of conditions: Please see Invitation to Tender.

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Price. Weighting 60
2. Quality. Weighting 40
3. Implementation and set-up
4. Service delivery
5. Range of services
6. Products and support
7. Account management
8. Security and ICT
9. Sustainability
10. Equality and diversity

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

22817

IV.3.2. Previous publication concerning this procedure

Prior information notice

Notice number in the OJ S: [2016/S 099-177589](#) of 25.5.2016

- IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**
- IV.3.4. Time limit for receipt of tenders or requests to participate**
14.7.2016 - 17:00
- IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6. Languages in which tenders or requests to participate may be submitted**
English.
- IV.3.7. Minimum time frame during which the tenderer must maintain the tender**
- IV.3.8. Conditions for opening of tenders**
Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

- VI.1. Information about recurrence**
- VI.2. Information about European Union funds**
- VI.3. Additional information**
The duration of the framework noted in 11.1.4 includes options to extend for a maximum of 24 months.
- VI.4. Procedures for review**
 - VI.4.1. Review body**
Official name: Royal Courts of Justice
Postal address: The Strand
Town: London
Postal code: WC2A 2LL
Country: United Kingdom
 - VI.4.2. Review procedure**
 - VI.4.3. Service from which information about the review procedure may be obtained**
 - VI.5. Date of dispatch of this notice**
14.6.2016