

**Estonia-Tallinn: Office supplies**

**OJ S 76/2022 19/04/2022**

**Contract notice**

**Supplies**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Riigi Tugiteenuste Keskus

National registration number: 70007340

Postal address: Lökke tn 4

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10122

Country: Estonia

Contact person: MARIO POLUSK

E-mail: [hanked@rtk.ee](mailto:hanked@rtk.ee)

Telephone: +372 6631837

**Internet address(es):**

Main address: <http://www.rtk.ee>

**I.1. Name and addresses**

Official name: Eesti Geoloogiateenistus

National registration number: 77000387

Postal address: F. R. Kreutzwaldi tn 5

Town: Rakvere linn

NUTS code: EE Eesti

Postal code: 44314

Country: Estonia

Contact person: MARIO POLUSK

E-mail: [info@egt.ee](mailto:info@egt.ee)

Telephone: +372 6631837

**Internet address(es):**

Main address: <http://www.egt.ee>

**I.1. Name and addresses**

Official name: Eesti Kohtuekspertiisi Instituut

National registration number: 70003572

Postal address: Tervise tn 20

Town: Tallinn

NUTS code: EE Eesti

Postal code: 13419

Country: Estonia

Contact person: MARIO POLUSK

E-mail: [info@ekei.ee](mailto:info@ekei.ee)

Telephone: +372 6631837

**Internet address(es):**

Main address: <http://www.ekei.ee>

**I.1. Name and addresses**

Official name: Haridus- ja Teadusministeerium

National registration number: 70000740

Postal address: Munga tn 18

Town: Tartu linn

NUTS code: EE Eesti

Postal code: 50088

Country: Estonia

Contact person: MARIO POLUSK

E-mail: [hm@hm.ee](mailto:hm@hm.ee)

Telephone: +372 6631837

**Internet address(es):**

Main address: <http://www.hm.ee>

**I.1. Name and addresses**

Official name: Jõhvi Gümnaasium

National registration number: 75038641

Postal address: Hariduse tn 5b

Town: Jõhvi vald

NUTS code: EE Eesti

Postal code: 41534

Country: Estonia

Contact person: MARIO POLUSK

E-mail: [kool@johvi.edu.ee](mailto:kool@johvi.edu.ee)

Telephone: +372 6631837

**Internet address(es):**

Main address: <https://riigihanked.riik.ee/rhr-web/#/procurement/4317048/general-info>

**I.1. Name and addresses**

Official name: Kaitseressursside Amet

National registration number: 70007647

Postal address: Aiandi tn 15

Town: Tallinn

NUTS code: EE Eesti

Postal code: 12918

Country: Estonia

Contact person: MARIO POLUSK

E-mail: [krainfo@kra.ee](mailto:krainfo@kra.ee)

Telephone: +372 6631837

**Internet address(es):**

Main address: <https://www.kra.ee>

**I.1. Name and addresses**

Official name: Keskkonnaagentuur

National registration number: 70009540

Postal address: Mustamäe tee 33

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10616  
Country: Estonia  
Contact person: MARIO POLUSK  
E-mail: [kaur@envir.ee](mailto:kaur@envir.ee)  
Telephone: +372 6631837  
**Internet address(es):**  
Main address: <http://www.keskkonnaagentuur.ee/>

**I.1. Name and addresses**

Official name: Maksu- ja Tolliamet  
National registration number: 70000349  
Postal address: Lõõtsa tn 8a  
Town: Tallinn  
NUTS code: EE Eesti  
Postal code: 15176  
Country: Estonia  
Contact person: MARIO POLUSK  
E-mail: [emta@emta.ee](mailto:emta@emta.ee)  
Telephone: +372 6631837  
**Internet address(es):**  
Main address: <http://www.emta.ee>

**I.1. Name and addresses**

Official name: osaühing Rail Baltic Estonia  
National registration number: 12734109  
Postal address: Endla tn 16  
Town: Tallinn  
NUTS code: EE Eesti  
Postal code: 10142  
Country: Estonia  
Contact person: MARIO POLUSK  
E-mail: [hanked@rbe.ee](mailto:hanked@rbe.ee)  
Telephone: +372 6631837  
**Internet address(es):**  
Main address: <https://rbestonia.ee/>

**I.1. Name and addresses**

Official name: Prokuratuur  
National registration number: 70000906  
Postal address: Wismari tn 7  
Town: Tallinn  
NUTS code: EE Eesti  
Postal code: 15188  
Country: Estonia  
Contact person: MARIO POLUSK  
E-mail: [info@prokuratuur.ee](mailto:info@prokuratuur.ee)  
Telephone: +372 6631837  
**Internet address(es):**  
Main address: <http://www.prokuratuur.ee>

**I.1.**

**Name and addresses**

Official name: Pärnumaa Kutsehariduskeskus

National registration number: 70006369

Postal address: Niidupargi tn 12

Town: Pärnu linn

NUTS code: EE Eesti

Postal code: 80047

Country: Estonia

Contact person: MARIO POLUSK

E-mail: [parnumaa@hariduskeskus.ee](mailto:parnumaa@hariduskeskus.ee)

Telephone: +372 6631837

**Internet address(es):**

Main address: <http://www.hariduskeskus.ee>

**I.1. Name and addresses**

Official name: Rahandusministeerium

National registration number: 70000272

Postal address: Suur-Ameerika tn 1

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10122

Country: Estonia

Contact person: MARIO POLUSK

E-mail: [info@fin.ee](mailto:info@fin.ee)

Telephone: +372 6631837

**Internet address(es):**

Main address: <http://www.fin.ee/>

**I.1. Name and addresses**

Official name: Rahapesu Andmehüüroo

National registration number: 77001412

Postal address: Pronksi tn 12

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10117

Country: Estonia

Contact person: MARIO POLUSK

E-mail: [rahapesu@fiu.ee](mailto:rahapesu@fiu.ee)

Telephone: +372 6631837

**Internet address(es):**

Main address: [www.fiu.ee](http://www.fiu.ee)

**I.1. Name and addresses**

Official name: Riigi Info- ja Kommunikatsioonitehnoloogia Keskus

National registration number: 77001613

Postal address: Suur-Ameerika tn 1

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10122

Country: Estonia

Contact person: MARIO POLUSK

E-mail: [info@rit.ee](mailto:info@rit.ee)

Telephone: +372 6631837

**Internet address(es):**

Main address: <https://www.rit.ee>

#### **I.1. Name and addresses**

Official name: Riigikantselei

National registration number: 70004809

Postal address: Rahukohtu tn 3

Town: Tallinn

NUTS code: EE Eesti

Postal code: 15161

Country: Estonia

Contact person: MARIO POLUSK

E-mail: [riigikantselei@riigikantselei.ee](mailto:riigikantselei@riigikantselei.ee)

Telephone: +372 6631837

**Internet address(es):**

Main address: <http://www.riigikantselei.ee>

#### **I.1. Name and addresses**

Official name: Sotsiaalkindlustusamet

National registration number: 70001975

Postal address: Paldiski mnt 80

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10617

Country: Estonia

Contact person: MARIO POLUSK

E-mail: [info@sotsiaalkindlustusamet.ee](mailto:info@sotsiaalkindlustusamet.ee)

Telephone: +372 6631837

**Internet address(es):**

Main address: <http://www.sotsiaalkindlustusamet.ee>

#### **I.1. Name and addresses**

Official name: Tallinna Konstantin Pätsi Vabaõhukool

National registration number: 70003885

Postal address: Vabaõhukooli tee 7

Town: Tallinn

NUTS code: EE Eesti

Postal code: 12014

Country: Estonia

Contact person: MARIO POLUSK

E-mail: [kontakt@vabakool.edu.ee](mailto:kontakt@vabakool.edu.ee)

Telephone: +372 6631837

**Internet address(es):**

Main address: <http://www.vabakool.edu.ee>

#### **I.1. Name and addresses**

Official name: Tallinna Lasnamäe Mehaanikakool

National registration number: 70003767

Postal address: Uuslinna tn 10

Town: Tallinn  
NUTS code: EE Eesti  
Postal code: 11415  
Country: Estonia  
Contact person: MARIO POLUSK  
E-mail: [kool@mehaanikakool.ee](mailto:kool@mehaanikakool.ee)  
Telephone: +372 6631837  
**Internet address(es):**  
Main address: <http://www.mehaanikakool.ee>

**I.1. Name and addresses**

Official name: Tallinna Teeninduskool  
National registration number: 70004637  
Postal address: Majaka tn 2  
Town: Tallinn  
NUTS code: EE Eesti  
Postal code: 11412  
Country: Estonia  
Contact person: MARIO POLUSK  
E-mail: [info@teeninduskool.ee](mailto:info@teeninduskool.ee)  
Telephone: +372 6631837  
**Internet address(es):**  
Main address: <http://www.teeninduskool.ee>

**I.1. Name and addresses**

Official name: Tallinna Vangla  
National registration number: 70001113  
Postal address: Linnaaru tee 5  
Town: Rae vald  
NUTS code: EE Eesti  
Postal code: 75322  
Country: Estonia  
Contact person: MARIO POLUSK  
E-mail: [talv.info@just.ee](mailto:talv.info@just.ee)  
Telephone: +372 6631837  
**Internet address(es):**  
Main address: <http://www.vangla.ee/>

**I.1. Name and addresses**

Official name: Tartu Vangla  
National registration number: 70006056  
Postal address: Turu tn 56  
Town: Tartu linn  
NUTS code: EE Eesti  
Postal code: 51004  
Country: Estonia  
Contact person: MARIO POLUSK  
E-mail: [tartu.vangla@just.ee](mailto:tartu.vangla@just.ee)  
Telephone: +372 6631837  
**Internet address(es):**  
Main address: <http://www.vangla.ee/>

### **I.1. Name and addresses**

Official name: Terviseamet  
National registration number: 70008799  
Postal address: Paldiski mnt 81  
Town: Tallinn  
NUTS code: EE Eesti  
Postal code: 10614  
Country: Estonia  
Contact person: MARIO POLUSK  
E-mail: [kesk@terviseamet.ee](mailto:kesk@terviseamet.ee)  
Telephone: +372 6631837  
**Internet address(es):**  
Main address: <http://www.terviseamet.ee>

### **I.1. Name and addresses**

Official name: Tervise ja Heaolu Infosüsteemide Keskus  
National registration number: 70009770  
Postal address: Pärnu mnt 132  
Town: Tallinn  
NUTS code: EE Eesti  
Postal code: 11317  
Country: Estonia  
Contact person: MARIO POLUSK  
E-mail: [hanked@tehik.ee](mailto:hanked@tehik.ee)  
Telephone: +372 6631837  
**Internet address(es):**  
Main address: <https://www.tehik.ee>

### **I.1. Name and addresses**

Official name: Tööinspeksioon  
National registration number: 70001969  
Postal address: Mäealuse tn 2/3  
Town: Tallinn  
NUTS code: EE Eesti  
Postal code: 12618  
Country: Estonia  
Contact person: MARIO POLUSK  
E-mail: [ti@ti.ee](mailto:ti@ti.ee)  
Telephone: +372 6631837  
**Internet address(es):**  
Main address: <http://www.ti.ee>

### **I.1. Name and addresses**

Official name: Viru Vangla  
National registration number: 70008144  
Postal address: Ülesõidu tn 1/3  
Town: Jõhvi vald  
NUTS code: EE Eesti  
Postal code: 41536  
Country: Estonia  
Contact person: MARIO POLUSK

E-mail: [viruv.info@just.ee](mailto:viruv.info@just.ee)

Telephone: +372 6631837

**Internet address(es):**

Main address: <http://www.vangla.ee/>

### **I.1. Name and addresses**

Official name: Võrumaa Kutsehariduskeskus

National registration number: 70005542

Postal address: Kooli tee 1

Town: Võru vald

NUTS code: EE Eesti

Postal code: 65566

Country: Estonia

Contact person: MARIO POLUSK

E-mail: [vkhk@vkhk.ee](mailto:vkhk@vkhk.ee)

Telephone: +372 6631837

**Internet address(es):**

Main address: <http://www.vkhk.ee/>

### **I.2. Information about joint procurement**

The contract involves joint procurement

### **I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://riigihanked.riik.ee/rhr-web/#/procurement/4317048/general-info>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://riigihanked.riik.ee/rhr-web/#/procurement/4317048/tenders>

Tenders or requests to participate must be submitted to the abovementioned address

### **I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

### **I.5. Main activity**

Economic and financial affairs

## **Section II: Object**

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### **II.1. Scope of the procurement**

#### **II.1.1. Title**

Kantseleitarvete ostmine

Reference number: 247900

#### **II.1.2. Main CPV code**

30192000 Office supplies

#### **II.1.3. Type of contract**

Supplies

#### **II.1.4. Short description**

Kantseleitarvetena mõistab hankija igapäevaseks kontoritööks toodetud hea kvaliteediga, vastupidavaid ja ergonoomilisi materjale ja väikevahendeid.

#### **II.1.5. Estimated total value**

Value excluding VAT: 700 000,00 EUR

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

30192000 Office supplies

#### **II.2.3. Place of performance**

NUTS code: EE Eesti

#### **II.2.4. Description of the procurement**

Kantseleitarvetena mõistab hankija igapäevaseks kontoritööks toodetud hea kvaliteediga, vastupidavaid ja ergonoomilisi materjale ja väikevahendeid.

#### **II.2.5. Award criteria**

Criteria below

Price

#### **II.2.6. Estimated value**

Value excluding VAT: 700 000,00 EUR

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

End: 30/06/2024

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project: Kantseleitarvete ostu võidakse rahastada erinevatest välisvahenditest.

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Vaata hankepassist <https://riigihanked.riik.ee/rhr-web/#/procurement/4317048/procurement-passport> või alusdokumendist <https://riigihanked.riik.ee/rhr-web/#/procurement/4317048/documents?group=B>

### **Section IV: Procedure**

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## **IV.1. Description**

### **IV.1.1. Type of procedure**

Open procedure

### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

## **IV.2. Administrative information**

### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 17/05/2022 Local time: 09:00

### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Estonian

### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

### **IV.2.7. Conditions for opening of tenders**

Date: 17/05/2022 Local time: 10:00

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3. Additional information**

Hankija ei jaga riigihanget osadeks ja sõlmib teenuse osutamiseks raamlepingu ühe pakkujaga. Hanke esemest lähtuvalt ei ole hanke osadeks jagamine otstarbekas, kuna tegemist on kantseleitarvete ostmisega, mida pole pole majanduslikult otstarbekas osadeks jagada (transpordikulude jm kasv).

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Riigihangete vaidlustuskomisjon

Postal address: Endla 13/Lökke 5

Town: Tallinn

Postal code: 10122

Country: Estonia

E-mail: [vako@fin.ee](mailto:vako@fin.ee)

Telephone: +372 6113713

Internet address: <http://www.fin.ee/riigihangete-poliitika>

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Riigihangete vaidlustuskomisjon

Postal address: Endla 13/Lõkke 5

Town: Tallinn

Postal code: 10122

Country: Estonia

E-mail: [vako@fin.ee](mailto:vako@fin.ee)

Telephone: +372 6113713

Internet address: <http://www.fin.ee/riigihangete-poliitika>

**VI.5. Date of dispatch of this notice**

14/04/2022