

United Kingdom-London: Financial transaction processing and clearing-house services

OJ S 104/2017 01/06/2017

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Goldsmiths College

Postal address: New Cross

Town: London

Postal code: SE14 6NW

Country: United Kingdom

Contact person: Procurement

For the attention of: Michelle McCann

E-mail: m.mccann@gold.ac.uk

Telephone: +44 2079197348

Internet address(es):General address of the contracting authority: www.gold.ac.ukAddress of the buyer profile: <https://in-tendhost.co.uk/he>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Card Acquiring (Merchant Services).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6b:

NUTS code UKI22 Outer London - South

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

This tender is for the provision of Merchant Services for processing, authorisation and settlement of the University's debit and credit transactions via all payment channels including: customer present (Chip and PIN/contactless payments), customer not present (Mail Order / Telephone Order) and online (e-commerce).

The University is seeking to develop efficient and cost-effective merchant service arrangements which will be capable of meeting future market and technological changes, and which will meet, and often exceed, user expectations. It is looking for a relationship with an organisation which it can be confident will fulfil all the University's current and future requirements.

It is important that any potential acquiring partner can add value through an effective dedicated corporate support team backed up by a proactive education sector specialist Relationship Manager.

Interested parties should log onto the College Procurement portal In-Tend <https://in-tendhost.co.uk/he> to express interest in this project. Completed tenders must be uploaded onto In-Tend by 12:00 on 30.6.2017 to be considered.

II.1.6. CPV code(s)

66172000 Financial transaction processing and clearing-house services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

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II.2.2. Information about options

Options: yes

Description of options: Three year contract with option to extend for two additional periods of 12 months each.

II.2.3. Information about renewals

This contract is subject to renewal: yes

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The Contracting Authority reserves the right to require indemnities, parent company guarantees, performance bonds or other form of security.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Refer to Tender Document.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Refer to Tender Document.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Refer to Tender Document.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Refer to Tender Document.

III.2.2. Economic and financial ability

List and brief description of conditions: Refer to Tender Document.

Minimum level(s) of standards possibly required: Refer to Tender Document.

III.2.3. Technical and professional ability

List and brief description of conditions:

Refer to Tender Document.

Minimum level(s) of standards possibly required:

Refer to Tender Document.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

GOLD0451

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 29.6.2017

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

30.6.2017

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 30.6.2017

Place:

Electronically via In-Tend

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 2022 if options are exercised.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

This procurement project will be conducted through the Intend e-tendering portal. Log onto the Goldsmiths Procurement portal In-Tend <https://in-tendhost.co.uk/he> to participate in this project, access documents and receive instructions on the process.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Goldsmiths College

Postal address: New Cross

Town: London

Postal code: SE14 6NW

Country: United Kingdom

E-mail: m.mccann@gold.ac.uk

Internet address: www.gold.ac.uk

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. Applicants who are unsuccessful shall be informed by the Authority as soon as possible after the decision has been made as to the reasons why the Applicant was unsuccessful. If an appeal regarding the award of the contract has not been successfully resolved, The Public Contracts Regulations 2006 (SI 2006 No. 5) provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take legal action. Any such action must be brought within the applicable limitation period. Where a contract has not been entered into, the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the Court may, depending on the circumstances, award damages, make a declaration of ineffectiveness, order the Authority to pay a fine etc.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

30.5.2017