

**United Kingdom-Selkirk: Building surveying services**

OJ S 87/2019 06/05/2019

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Scottish Borders Housing Association

Postal address: South Bridge House, Whinfield Road

Town: Selkirk

NUTS code: UKM91 Scottish Borders

Postal code: TD7 5DT

Country: United Kingdom

E-mail: [enquiries@sbha.org.uk](mailto:enquiries@sbha.org.uk)

Telephone: +44 1750724444

Fax: +44 1750724445

**Internet address(es):**Main address: <http://www.sbha.org.uk>Address of the buyer profile: [https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11442](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11442)**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.publiccontractsscotland.gov.uk>**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Housing and community amenities

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

The Provision of Asbestos Surveying and Management Services

**II.1.2. Main CPV code**

71315300 Building surveying services

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

Asbestos surveying and management.

#### **II.1.5. Estimated total value**

Value excluding VAT: 600 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

### **II.2. Description**

#### **II.2.1. Title**

Carry out Part Refurbishment/Part Management Survey to Individual Property (Internal and External) to include Taking Up to 4 Samples as Part of the Survey. To be completed within 10 Working Days  
Lot No: 1

#### **II.2.2. Additional CPV code(s)**

71315300 Building surveying services

#### **II.2.3. Place of performance**

NUTS code: UKM91 Scottish Borders

#### **II.2.4. Description of the procurement**

Carry out part refurbishment/Part management survey to individual property (internal and external) to include taking up to 4 samples as part of the survey. To be completed within 10 working days.

These are required for properties which are part of a programme of refurbishment works carried out e.g. kitchens/bathrooms/heating systems. The refurbishment survey will be carried out in the area(s) where the works are to be carried out. Management surveys are required for remaining parts of the property not affected by the works.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

At the discretion of SBHA the Contract may be extended on 3 occasions. Each extension period being of a maximum of twelve (12) months. The maximum possible term of the Contract is five (5) years.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13.**

## **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Carry our Full Demolition/Refurbishment Survey to Individual Empty Properties (Internal and External) Up to 10 Samples to be completed within 3 Working Days  
Lot No: 2

##### **II.2.2. Additional CPV code(s)**

71315300 Building surveying services

##### **II.2.3. Place of performance**

NUTS code: UKM91 Scottish Borders

##### **II.2.4. Description of the procurement**

Carry our full demolition/refurbishment survey to individual empty properties (internal and external) up to 10 samples to be completed within 3 working days.

This is for properties which become empty (void). SBHA will provide notice where it knows a property is about to become empty and confirm when the keys are available.

##### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

##### **II.2.6. Estimated value**

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

At the discretion of SBHA the Contract may be extended on 3 occasions. Each extension period being of a maximum of twelve (12) months. The maximum possible term of the contract is five (5) years.

##### **II.2.10. Information about variants**

Variants will be accepted: no

##### **II.2.11. Information about options**

Options: no

##### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Carry out Full Demolition/Refurbishment Survey to Communal Areas of Blocks of Flats up to 10 Samples (Internal and External) to be completed within 10 Working Days

Lot No: 3

**II.2.2. Additional CPV code(s)**

71315300 Building surveying services

**II.2.3. Place of performance**

NUTS code: UKM91 Scottish Borders

**II.2.4. Description of the procurement**

Carry out full demolition/refurbishment survey to communal areas of blocks of flats up to 10 samples (internal and external) to be completed within 10 working days.

Suppliers are required to set out a robust programme of works which demonstrates the resources available to complete the surveys instructed ensuring 19/20 works are completed by the end of March 2020. Surveys relating to upcoming each programme of works should be prioritised and returned a minimum of 10 working days before the programmed start date of refurbishment works. The programme of works should therefore set out flexibility to meet contract start dates given an agreed minimum timescale.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

At the discretion of SBHA the Contract may be extended on 3 occasions. Each extension period being of a maximum of twelve (12) months. The maximum possible term of the contract is five (5) years.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

D — Carry our Full Demolition/Refurbishment Survey to Individual Property or Block (External only)

Lot No: 4

**II.2.2.**

**Additional CPV code(s)**

71315300 Building surveying services

**II.2.3. Place of performance**

NUTS code: UKM91 Scottish Borders

**II.2.4. Description of the procurement**

D — Carry our full demolition/refurbishment survey to individual property or block (external only).

Suppliers are required to set out a robust programme of works which demonstrates the resources available to complete the surveys instructed ensuring 19/20 works are completed by the end of March 2020. Surveys relating to upcoming each programme of works should be prioritised and returned a minimum of 10 working days before the programmed start date of refurbishment works. The programme of works should therefore set out flexibility to meet contract start dates given an agreed minimum timescale.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

At the discretion of SBHA the Contract may be extended on 3 occasions. Each extension period being of a maximum of twelve (12) months. The maximum possible term of the contract is five (5) years.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****II.2. Description****II.2.1. Title**

Manage the Process of Any Removals with the Appointed Contractor

Lot No: 5

**II.2.2. Additional CPV code(s)**

71315300 Building surveying services

**II.2.3. Place of performance**

NUTS code: UKM91 Scottish Borders

#### **II.2.4. Description of the procurement**

Manage the process of any removals with the appointed contractor from identifying and recommending a removal to completing post works air monitoring where required and ensuring documentation for any removals is complete and correct and provided to SBHA within 10 working days of removal with an updated survey.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

At the discretion of SBHA the Contract may be extended on 3 occasions. Each extension period being of a maximum of twelve (12) months. The maximum possible term of the contract is five (5) years.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Supplier to note that the relevant selection criteria will be included in the ESPD Scotland module.

##### **III.1.2. Economic and financial standing**

Minimum level(s) of standards possibly required:

Supplier to note that the relevant selection criteria will be included in the ESPD Scotland module.

##### **III.1.3. Technical and professional ability**

Minimum level(s) of standards possibly required:

Supplier to note that the relevant selection criteria will be included in the ESPD Scotland module.

#### **III.2. Conditions related to the contract**

### **III.2.2. Contract performance conditions**

See procurement documentation.

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 10/06/2019 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 10/12/2019

#### **IV.2.7. Conditions for opening of tenders**

Date: 10/06/2019 Local time: 12:00

Place:

SBHA Selkirk

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:  
2024.

### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3. Additional information**

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland website at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=582813](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=582813)

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A subcontract clause has been included in this contract. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

See procurement documentation

(SC Ref:582813)

Download the ESPD document here: [https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=582813](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=582813)

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Scottish Borders Housing Association

Postal address: South Bridge House, Whinfield Road

Town: Selkirk

Postal code: TD7 5DT

Country: United Kingdom

Telephone: +44 1750724444

Fax: +44 1750724445

Internet address: <http://www.sbha.org.uk>

##### **VI.5. Date of dispatch of this notice**

03/05/2019