

**Switzerland-Winterthur: Insurance brokerage services**

OJ S 115/2015 17/06/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Stadt Winterthur, Departement Finanzen, Finanzamt

Postal address: Pionierstraße 7

Town: Winterthur

Postal code: 8403

Country: Switzerland

For the attention of: Claudia Honegger

**Additional information can be obtained from:**

Official name: Stadt Winterthur, Departement Finanzen, Finanzamt

Internet address: [http://www.simap.ch/shabforms/servlet/Search?NOTICE\\_NR=871115](http://www.simap.ch/shabforms/servlet/Search?NOTICE_NR=871115)**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity****I.4. Contract award on behalf of other contracting authorities****Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Maklermandat für die Versicherungen der Stadt Winterthur.

**II.1.2. Type of contract and place of performance or delivery**

Services

Main site or place of performance: Winterthur.

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system****II.1.4. Information about framework agreement****II.1.5. Short description of the contract or purchase(s)**

Übernahme des Makler- und Beratungsmandats für die Versicherungsbedürfnisse der Stadt Winterthur und Führung des Versicherungsfonds der Stadt Winterthur. Der Vertrag beginnt am 1.1.2016 und wird für eine feste Dauer von 4 Jahren bis zum 31.12.2019 abgeschlossen, mit der Möglichkeit einer Verlängerung von 2 Mal einem Jahr.

Die Hauptaufgaben sind:

- Periodische Überprüfung der Versicherungssituation der Stadt Winterthur und gegebenenfalls deren Anpassung;
- Begleitung und Abwicklung der anfallenden Schadenereignisse;
- Beratung der Dienststellen zu allen Versicherungsfragen;
- Führen des Versicherungsfonds der Stadt Winterthur.

**II.1.6. CPV code(s)**

66518100 Insurance brokerage services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: yes

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

**II.2.2. Information about options**

**II.2.3. Information about renewals**

**II.3. Duration of the contract or time limit for completion**

Start 1.1.2016.

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

**III.2.2. Economic and financial ability**

**III.2.3. Technical and professional ability**

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

27.7.2015 - 16:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

German.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

### **VI.2. Information about European Union funds**

### **VI.3. Additional information**

Teilangebote sind nicht zugelassen.

Rechtsmittelbelehrung: Gegen diese Ausschreibung kann innerhalb 10 Tagen, von der

Publikation an gerechnet, beim Verwaltungsgericht des Kantons Zürich, Militärstraße 36, Postfach, 8090 Zürich, schriftlich Beschwerde erhoben werden. Die Beschwerdeschrift ist im Doppel einzureichen, sie muss einen Antrag und dessen Begründung enthalten. Die angefochtene Ausschreibung ist beizulegen. Beweismittel sind genau zu bezeichnen und soweit möglich beizulegen.

Schlusstermin/Bemerkungen: Das Angebot ist in einem verschlossenen Umschlag mit der Aufschrift „Maklermandat für Versicherungen“ bis zum 27.7.2015, 16:00 Uhr einzureichen. Die Anbietenden werden gebeten, die Unterlagen in 4-facher Ausführung einzureichen.

Nationale Referenz-Publikation: Simap vom 12.6.2015, Dok. 871115.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

##### **VI.4.2. Review procedure**

##### **VI.4.3. Service from which information about the review procedure may be obtained**

#### **VI.5. Date of dispatch of this notice**

12.6.2015