

United Kingdom-Chelmsford: Health and social work services
OJ S 116/2015 18/06/2015
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: The Police and Crime Commissioner for Essex

Postal address: Hoffmanns Way

Town: Chelmsford

Postal code: CM1 1GU

Country: United Kingdom

For the attention of: Kat Tancock

E-mail: 55911@kent.pnn.police.uk

Telephone: +44 1474366650

Internet address(es):

General address of the contracting authority: www.EssexPolice.co.uk

Electronic access to information: www.kentpolice.bravosolution.co.uk

Electronic submission of tenders and requests to participate: www.kentpolice.bravosolution.co.uk

Additional information can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: Official name: The Police and Crime Commissioner for Essex

Postal address: c/o Procurement Services

Town: Northfleet

Postal code: DA11 8BD

Country: United Kingdom

Contact person: Kat Tancock

E-mail: kat.tancock@kent.pnn.police.uk

Telephone: +44 1474366650

Internet address: www.kentpolice.bravosolution.co.uk

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Public order and safety

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Provision of Force Medical Officer for Essex Police.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

Main site or place of performance: County of Essex.

NUTS code UKH3 Essex

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Police and Crime Commissioner for Essex is seeking tenders from companies who are able to provide a Force Medical Advisor to Essex Police. Duties will include the following:

- 1) Professional, clinical guidance and support to the Occupational Health Team.
- 2) Regular medical reviews for a range of circumstances, such as long term sickness absence, ill health or pre-employment medicals.

II.1.6. CPV code(s)

85000000 Health and social work services, 85000000 Health and social work services, 98000000 Other community, social and personal services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Two sessions per day, three days per week for up to 52 weeks per year.

Contract to be awarded for 2 years, with an option to extend for a further 2 years, renewable annually.

The estimated contract value has been calculated using two years historical data and represents an estimate of the value for the full 4 years term if both available extensions are taken up.

Estimated value excluding VAT: 630 000 GBP

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

A performance bond and/or a parent guarantee may be required.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As detailed in the tender document, payment will be in pounds sterling and will be made by means of electronic transfer.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Suppliers Instructions How to Express Interest in this Tender~: 1. Register your company on the eSourcing portal (this is only required once) — Browse to the eSourcing Portal: <https://kentpolice.bravosolution.co.uk> and click the link to register — Accept the terms and conditions and click 'continue' — Enter your correct business and user details — Note the username you chose and click 'Save' when complete — You will shortly receive an email with your unique password (please keep this secure). 2. Express an Interest in the tender — Login to the portal with the username/password — Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) — Click on the relevant PQQ/ ITT to access the content. — Click the 'Express Interest' button at the top of the page. — This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) — You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box 3. Responding to the tender — Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) — You can now use the 'Messages' function to communicate with the buyer and seek any clarification — Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ITT — There may be a mixture of online and offline actions for you to perform (there is detailed online help available). You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

III.2.2. Economic and financial ability

List and brief description of conditions: Interested parties are required to complete the tender document published on the BravoSolution website. This includes submission of two (2) years audited accounts (including holding company of applicable), name and address of bankers (if requested) insurance details and other information as set out in the tender documents. A credit reference agency check will also be undertaken.

III.2.3. Technical and professional ability

List and brief description of conditions:

Interested parties are required to complete the ITT published on the BravoSolution website.

Within the ITT, interested parties may be asked to evidence the following, but not be limited to:

1) Company organisation details. 2) Details of quality procedures and accreditation. 3) Project specifics.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes
Reference to the relevant law, regulation or administrative provision: Whilst an MFOM is preferred, an AFOM, under the direct supervision of an MFOM, may still be considered. Bidders will be required to evidence that this would meet the requirements. Please see Tender Document.

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

Objective criteria for choosing the limited number of candidates: Tenderers will need to demonstrate but not be limited to legal entity and trading history, economic and financial standing, technical capacity and ability.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

2015/024/KT

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

21.7.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 21.7.2015 - 12:00

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

The Police and Crime Commissioner for Essex intends to use an eTendering system in this procurement exercise. The tender and supporting documents must be priced in pounds sterling and all payments made under the terms of contract. The Contract shall be made in England and according to English Law. The contract is subject to the exclusive jurisdiction of the English Courts. Interested Parties wishing to be considered for appointment as a provider of these supplies should submit an ITT in compliance with the instructions and within the prescribed deadline. All discussions, correspondence and all meetings will be conducted in English. Applicants should note that the use of a framework is not compulsory by any police authority or other law enforcement agency. The Commissioner and all other UK Police Forces and Law enforcement agencies and their statutory successors and organisations created as a result of reorganisation or organisational changes. Law enforcement agencies include the Home Office, a Police and Crime Commissioner (Formally the Police Authority) established under section 3 of the Police Act 1996; a Police authority established under section 2 of the Police (Scotland) Act 1967; the Northern Ireland Policing Board; the Home Office); and all non-geographic police forces and other law enforcement agencies shown at <http://police.uk/forces.htm>. The contracting authority reserves the right not to make any award and reserves the right to accept all or part of any tender. The Freedom of information Act (FOIA) applies to the contracting authority. If any supplier considers that any information supplied by them is either commercially sensitive or confidential in nature this should be highlighted and the reasons for its sensitivity specified. In such cases the relevant material will, in response to FOI requests be examined in light of exemptions provided for in the Act.

VI.4. Procedures for review

VI.4.1. Review body

Official name: The Royal Courts of Justice

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Police and Crime Commissioner for Essex will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2006 (SI 2006 No 5) provide for

aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 1 month).

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

12.6.2015