

United Kingdom-Welwyn Garden City: Cleaning services

OJ S 119/2014 25/06/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Hertfordshire NHS Procurement

Postal address: Hertfordshire NHS Procurement-Gate, Gate House, Fretherne Rd

Town: Welwyn Garden City

Postal code: AL8 6NS

Country: United Kingdom

For the attention of: Ms Lisa Gray

E-mail: lisa.gray@hertsprocurement.nhs.uk

Telephone: +44 1707356145

Fax: +44 1707356179

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

East & North Hertfordshire NHS Trust Procurement of Domestic Managed Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: East and North Hertfordshire NHS Trust:

Lister Hospital, Coreys Mill Lane, Stevenage, Herts, SG1 4AB.

Hertford County Hospital, North Road, Hertford, SG14 1LP.

NUTS code UKH23 Hertfordshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement**Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 4 000 000 and 5 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

East & North Hertfordshire NHS Trust currently outsource their domestic services to a single provider across two of the Trusts facilities. The contract is due for severance in March 2015. The domestic services included in this procurement are integral to the high quality, safe and effective running of the Trusts facilities in order to deliver effective clinical services to patients. This procurement exercise looks to contract the domestic services across the trust facilities under the scope of this agreement.

The key objectives:

- Deliver a single, trust wide, domestic service, which is cost effective and standardises the service delivery methods and quality.
- To provide high quality domestic services that meet all of the guidance and legislation.
- To deliver, affordable and value for money domestic services.

The contract period is expected to be for 36 months with an option to extend for 12 + 12 months.

II.1.6. CPV code(s)

90910000 Cleaning services, 90500000 Refuse and waste related services, 90524400 Collection, transport and disposal of hospital waste, 72253000 Helpdesk and support services, 98341110 Housekeeping services, 90524200 Clinical-waste disposal services, 90911300 Window-cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

1) You will need to ensure you register your company details via the supplier's portal on the Due North system www.supplying2nhs.com/ Candidates with an existing account should ensure all details are up to date. Candidates will be required to register their expression of interest via the Due North portal under contract ref: 9KDG-UBN3PD. Candidates will be required to complete a PQQ which will be sent out via the Due North system. Should you not register your company details on Due North by the closing date, your interest will not be considered further all clarifications will be answered in 48 hours and the closing date for PQQ clarifications is Friday 25.7.2014 at 12:00 noon. The registration must be completed by a business that is a legal entity and all documents and data submitted must relate to this legal entity/host organisation.

2) Specific declarations - suppliers must declare that they have not been convicted of the following. (a) has been the subject of a conviction for participation in a criminal organisation, as defined in Article 2(1) of Council Joint Action 98/733/JHA; (b) has been the subject of a conviction for corruption, as defined in Article 3 of the Council Act of 26.5.1972 and Article 3(1) of Council Joint Action 98/742/JHA3 respectively; (c) has been the subject of a conviction for fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities; (d) has been the subject of a conviction for money laundering, as defined in Article 1 of Council Directive 91/308/EEC of 10.6.1991 on prevention of the use of the financial system for the purpose of money laundering.

Any resultant contract may be for the benefit of other member organisations or NHS bodies. The selected suppliers will be expected to supply all products/services as are required by the contracting.

Estimated value excluding VAT:

Range: between 4 000 000 and 5 000 000 GBP

II.2.2. Information about options

Options: yes

Description of options: These will be detailed in the PQQ and MOI and Tender.

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The Contracting Authority reserve the right to require deposits, guarantees, bonds or other forms of appropriate security.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Tenders are to be priced in sterling and payment will be made in sterling. The main terms and conditions will be provided to all bidders invited to tender. Further details will be provided in the ITT.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

These will be set out in the contract documents.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: These will be set out in the contract documents.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 8

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

31.7.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 180 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

1. All dates and time periods specified in this notice are provisional best estimates and the Contracting Authority reserves the right to change these.
2. Applicants are able to access the PQQ documents via Due North Portal website by

downloading, completing then re-attaching it.

Expressions of interest/PQQ's/Tenders must be submitted via the Due North portal by the time and date specified. Any areas of non-compliance will risk the submission not being acknowledged or evaluated.

The Trust is also keen to explore a number of other service provisions and will be accepting specific variant service options for the following:

Variant Option 1 - Waste Management, Sustainability and Disposal services.

Variant Option 2 - Housekeeping Services.

Further specific details on the above will be provided in the Invitation to Tender documents to those participants that have been shortlisted for the ITT stage. For the avoidance of doubt, any variant tender will need to be accompanied by a compliant Core Domestic Services bid and both will be evaluated using the published ITT criteria. ITT Bidders will also be required to submit separate pricing schedules for each of the proposed variant options.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

20.6.2014