

United Kingdom-Winchester: Pharmacy services
OJ S 119/2014 25/06/2014
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Hampshire County Council - Adult Services

Postal address: EII Court

Town: Winchester

Postal code: SO23 8UQ

Country: United Kingdom

Contact person: Hampshire County Council - Adult Services Procurement Team

For the attention of: Paul Gumma

E-mail: paul.gumma@hants.gov.uk

Internet address(es):

General address of the contracting authority: <http://in-tendhost.co.uk/hampshire>

Electronic access to information: <http://in-tendhost.co.uk/hampshire>

Electronic submission of tenders and requests to participate: <http://in-tendhost.co.uk/hampshire>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

ASD00173 - Hampshire Integrated Adult Substance Misuse Recovery Service.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

NUTS code UKJ33 Hampshire CC

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Hampshire County Council is seeking to commission a county-wide service for Integrated Adult Substance Misuse Recovery via a restricted tender procedure.

The Hampshire Operational Model for Effective Recovery (HOMER) is a recovery-orientated, integrated-care approach to tackling adult drug and alcohol treatment misuse and its harms which, since its inception in 2011, has proved effective in securing sustained recovery for drug and alcohol misusing clients and in delivering support for their carers and families.

Hampshire County Council wishes to re-commission the key specialist functions of the HOMER system as an integrated countywide provision encompassing treatment tiers 2, 3 and 4 and specialist carers' support. The service will work closely with our Substance Misuse Social Work Team, the Hampshire Supporting Troubled Families Programme, Integrated Offender Management Service, our Pharmacy-based Drug Treatment Service and other health and social care partner agencies and mutual aid groups to deliver a holistic and managed pathway from engagement through to aftercare which secures improvements in the following key result areas:

- levels of engagement,
- levels of recovery capital,
- levels of successful completions for drug and alcohol clients,
- value for money.

Hampshire County Council proposes to enter into a contract with an initial term of three years with an optional extension for up to a further two years, which will be awarded to the successful tenderer. The maximum budget available for the tendered services is 41 290 000 GBP for a total period of five years. Anticipated contract commencement will be 1.4.2015. TUPE may apply.

II.1.6. CPV code(s)

85149000 Pharmacy services, 85140000 Miscellaneous health services, 85311000 Social work services with accommodation, 85312000 Social work services without accommodation, 85312500 Rehabilitation services, 85310000 Social work services, 85323000 Community health services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Hampshire County Council proposes to enter into a contract with an initial term of 3 years with an optional extension for up to a further 2 years, which will be awarded to the successful tenderer. Anticipated contract commencement will be 1.4.2015.

Estimated value excluding VAT: 41 290 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 36 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Should the risk score for your organisation indicate that either a Parent Company Guarantee or Performance Bond is required, evidence of the assurance will be requested prior to contract award. If your organisation is unable to provide the evidence at that point, the Council will be unable to proceed with the contract award.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

The Council recognises the opportunity for organisations/businesses to form consortia for the purposes of tendering.

The Council may require further evidence regarding the structure and operation of your proposed consortium arrangements. This may include but is not necessarily be limited to joint working agreements, memorandum of understanding, and governance arrangements. Failure to provide this evidence may lead to your submission being excluded.

In the case of a consortium which is intended to be jointly and severally liable (e.g. a new legal entity) the Council will consider evidence/information from each of the relevant consortium members relating to all questions in this PQQ.

In the case of all other forms of consortia which are not jointly and severally liable, the Council may consider evidence/information from each of the relevant consortium members relating to all questions in this PQQ with the exception of Financial Standing. In this instance, the only financial information which will be assessed will be that relating to the organisation/business which directly contracts with the Council (i.e. the

lead organisation). The Council may also require a further guarantee such as a parent company guarantee or commitment to obtain a performance bond from that lead organisation. In some instances a collateral warranty may be requested from all or some consortium members.

It is recognised that arrangements in relation to consortia may be subject to future change. Your response should reflect the arrangements as they are currently envisaged. You must immediately notify the Council of any proposed changes to your consortium membership or structure. The Council will review and consider the changes and will assess what impact this has on your submission (i.e. PQQ or tender). Please note that the Council reserves the right to exclude your PQQ/tender submission at any stage during a tender process based on these changes.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Please refer to PQQ documentation which can be found at the following address: <https://intendhost.co.uk/hampshire/asp/Tenders/Current>

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Council recognises the opportunity for organisations/businesses to form consortia for the purposes of tendering.

The Council may require further evidence regarding the structure and operation of your proposed consortium arrangements. This may include but is not necessarily be limited to joint working agreements, memorandum of understanding, and governance arrangements. Failure to provide this evidence may lead to your submission being excluded.

In the case of a consortium which is intended to be jointly and severally liable (e.g. a new legal entity) the Council will consider evidence/information from each of the relevant consortium members relating to all questions in this PQQ.

In the case of all other forms of consortia which are not jointly and severally liable, the Council may consider evidence/information from each of the relevant consortium members relating to all questions in this PQQ with the exception of Financial Standing. In this instance, the only financial information which will be assessed will be that relating to the organisation/business which directly contracts with the Council (i.e. the

lead organisation). The Council may also require a further guarantee such as a parent company guarantee or commitment to obtain a performance bond from that lead organisation. In some instances a collateral warranty may be requested from all or some consortium members.

It is recognised that arrangements in relation to consortia may be subject to future change. Your response should reflect the arrangements as they are currently envisaged. You must immediately notify the Council of any proposed changes to your consortium membership or structure. The Council will review and consider the changes and will assess what impact this has on your submission (i.e. PQQ or tender). Please note that the Council reserves the right to exclude your PQQ/tender submission at any stage during a tender process based on these changes.

III.2.2. Economic and financial ability

List and brief description of conditions: Financial questions provide the Council with background information on the financial stability of your organisation. The more options you are able to tick the better able the Council will be to assess your financial standing.

The Council requires its suppliers to be able to tick at least one of the options in question 20. If you are unable to tick at least one option, this will result in a Fail.

If your organisation does not have two years worth of financial information available (i.e. has been trading less than two years), the requirements in Question 20 allows for alternative means of demonstrating your financial situation. We may approach you for further financial information if necessary.

If your organisation qualifies as an SME and produces and submits abbreviated statutory accounts, we require copies of your detailed Profit & Loss Account for the last 2 years or, if you have been trading for less than two years, the period for which they are available. Please attach these to your completed PQQ submission.

Failure to do so may result in the Council being unable to evaluate the financial standing of

your organisation which may lead to your submission being excluded.

To support this assessment the Council will obtain a financial appraisal report from N2Check. The report provides the Council with an overall Risk Score which will be used to assess the applicant's financial standing.

If this information is not available from N2Check, a risk score will be calculated as per the model detailed in section 10.2 of the PQQ Guidance.

Where a risk score from N2Check is not available, then an alternative method of assessing financial standing will be used. The table on page 10 of the PQQ Guidance details the evaluation process that will apply.

Minimum level(s) of standards possibly required: Where you do not currently hold the required levels of insurance, it is important you check with your insurance company that your organisation is able to obtain the levels of insurance required. Written evidence from your insurance company that it will provide insurance(s) to the required levels will need to be provided as part of your PQQ submission.

An answer of 'No' to questions 23 and 24 will result in a Fail. An answer of 'No' to question 23 but a 'Yes' to question 24 will result in a 'Pass' subject to the provision of the required written evidence from your insurance company, which must be submitted with your completed PQQ. If you are unable to provide this evidence, this will result in a 'Fail.'

The Council will not award a contract to an organisation that does not hold and/or cannot provide evidence that it is able to obtain the insurance at levels stated in this pre-qualification questionnaire.

Levels set for this tender are as follows:

Public Liability - 10 000 000 GBP

Employer's Liability - 10 000 000 GBP

Professional Indemnity (for the life of the contract plus 6 years) - 5 000 000 GBP

Product Liability - 10 000 000 GBP

Medical/Clinical negligence - 5 000 000 GBP per incident and 10 000 000 GBP aggregate.

Motor Insurance – Unlimited for personal injury and 10 000 000 GBP per claim for damage to property.

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: The successful tenderer must have the applicable CQC registration to deliver this service, as follows:

- Accommodation for persons who require substance misuse treatment,
- Transport services, triage and medical advice provided remotely,
- diagnostic and screening procedures,
- treatment of disease, disorder or injury as defined by 'The Scope of Registration' (CQC, 2013).

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Objective criteria for choosing the limited number of candidates: Questions 1 to 19 - Organisation Details (For Information only) Question 20 to 22 - Provision of Financial Information. Where possible, we will also obtain a financial appraisal of your organisation from N2Check (Pass/Fail) Question 23 and 24 - Insurance (Pass/Fail) Questions 25 to 29 - Business Practices (Pass/Fail) Questions 30 to 32 - Professional Business Standing (Pass /Fail) Questions 33 to 35 - Experience and References (weighted at 15 %) Questions 36 to 39 - Capability (Pass/Fail) Questions 40 to 46 - Eligibility (Pass/Fail) Questions 47 to 48 - Company Policies (Pass/Fail) Questions 49 to 51 - Health and Safety (weighted at 8 % and Pass/Fail) Questions 52 to 55 - Additional Questions (weighted at 77 %).

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

ASD00173

IV.3.2. Previous publication concerning this procedure

Prior information notice

Notice number in the OJ S: [2014/S 87-152538](#) of 6.5.2014

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 29.7.2014 - 14:00

IV.3.4. Time limit for receipt of tenders or requests to participate

29.7.2014 - 14:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

5.9.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

Please note that TUPE may apply to this contract. Further information regarding TUPE will be published at the ITT stage of this tender.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Hampshire County Council

Postal address: E11 Court

Town: Winchester

Postal code: SO23 8UQ

Country: United Kingdom

Internet address: <http://in-tendhost.co.uk/hampshire>

Body responsible for mediation procedures

Official name: Hampshire County Council

Town: Winchester

Postal code: SO23 8UQ

Country: United Kingdom

Internet address: <http://in-tendhost.co.uk/hampshire>

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Hampshire County Council

Postal address: E11 Court

Town: Winchester

Postal code: SO23 8UQ

Country: United Kingdom

Internet address: <http://in-tendhost.co.uk/hampshire>

VI.5. Date of dispatch of this notice

20.6.2014