

## Norway-Bergen: Cleaning and sanitation services

OJ S 82/2021 28/04/2021

Contract notice

Services

### Legal Basis:

Directive 2014/24/EU

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Norges Handelshøyskole

National registration number: 974 789 523

Postal address: Helleveien 30

Town: Bergen

NUTS code: NO0A2 Vestland

Postal code: 5045

Country: Norway

Contact person: Agla Margrét Egilsdóttir

E-mail: [agla@odinprosjekt.no](mailto:agla@odinprosjekt.no)

#### Internet address(es):

Main address: <https://www.nhh.no/>

### I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://tendsign.com/doc.aspx?Uniqueld=afwdjktops&GoTo=Docs>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://tendsign.com/doc.aspx?Uniqueld=afwdjktops&GoTo=Tender>

### I.4. Type of the contracting authority

National or federal agency/office

### I.5. Main activity

Education

## Section II: Object

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### II.1. Scope of the procurement

#### II.1.1. Title

Procurement of Cleaning Services

Reference number: 21/01568

#### II.1.2. Main CPV code

90900000 Cleaning and sanitation services

#### II.1.3. Type of contract

Services

#### II.1.4. Short description

The contracting authority shall enter into a contract for cleaning services with one tenderer. The assignment concerns cleaning of NHH's premises at Helleveien 30 just outside of central Bergen.

Cleaning services means:

- regular cleaning;
- periodical cleaning;
- regular additional services;
- cleaning to order (ordered separately).

This contest is based on NS-INSTA 800 cleaning.

#### **II.1.5. Estimated total value**

Value excluding VAT: 20 000 000,00 NOK

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

90910000 Cleaning services, 90911000 Accommodation, building and window cleaning services, 90919000 Office, school and office equipment cleaning services

#### **II.2.3. Place of performance**

NUTS code: NO0A2 Vestland

Main site or place of performance: Helleveien 30 just outside of central Bergen.

#### **II.2.4. Description of the procurement**

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Cleaning services means:

- regular cleaning;
- periodical cleaning;
- regular additional services;
- cleaning to order (ordered separately).

This contest is based on NS-INSTA 800 cleaning.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.6. Estimated value**

Value excluding VAT: 20 000 000,00 NOK

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Two extensions, each for 12 months.

#### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: yes

Description of options:

Option 1: Handling of sanitary napkins, perfuming and replacement of toilet brushes as well as refilling of antibac in fixed containers in the public areas.

Option 2: Emptying of waste at all office workplaces and in all classrooms.

Option 3: Option for servicing of coffee machines (estimated time approx. 10 minutes per machine).

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

A site inspection will be held on the days 6 May 2021 — 7 May 2021. Further information about the date will be communicated via KGV (the tender management tool). Each supplier can attend with a maximum of two persons. Registration for the site inspection should be sent as soon as possible, and at the latest by the end of Wednesday 5 May 2021.

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

The tenderer must be registered in the Norwegian Labour Inspection Authority's list of authorised cleaning businesses. Tenderers that are not yet authorised must have submitted an application subject to consideration. If the tenderer is not authorised by the Norwegian Labour Inspection authority, the contract will be terminated with immediate effect.

Documentation requirement: Copy of the authorisation issued by the Norwegian Labour Inspection Authority. Tenderers that are not yet authorised can attach a copy of the application /confirmation that an application has been sent.

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Requirement: tenderers shall have sufficient financial strength to fulfil the contract. (A credit rating that concludes with Credit Worthy will be sufficient for fulfilment).

Documentation requirement: A credit rating based on the most recent fiscal figures. The rating must be carried out by a credit rating company with a license to conduct this service.

#### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

I. The tenderer must have experience from comparable cleaning assignments.

Documentation requirement: reference list of comparable cleaning assignments in the last 3 to 5 years.

Tenderers that are newly established and cannot therefore present references, must substantiate that they have the prerequisites required to fulfil the contract. Tenderers must give an account of the company formation and employee competence and expertise.

The tenderer must have good capacity suitable to the scope of the assignment.

Documentation requirement: description of available technical support devices, machines or technical equipment that will contribute to the implementation of the contract.

### **III.2. Conditions related to the contract**

#### **III.2.2. Contract performance conditions**

The regulations on wages and working conditions in public contracts apply to this assignment (Regulations dated 8 February 2008 No 112). The Working Environment Act Section 14-12a also applies for the temporary staff that are hired out to the contracting authority. This is described in more detail in the framework agreement.

For cleaning services the tenderers can have a maximum of two links below them in the supplier chain.

The contract is based on INSTA 800 cleaning.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 28/05/2021 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 28/08/2021

#### **IV.2.7. Conditions for opening of tenders**

Date: 28/05/2021 Local time: 12:10

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3. Additional information**

Mercell notice: <https://opic.com/id/afwdjktops>

## **VI.4. Procedures for review**

### **VI.4.1. Review body**

Official name: Bergen tingrett

Postal address: Postboks 7412

Town: Bergen

Postal code: 5020

Country: Norway

E-mail: [bergen.tingrett@domstol.no](mailto:bergen.tingrett@domstol.no)

Telephone: +55 699700

Internet address: <https://www.domstol.no/Enkelt-domstol/bergen-tingrett/>

### **VI.5. Date of dispatch of this notice**

23/04/2021