

Belgium-Brussels: Internet development services

OJ S 106/2017 03/06/2017

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: COST Association

Postal address: Avenue Louise 149

Town: Brussels

Postal code: 1050

Country: Belgium

Contact person: Cornez Elodie

E-mail: elodie.cornez@cost.eu

Telephone: +32 25333809

Fax: +32 25333890

Internet address(es):General address of the contracting authority: www.cost.euAddress of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=273587>Electronic submission of tenders and requests to participate: <https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=CA-Comm-0617-09-F02>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Other: AISBL

I.3. Main activity

Other: financing of research and technology activities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Web development services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

As part of its efforts to increase the visibility of the COST programme and to establish a more strategic approach to communications, the COST Association is in need of a new website and related services that would meet the current standards in digital communications. Due to the need to develop, host and maintain the website over a long period of time, a pluriannual contract (4 years) is needed. The services to be performed will cover the following:

LOT 1: Web design and web development: Website design and CMS development with extended features like public databases, forums, collaboration, social media automation, search engine optimisation, registration systems and data visualisation;

LOT 2: Website-related marketing services: editorial services such as copywriting, web content proofreading; search engine optimised content; This lot is a lot on purchase order;

LOT 3: Web hosting and web maintenance as from launching of the website: Website hosting and maintenance of the main COST website;

LOT 4: Additional web development and web-marketing services as from launching of the website;

LOT 5: Web hosting and web maintenance for a multi-tenant CMS system: In addition to the main website COST considers to host the websites of its 300+ COST Actions on a multi-tenant CMS system. The hosting environment for this would need to be provided and maintained.

II.1.6. CPV code(s)

72420000 Internet development services, 72413000 World wide web (www) site design services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 540 000 EUR

II.2.2. Information about options

Options: yes

Description of options: — LOT 3: Web hosting and web maintenance as from launching of the website: Website hosting and maintenance of the main COST website;

LOT 4: Additional web development and web-marketing services as from launching of the website;

LOT 5: Web hosting and web maintenance for a multi-tenant CMS system: In addition to the main website COST considers to host the websites of its 300+ COST Actions on a multi-tenant CMS system. The hosting environment for this would need to be provided and maintained.

Provisional timetable for recourse to these options:

in months: 12 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Web design and web development

1) Short description

Website design and CMS development with extended features like public databases, forums, collaboration, social media automation, search engine optimisation, registration systems and data visualisation.

2) CPV code(s)

72420000 Internet development services, 72413000 World wide web (www) site design services

3) Quantity or scope

Estimated value excluding VAT: 160 000 EUR

4) Indication about different time frame or duration

Duration in months: 12 (from the award of the contract)

5) Additional information about lots

Lot No: 2

Lot title: Website-related marketing services

1) Short description

Editorial services such as copywriting, web content proofreading; search engine optimised content.

2) CPV code(s)

72420000 Internet development services, 72413000 World wide web (www) site design services

3) Quantity or scope

Estimated value excluding VAT: 50 000 EUR

4) Indication about different time frame or duration

Duration in months: 12 (from the award of the contract)

5) Additional information about lots

This lot shall be on purchase orders for answering specific needs of the Contracting Authority during execution of lot 1.

Lot No: 3

Lot title: Web hosting and web maintenance

1) Short description

Web hosting and web maintenance as from launching of the website: Website hosting and maintenance of the main COST website.

2) CPV code(s)

72420000 Internet development services, 72415000 World wide web (www) site operation host services

3) Quantity or scope

Estimated value excluding VAT: 50 000 EUR

4) Indication about different time frame or duration

Start 1.10.2018. Completion 30.9.2021

5) Additional information about lots

Lot 3 is an optional lot at this stage. It should be activated upon the launch of the website (i.e. upon delivery of lots 1 and 2).

Lot No: 4

Lot title: Additional web development and web-marketing services

1) Short description

Additional web development and web-marketing services as from launching of the website.

2) CPV code(s)

72420000 Internet development services

3) Quantity or scope

Estimated value excluding VAT: 170 000 EUR

4) Indication about different time frame or duration

Start 1.10.2018. Completion 30.9.2021

5) Additional information about lots

Lot 4 is an optional lot at this stage. It should be activated upon the launch of the website (i.e. upon delivery of lots 1 and 2).

Lot No: 5

Lot title: Web hosting and web maintenance for a multi-tenant CMS system

1) Short description

In addition to the main website COST considers to host the websites of its 300+ COST Actions on a multi-tenant CMS system. The hosting environment for this would need to be provided and maintained.

2) CPV code(s)

72420000 Internet development services, 72413000 World wide web (www) site design services

3) Quantity or scope

Estimated value excluding VAT: 100 000 EUR

4) Indication about different time frame or duration

5) Additional information about lots

Lot 5 is under consideration and could be activated at any time after the launch of the website.

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1.

Deposits and guarantees required

Not applicable.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

RD General execution of contracts dated 14 January 2013.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Not applicable.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: See Call for candidatures.

III.2.2. Economic and financial ability

List and brief description of conditions: See Call for candidatures.

Minimum level(s) of standards possibly required: See Call for candidatures.

III.2.3. Technical and professional ability

List and brief description of conditions:

See Call for candidatures.

Minimum level(s) of standards possibly required:

See Call for candidatures.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates: References relating to the services provided in the areas of activity — 70 points. Competences and experience of the personnel to be responsible for implementing the contract services — 30 points.

IV.1.3.

Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

CA-Comm-0617-09-F02_0

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 10.7.2017 - 15:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

11.7.2017 - 15:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

24.7.2017

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project: H2020.

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal de première instance de l'arrondissement de Bruxelles
Postal address: Rue des quatre bras 13

Town: Bruxelles
Postal code: 1000
Country: Belgium
Telephone: +32 25086298
Fax: +32 25086277

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Tribunal de première instance de l'arrondissement de Bruxelles
Postal address: Rue des quatre bras 13
Town: Bruxelles
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VI.5. Date of dispatch of this notice

1.6.2017