

United Kingdom-Barry: Computer facilities management services

OJ S 118/2015 20/06/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Cardiff and Vale College

Postal address: Colcot Road

Town: Barry

Postal code: CF62 8YJ

Country: United Kingdom

Contact person: FAO — Procurement

E-mail: tenders@cavc.ac.uk

Telephone: +44 3030301010

Internet address(es):General address of the contracting authority: www.cavc.ac.ukAddress of the buyer profile: http://www.sell2wales.gov.uk/search/Search_AuthProfile.aspx?ID=AA0421Electronic access to information: www.sell2wales.gov.uk**Additional information can be obtained from:**

Official name: Cardiff and Vale College

Postal address: Colcot Road

Town: Barry

Postal code: CF62 8YJ

Country: United Kingdom

Contact person: FAO — Procurement

E-mail: tenders@cavc.ac.uk

Telephone: +44 3030301010

Internet address: www.cavc.ac.uk**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Cardiff and Vale College

Postal address: Colcot Road

Town: Barry

Postal code: CF62 8YJ

Country: United Kingdom

Contact person: FAO — Procurement

E-mail: tenders@cavc.ac.uk

Telephone: +44 3030301010

Internet address: www.cavc.ac.uk**Tenders or requests to participate must be submitted:** Official name: Cardiff and Vale College

Postal address: Colcot Road

Town: Barry

Postal code: CF62 8YJ

Country: United Kingdom

Contact person: FAO — Procurement

E-mail: tenders@cavc.ac.uk

Telephone: +44 3030301010

Internet address: www.cavc.ac.uk

I.2. Type of the contracting authority

Other: further education provider

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Cardiff and Vale College — Outsourced IT.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

Main site or place of performance: Cardiff and the Vale of Glamorgan.

NUTS code UKL22 Cardiff and Vale of Glamorgan

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Cardiff and Vale College are looking to outsource their IT Services Department.

The managed service will be responsible for all aspects of IT within the college e.g. all IT Infrastructure, devices and software; 1st, 2nd and 3rd line user and technical support; asset management; backup solution; VOIP; mobile device management and printing.

It is really important to the college that the new IT Services Department has an outstanding customer satisfaction from staff and students while providing value for money.

The College is looking for flexible working hours to meet the needs of the business ensuring there is an out of core business hours service for key services/systems.

Note: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at http://www.sell2wales.gov.uk/Search/Search_Switch.aspx?ID=28850

II.1.6. CPV code(s)

72514000 Computer facilities management services, 72590000 Computer-related professional services, 72600000 Computer support and consultancy services, 72610000 Computer support services, 72611000 Technical computer support services, 72700000 Computer network services, 80533100 Computer training services, 72500000 Computer-related services, 72000000 IT services: consulting, software development, Internet and support, 72250000

System and support services, 72800000 Computer audit and testing services, 72400000 Internet services, 72260000 Software-related services, 72300000 Data services, 72220000 Systems and technical consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 175 000 and 250 000 GBP

II.2.2. Information about options

Options: yes

Description of options: 12 Months + 12 Months.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

This will be detailed in the Pre-Qualification / Invitation to Tender documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(3) All candidates will be required to provide a statement, covering the 3 previous financial

years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years

(2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;

(3) All candidates will be required to provide certification from an independent body attesting conformity to environmental management standards in accordance with the Community Eco-Management and Audit Scheme (EMAS); or the European standard BS EN ISO 14001.

(4) All candidates will be required to provide certification drawn up by an independent body attesting the compliance of the economic operator with quality assurance standards based on the relevant European standards.

(5) A statement of the principal goods sold or services provided by the supplier or the services provider in the past 3 years, detailing the dates on which the goods were sold or the services provided; the consideration received; the identity of the person to whom the goods were sold or the services were provided.

(6) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 7

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

CAVC-15-IT-004

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

16.7.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

4.8.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(WA Ref:28850).

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

Details of community benefit expectation will be detailed within the ITT documentation.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

16.6.2015