

United Kingdom-Wakefield: Diaries or personal organisers

OJ S 121/2014 27/06/2014

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Yorkshire Purchasing Organisation

Postal address: 41 Industrial Park

Town: Wakefield

Postal code: WF2 0XE

Country: United Kingdom

Contact person: Contracts Team

For the attention of: John Goldthorpe

E-mail: contracts@ypo.co.uk**Internet address(es):**Address of the buyer profile: <https://etendering.ypo.co.uk/epps>Electronic access to information: <https://etendering.ypo.co.uk/epps>Electronic submission of tenders and requests to participate: <https://etendering.ypo.co.uk/epps>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Diaries Planners and Record Books.

II.1.2. Type of contract and place of performance or delivery

Supplies

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 6

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 1 200 000 and 1 400 000 GBP

II.1.5. Short description of the contract or purchase(s)

YPO are looking for providers to be appointed onto a Framework Agreement for the supply of Diaries, Planners and Record Books for use mainly in the education market. The framework is designed to meet the needs of YPO by establishing an agreement for providers primarily to deliver stock into YPO's distribution centre in Wakefield, West Yorkshire.

II.1.6. CPV code(s)

22817000 Diaries or personal organisers, 30199792 Calendars, 30193600 Support for diaries or calendars, 32353100 Records

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Start 1.9.2014. Completion 31.8.2018

Information about lots

Lot No: 1

Lot title: Diaries calendar year 2016

1) Short description

2) CPV code(s)

22817000 Diaries or personal organisers, 30199792 Calendars, 30193600 Support for diaries or calendars, 32353100 Records

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Year Planners and Calendar Tabs

1) Short description

2) CPV code(s)

22817000 Diaries or personal organisers, 30199792 Calendars, 30193600 Support for diaries or calendars, 32353100 Records

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Academic Year Diaries and Wall Planners

1) Short description

2) CPV code(s)

22817000 Diaries or personal organisers, 30199792 Calendars, 30193600 Support for diaries or calendars, 32353100 Records

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: Educational Planners and Record Books

1) Short description

2) CPV code(s)

22817000 Diaries or personal organisers, 30199792 Calendars, 30193600 Support for diaries or calendars, 32353100 Records

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 5

Lot title: Homework Diaries

1) Short description

2) CPV code(s)

22817000 Diaries or personal organisers, 30199792 Calendars, 30193600 Support for diaries or calendars, 32353100 Records

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 6

Lot title: Reading Record and Workbooks

1) Short description

2) CPV code(s)

22817000 Diaries or personal organisers, 30199792 Calendars, 30193600 Support for diaries or calendars, 32353100 Records

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Cost. Weighting 55
2. Quality. Weighting 35
3. Delivery. Weighting 5
4. Sustainability. Weighting 5

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

000504

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 1.8.2014 - 16:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

5.8.2014 - 14:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 6.8.2014

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

25.6.2014