

**Italy-Monterotondo: School-meal services**

OJ S 118/2015 20/06/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Comune di Monterotondo

Postal address: Piazza Angelo Frammarino 4

Town: Monterotondo

Postal code: 00015

Country: Italy

Contact person: Comune di Monterotondo — Servizio Politiche Educative

For the attention of: dr.ssa Elena Bossetti

E-mail: [politiche.educative@comune.monterotondo.rm.it](mailto:politiche.educative@comune.monterotondo.rm.it)

Telephone: +39 0690964307

Fax: +39 0690964435

**Internet address(es):**General address of the contracting authority: <http://www.comune.monterotondo.rm.it>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

General public services

Other: politiche educative

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Affidamento in concessione del servizio di refezione scolastica.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 17: Hotel and restaurant services

Main site or place of performance: Comune di Monterotondo (RM).

NUTS code ITE43 Roma

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

L'appalto riguarda la concessione della gestione del servizio di refezione scolastica in tutte le sue fasi, nonché la gestione del sistema di raccolta dei dati, di informazione all'utenza e delle modalità tecniche di riscossione delle tariffe, dei solleciti e della gestione degli insoluti.

### **II.1.6. CPV code(s)**

55523100 School-meal services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Estimated value excluding VAT: 4 833 600 EUR

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 47 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Cauzione provvisoria pari al 2 % dell'importo a base di gara (eventualmente ridotto al 50 %), oltre al valore pieno della «sanzione pecuniaria» prevista dall'art. 38, comma 2-bis del D.Lgs. n. 163/2006 pari all'1 per mille dell'importo a base di gara.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

L'appalto è finanziato da risorse comunali. I pagamenti — da effettuarsi con le modalità previste dall'art. 26 del capitolato di gara — sono soggetti alla disciplina della tracciabilità dei flussi finanziari.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Ai soggetti che intendano riunirsi o consorzarsi si applicano le disposizioni di cui all'art. 37 del D.Lgs. n. 163/2006.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

##### **III.2.2. Economic and financial ability**

List and brief description of conditions: Dichiarazione di almeno 2 istituti bancari o intermediari autorizzati ai sensi del D.Lgs. n. 385/1993, o altro documento idoneo che verrà valutato dalla stazione appaltante.

##### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Ogni partecipante deve aver regolarmente eseguito negli ultimi 36 mesi almeno 3 servizi analoghi nei confronti di pubbliche amministrazioni, di cui almeno uno mediante lo strumento della concessione e uno in un ente di pari dimensioni alla stazione appaltante. È inoltre necessario che il partecipante sia in possesso a qualsiasi titolo di un centro di cottura ubicato a non oltre 30 km dal centro del Comune di Monterotondo.

##### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Gestione del servizio. Weighting 20
2. Organizzazione del personale e certificazioni di qualità. Weighting 10
3. Sistema di rilevazione, prenotazione pasti e riscossione. Weighting 10
4. Progetti di educazione alimentare e recupero eccedenze alimentari. Weighting 10

5. Utilizzo di prodotti a «km-zero». Weighting 10

6. Servizi aggiuntivi e migliorativi. Weighting 10

7. Offerta economica. Weighting 30

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

Determinazione a contrarre n. 806/2015

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

28.7.2015 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Italian.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 30.7.2015 - 10:00

Place:

Sede del Comune di Monterotondo.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Rappresentanti legali dei concorrenti e loro delegati.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

##### **VI.3. Additional information**

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

Official name: Tribunale Amministrativo Regionale del Lazio

###### **VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

18.6.2015