

**Belgium-Mons: Photocopiers**  
**OJ S 126/2013 02/07/2013**  
**Contract notice**  
**Supplies**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Haute école Louvain en Hainaut ASBL

Postal address: Chaussée de Binche 159

Town: Mons

Postal code: 7000

Country: Belgium

For the attention of: Henry Pascal André

E-mail: [marches.publics@helha.be](mailto:marches.publics@helha.be)

Telephone: +32 71811589

**Internet address(es):**

General address of the contracting authority: [www.helha.be](http://www.helha.be)

Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=151772>

**Additional information can be obtained from:**

Official name: Haute école Louvain en Hainaut ASBL

Postal address: Rue de Bruxelles 101

Town: Fleurus

Postal code: 6220

Country: Belgium

Contact person: Service marchés publics

For the attention of: Pascal Henry

E-mail: [marches.publics@helha.be](mailto:marches.publics@helha.be)

Telephone: +32 71811589

Fax: +32 71815364

Internet address: [www.helha.be](http://www.helha.be)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Haute école Louvain en Hainaut ASBL

Postal address: Rue de Bruxelles 101

Town: Fleurus

Postal code: 6220

Country: Belgium

Contact person: Service marchés publics

For the attention of: Pascal Henry

E-mail: [marches.publics@helha.be](mailto:marches.publics@helha.be)

Telephone: +32 71811589

Fax: +32 71815364

Internet address: [www.helha.be](http://www.helha.be)

**Tenders or requests to participate must be submitted:** Official name: Haute école Louvain en Hainaut ASBL

Postal address: Rue de Bruxelles 101  
Town: Fleurus  
Postal code: 6220  
Country: Belgium  
Contact person: Service marchés publics  
For the attention of: Pascal Henry  
E-mail: [marches.publics@helha.be](mailto:marches.publics@helha.be)  
Telephone: +32 71811589  
Fax: +32 71815364  
Internet address: [www.helha.be](http://www.helha.be)

**I.2. Type of the contracting authority**

Other: ASBL

**I.3. Main activity**

Other: Enseignement supérieur

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Photocopieurs (location et entretien).

**II.1.2. Type of contract and place of performance or delivery**

Supplies

Rental

NUTS code BE322 Arr. Charleroi

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Location et entretien de 23 photocopieurs multifonctions

**II.1.6. CPV code(s)**

30121100 Photocopiers, 50313200 Photocopier maintenance services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1.**

**Total quantity or scope**

23 photocopieurs multifonctions.

Estimated value excluding VAT:

Range: between 290 000 and 335 000 EUR

**II.2.2. Information about options**

Options: yes

Description of options: Système d'accès prépayé pour 5 photocopieurs.

Provisional timetable for recourse to these options:

Duration in days: 20 (from the award of the contract)

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Start 1.11.2013. Completion 31.10.2019

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract****III.1.1. Deposits and guarantees required**

5 % du montant du marché.

(libérable pour moitié).

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Paieement 30 jours - Facture trimestrielle voir csc.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded****III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Si le soumissionnaire n'est pas un fabricant de photocopieurs, il doit avoir une convention avec un fabricant - voir csc.

**III.2. Conditions for participation****III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: \* attestation ONSS

\* attestations 276C2 et TVA

**III.2.2. Economic and financial ability**

List and brief description of conditions: déclaration du chiffre d'affaires global des 3 derniers exercices

**III.2.3. Technical and professional ability**

List and brief description of conditions:

Liste des 5 principales livraisons des 3 dernières années.

Minimum level(s) of standards possibly required:

Au moins 3 références depuis 2010 pour des contrats comparables (voir cahier spécial des charges - point 8).

### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Prix. Weighting 40
2. Qualités techniques. Weighting 25
3. Modalités entretien. Weighting 15
4. Système d'accès prépayé. Weighting 10
5. Qualités énergétiques. Weighting 5
6. Délais de livraison. Weighting 5

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

HELHA-130101-F02\_0

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 21.8.2013 - 14:00

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

27.8.2013 - 14:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

French.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 150 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 27.8.2013 - 14:00

Place:

Helha - Rue de Bruxelles 101 - 6220 Fleurus

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: soumissionnaires

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **VI.3. Additional information**

Nos bureaux sont fermés du 15 juillet au 16 août inclus. Merci de correspondre via  
[marches.publics@helha.be](mailto:marches.publics@helha.be).

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Conseil d'État

Postal address: Rue de la Science 33

Town: Bruxelles

Postal code: 1040

Country: Belgium

Telephone: +32 22349611

##### **VI.4.2. Review procedure**

##### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Haute école Louvain en Hainaut ASBL

Postal address: rue de Bruxelles 101

Town: Fleurus

Postal code: 6220

Country: Belgium

E-mail: [marches.publics@helha.be](mailto:marches.publics@helha.be)

Telephone: +32 71811589

Fax: +32 71815364

Internet address: [www.helha.be](http://www.helha.be)

##### **VI.5. Date of dispatch of this notice**

27.6.2013