

**Belgium-Houthalen-Helchteren: IT services: consulting, software development, Internet and support**

OJ S 84/2021 30/04/2021

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Gemeente Houthalen-Helchteren

National registration number: GEM

Postal address: Pastorijstraat 30

Town: Houthalen-Helchteren

NUTS code: BE225 Arr. Maaseik

Postal code: 3530

Country: Belgium

Contact person: de heer Bram Gabriëls

E-mail: [bramgabriels@houthalen-helchteren.be](mailto:bramgabriels@houthalen-helchteren.be)

Telephone: +32 11492000

**Internet address(es):**Main address: [www.houthalen-helchteren.be](http://www.houthalen-helchteren.be)**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://cloud.3p.eu/Downloads/1/2475/4M/2021>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be>**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Aanstelling externe ondersteuning (Team ICT en Team Huisvesting)

Reference number: 2021/2475

**II.1.2. Main CPV code**

72000000 IT services: consulting, software development, Internet and support

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

Ondersteuning Team ICT: door de aanhoudende corona-toestand en de steeds groter wordende verantwoordelijkheid van het gemeentebestuur, onder andere de uitrol van het vaccinatiecentrum, is het voor Team ICT niet langer mogelijk een kwaliteitsvolle, permanente ondersteuning ter beschikking te stellen van de groep Houthalen-Helchteren. De extra belasting van het team, dat na de pensionering van de coördinator medio 2019, in de praktijk slechts bestaat uit twee fte hoewel, door het ondersteunen van collega's die thuis werken, waarbij het langer duurt dan voorheen om tot een oplossing te komen, zorgt ervoor dat omwille van de continuïteit van de externe én interne dienstverlening ondersteuning vereist is. Deze ondersteuning dient onmiddellijk zijn rendement te hebben op de werkvloer. Om die reden wordt bij traditionele partners van de lokale overheden, een offerte opgevraagd voor de ondersteuning van team ICT.  
Aangezien we ondertusse[...] (zie opdrachtdocumenten).

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

### **II.2. Description**

#### **II.2.1. Title**

Externe ondersteuning Team ICT  
Lot No: 1

#### **II.2.2. Additional CPV code(s)**

72000000 IT services: consulting, software development, Internet and support

#### **II.2.3. Place of performance**

NUTS code: BE225 Arr. Maaseik  
Main site or place of performance: NAC, Pastorijstraat 30, te 3530 Houthalen-Helchteren.

#### **II.2.4. Description of the procurement**

Zie II.2.1).

#### **II.2.5. Award criteria**

Criteria below  
Price

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12  
This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13.**

### **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

##### **II.2. Description**

###### **II.2.1. Title**

Externe ondersteuning Team Huisvesting  
Lot No: 2

###### **II.2.2. Additional CPV code(s)**

72000000 IT services: consulting, software development, Internet and support, 33180000  
Functional support, 70333000 Housing services, 79500000 Office-support services

###### **II.2.3. Place of performance**

NUTS code: BE225 Arr. Maaseik  
Main site or place of performance: NAC, Pastorijstraat 30, te 3530 Houthalen-Helchteren.

###### **II.2.4. Description of the procurement**

Zie II.2.1).

###### **II.2.5. Award criteria**

Criteria below  
Price

###### **II.2.6. Estimated value**

###### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12  
This contract is subject to renewal: no

###### **II.2.10. Information about variants**

Variants will be accepted: no

###### **II.2.11. Information about options**

Options: no

###### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

\*Het UEA, waarmee de ondernemer verklaart dat hij zich niet bevindt in een van de uitsluitingssituaties als bedoeld in de artikelen 67 tot 69 van de Wet van 17.6.2016.

### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Het UEA, waarmee de ondernemer verklaart dat hij voldoet aan de onderstaande selectiecriteria.

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Het UEA, waarmee de ondernemer verklaart dat hij voldoet aan de onderstaande selectiecriteria:

1. enkel voor perceel 1: de studie- en beroepskwalificaties van de dienstverlener.

Minimum level(s) of standards possibly required:

1. Enkel senior-profielen mogen aangeboden worden. Het voorgestelde senior-profiel wordt ook geacht de opdracht effectief uit te voeren.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 28/05/2021 Local time: 10:30

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Dutch

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 25/09/2021

#### **IV.2.7. Conditions for opening of tenders**

Date: 28/05/2021 Local time: 10:30

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.3. Additional information**

De offertes kunnen alleen elektronisch ingediend worden via de e-Tendering internetsite:

<https://eten.publicprocurement.be/>

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Raad van State  
Postal address: Wetenschapsstraat 33  
Town: Brussel  
Postal code: 1040  
Country: Belgium  
E-mail: [fbn@raadfst-consetat.be](mailto:fbn@raadfst-consetat.be)  
Telephone: +32 22349695  
Fax: +32 22349499

##### **VI.5. Date of dispatch of this notice**

27/04/2021