

United Kingdom-Barnsley: Insurance services

OJ S 121/2016 25/06/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

---

**I.1. Name and addresses**

Official name: Barnsley MBC  
Postal address: Westgate Plaza One  
Town: Barnsley  
Postal code: S70 2DR  
Country: United Kingdom  
For the attention of: Adrian Hunt  
E-mail: [AdrianHunt@barnsley.gov.uk](mailto:AdrianHunt@barnsley.gov.uk)  
Telephone: +44 226773119

**Internet address(es):**

General address of the contracting authority: [www.barnsley.gov.uk](http://www.barnsley.gov.uk)

**Additional information can be obtained from:**

Official name: Marsh Limited  
Postal address: 3rd Floor, Kelburn House, Mosley Street  
Town: Newcastle upon Tyne  
Postal code: NE1 1YE  
Country: United Kingdom  
For the attention of: Ann Power  
E-mail: [ann.power@marsh.com](mailto:ann.power@marsh.com)  
Telephone: +44 1912223266  
Fax: +44 1912223210

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Marsh Limited  
Postal address: 3rd Floor, Kelburn House, Mosley Street  
Town: Newcastle upon Tyne  
Postal code: NE1 1YE  
Country: United Kingdom  
For the attention of: Ann Power  
E-mail: [ann.power@marsh.com](mailto:ann.power@marsh.com)  
Telephone: +44 1912223266  
Fax: +44 1912223210

**Tenders or requests to participate must be submitted:** Official name: Marsh Limited

Postal address: 3rd Floor, Kelburn House, Mosley Street  
Town: Newcastle upon Tyne  
Postal code: NE1 1YE  
Country: United Kingdom  
E-mail: [ann.power@marsh.com](mailto:ann.power@marsh.com)  
Telephone: +44 1912223266  
Fax: +44 1912223266

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

---

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Insurance and Claims Handling (Ex Broker Services).

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code UKE31 Barnsley, Doncaster and Rotherham

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Insurance and Claims Handling (Ex Broker Services).

**II.1.6. CPV code(s)**

66510000 Insurance services, 66518300 Insurance claims adjustment services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515100 Fire insurance services, 66514110 Motor vehicle insurance services, 66519200 Engineering insurance services, 66519000 Engineering, auxiliary, average, loss, actuarial and salvage insurance services, 66513200 Contractor's all-risk insurance services, 66512100 Accident insurance services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

**II.1.9. Information about variants**

Variants will be accepted: yes

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

**II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

### **II.3. Duration of the contract or time limit for completion**

Information about lots

Lot No: 1

Lot title: Material Damage, Business Interruption, Money, All Risks, Balance of Risks

**1) Short description**

Material Damage.

**2) CPV code(s)**

66510000 Insurance services, 66518300 Insurance claims adjustment services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515100 Fire insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 2

Lot title: Fidelity Guarantee

**1) Short description**

Fidelity Guarantee.

**2) CPV code(s)**

66510000 Insurance services, 66518300 Insurance claims adjustment services, 66515411 Pecuniary loss insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 3

Lot title: Liability including Employers, Public, Officials, Land Charges, Libel and Slander, Professional Indemnity, Hirers Liability and PTA Liability

**1) Short description**

Liability.

**2) CPV code(s)**

66510000 Insurance services, 66518300 Insurance claims adjustment services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66515410 Financial loss insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 4

Lot title: Motor Fleet and Motor Fleet Uninsured Loss Recovery

**1) Short description**

Motor.

**2) CPV code(s)**

66510000 Insurance services, 66518300 Insurance claims adjustment services, 66515000 Damage or loss insurance services, 66514110 Motor vehicle insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 5

Lot title: Personal Accident and Travel, and School Journey

**1) Short description**

PA/Travel.

**2) CPV code(s)**

66510000 Insurance services, 66518300 Insurance claims adjustment services, 66512100 Accident insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 6

Lot title: Engineering Inspection

**1) Short description**

Engineering Inspection.

**2) CPV code(s)**

66510000 Insurance services, 66518300 Insurance claims adjustment services, 66519200 Engineering insurance services, 66519000 Engineering, auxiliary, average, loss, actuarial and salvage insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 7

Lot title: Mortgaged/Leaseholders

**1) Short description**

Mortgaged/Leaseholders.

**2) CPV code(s)**

66510000 Insurance services, 66518300 Insurance claims adjustment services, 66515200 Property insurance services, 66515000 Damage or loss insurance services, 66515100 Fire insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 8

Lot title: Contractors All Risks and Hired in Plant

**1) Short description**

CAR/HIP.

**2) CPV code(s)**

66510000 Insurance services, 66518300 Insurance claims adjustment services, 66513200 Contractor's all-risk insurance services, 66519200 Engineering insurance services, 66515000 Damage or loss insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 9

Lot title: Fine Arts

**1) Short description**

Fine Arts.

**2) CPV code(s)**

66510000 Insurance services, 66518300 Insurance claims adjustment services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515100 Fire insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

**Section III: Legal, economic, financial and technical information**

---

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Insurance Carriers will be required to demonstrate a high degree of Financial Security and be willing to submit their last 3 years Report and Accounts.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1.**

### **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: 1. Insurance Carriers should be recognised Insurers authorised to write the classes of business listed above in accordance with all relevant legislation.

2. English Law and Jurisdiction will apply during the negotiations held prior to the award of the insurance contracts, the contracts themselves and their performance.

3. Potential suppliers may be asked to produce a Certificate issued by the appropriate Insurance Regulatory Authority indicating the types of insurance the Insurers are authorised to provide and must comply with the Department of Trade and Industry Regulations.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: When requested, Insurers must be willing to produce:

— A Certificate issued or counter-signed by at least 3 clients (together with details of the policy dates and premiums paid) showing evidence of the Insurers last 3 years experience in writing the classes of business referred to;

— Evidence of adequate Risk Management facilities and ability to provide a high quality claims handling service;

— Draft policy documents and wordings, proposal forms, risk improvement requirements or similar on which their tenders are dependent or which will form the basis of contracts.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Insurers must be authorised to carry on business in the relevant classes of insurance listed in this notice in accordance with the provisions of the Insurance Companies Act 1982 and any other statutory modifications thereof.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

### **Section IV: Procedure**

---

#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Negotiated

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 1: and Maximum number 8

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Price. Weighting 60
2. Quality. Weighting 40

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

20.7.2016 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

##### **IV.3.8. Conditions for opening of tenders**

#### **Section VI: Complementary information**

---

##### **VI.1. Information about recurrence**

##### **VI.2. Information about European Union funds**

##### **VI.3. Additional information**

The Procedure is:

Competitive Procedure with Negotiation:

Interested Parties:

Please notify Ann Power, Marsh Limited by email: [ann.power@marsh.com](mailto:ann.power@marsh.com)

Once your interest is received Ann Power will issue the ITT (Draft) with only Stage 1 to be completed which must be returned 30 days from the issue of the Notice. Stage 1 is the PQQ. Marsh will evaluate Stage 1 responses and will advise the outcome. Only those parties who pass the Stage 1 evaluation will be forwarded the Final ITT document.

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

###### **VI.4.2. Review procedure**

###### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

22.6.2016