

Norway-Oslo: Cleaning and sanitation services

OJ S 121/2016 25/06/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Helsedirektoratet (The Norwegian Directorate of Health)

National registration number: 983 544 622

Postal address: Postboks 7000, St Olavs plass

Town: Oslo

Postal code: 0130

Country: Norway

Contact person: Procurement, operation and contract management

For the attention of: Susanne Hadler

E-mail: Susanne.Hadler@helsedir.no, anskaffelser@helsedir.no**Internet address(es):**Electronic access to information: [https://tendsign.no/doc.aspx?](https://tendsign.no/doc.aspx?UniqueId=afphwbrkmp&GoTo=Docs)[UniqueId=afphwbrkmp&GoTo=Docs](https://tendsign.no/doc.aspx?UniqueId=afphwbrkmp&GoTo=Docs)Electronic submission of tenders and requests to participate: [https://tendsign.no/doc.aspx?](https://tendsign.no/doc.aspx?UniqueId=afphwbrkmp&GoTo=Tender)[UniqueId=afphwbrkmp&GoTo=Tender](https://tendsign.no/doc.aspx?UniqueId=afphwbrkmp&GoTo=Tender)**Additional information can be obtained from:**

Official name: TendSign

Internet address: <https://tendsign.no/doc.aspx?UniqueId=afphwbrkmp&GoTo=QA>**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: TendSign

Internet address: <https://tendsign.no/doc.aspx?UniqueId=afphwbrkmp&GoTo=Docs>**Tenders or requests to participate must be submitted:** Official name: TendSignInternet address: <https://tendsign.no/doc.aspx?UniqueId=afphwbrkmp&GoTo=Tender>**I.2. Type of the contracting authority**

National or federal agency/office

I.3. Main activity

General public services

Other

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Helsedirektoratet

Official name: Direktoratet for e-helse (The Norwegian Directorate of eHealth)

Official name: Entra

Official name: Norsk Helsenett (Option)

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Procurement of cleaning services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Oslo.

The customers want to purchase cleaning services for addresses in Oslo and Trondheim.

NUTS code NO011 Oslo

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Norwegian Directorate of Health, Entra and The Norwegian Directorate of eHealth want to enter into cleaning agreements with a tenderer. 3 separate agreements shall be signed. The Norwegian Health Network (NHN) shall also have the option to enter into agreement with the tenderer. The agreements shall be signed with the same tenderer. The tenderers must therefore be able to deliver cleaning services to all 4 of the tenderers.

The agreements will have a duration of 22 months with an option on a further 1 year + 1 year. All together 3 years and 10 months. The customer retains the right to trigger options that are shorter than 1 year.

The customers have the following locations:

Entra: Universitetsgata 2 (Oslo);

The Norwegian Directorate of Health: Universitetsgata 2 (Oslo), St Olavs gate 25 (Oslo), Pilestredet 28 (Oslo), Sluppenveien 12 (Trondheim);

The Norwegian Directorate of eHealth: Verkstedesveien 1 (Skøyen, Oslo);

NHN: Verkstedesveien 1 (Skøyen, Oslo).

During the contract period there may be changes due to moving, restructuring, etc. Where appropriate the customer should be able to select to purchase cleaning services for new premises on verbatim terms as those described in the tender documentation and tender offer. Part of the cleaning services is named as options. It is desirable that the tenderer can offer these, but it is not a requirement.

Sub-contractors are not to be used for the daily and temporary cleaning. Persons who shall carry out this work should be employed by the tenderer. The tenderer can use sub-contractors to fulfil the options, but only 1 chain.

The customer shall also have the right to order cleaning services that are not described in the tender documentation. The price will then be agreed for the individual occurrence.

The agreements are expected to have a value of between 14 000 000 NOK and 18 000 000 NOK excluding VAT in total. This is a non-binding estimate for the customers.

II.1.6. CPV code(s)

90900000 Cleaning and sanitation services, 90910000 Cleaning services, 90911000 Accommodation, building and window cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The agreements are expected to have a value of between 14 000 000 NOK and 18 000 000 NOK excluding VAT in total. This estimate is non-binding for the customers.

The customers shall have an option on extending the agreement. The agreements will have a duration of 22 months with an option on a further 1 year + 1 year. All together 3 years and 10 months. The customer retains the right to trigger options that are shorter than 1 year.

II.2.2. Information about options

Options: yes

Description of options: The Norwegian Health Network (NHN) shall have an option to enter into agreement with the tender.

The customers shall have an option on extending the agreement. The agreements will have a duration of 22 months with an option on a further 1 year + 1 year. All together 3 years and 10 months. The customer retains the right to trigger options that are shorter than 1 year.

Part of the cleaning services is named as options. It is desirable that the tenderer can offer these, but it is not a requirement.

The customer shall also have the right to order cleaning services that are not described in the tender documentation. The price will then be agreed for the individual occurrence.

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Certificate for paid tax, VAT and employer contribution.
Qualification requirement: Tenderers must have fulfilled their tax, VAT and payroll tax obligations in accordance with the relevant legislation.

Documentation Requirement: New joint certificate from The Norwegian Tax Administration, a joint certificate for tax, employer contribution and VAT. If a joint form is not enclosed, the requirement must be documented with a tax certificate and a VAT certificate. The certificate(s) shall not be more than 6 months old calculated from the deadline for receipt of tenders. Any arrears or other irregularities must be justified.

Company Registration Certificate:

Qualification requirement: The tenderer shall be a legally established company.

Documentation requirement: For Norwegian companies: Company Registration Certificate from the Brønnøysund Register Centre. For Foreign companies: Proof that the company is registered in a trade or business register as prescribed by the law of the country where the tenderer is established.

III.2.2. Economic and financial ability

List and brief description of conditions: Qualification Requirement: The tenderer shall have economic and financial capacity to carry out the delivery/contract.

Documentation requirement: Credit evaluation/rating, not older than 12 months, based on the last known accounting figures. The rating shall be carried out by an officially certified credit rating institution. Minimum requirement: The tenderer shall be credit worthy.

III.2.3. Technical and professional ability

List and brief description of conditions:

Implementation ability and capacity:

Qualification requirement: The supplier shall have sufficient execution capability and capacity.

Documentation Requirement: The tenderer shall provide a description of the technical entities the tenderer has at their disposal for fulfilment of the contract.

Quality assurance:

Qualification Requirement: The tenderer shall have procedures for quality assurance.

Documentation requirement: An account of the company's quality assurance/management system, to ensure that the assignment is being carried out in the most efficient and purposeful manner. Copy of a system certificate issued by an accredited certifying body or equivalent documentation of the quality assurance system.

Experience from similar assignments:

Qualification requirement: Tenderers shall have experience from similar deliveries. This means major assignments for cleaning services.

Documentation requirement: Reference list of the tenderer's business over the last 3 years with relevance for this assignment. The reference list shall include the contracting authority's name, date and value of the assignment. What has been delivered and the function the tenderer had in the assignment, must be stated.

Publicly certified cleaning business:

Qualification Requirement: The tenderer must be a publicly certified cleaning business (The Norwegian Labour Inspection Authority).

Documentation Requirement: Documentation demonstrating that the tenderer is a publicly certified cleaning business.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

16/11705

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

17.8.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 15.11.2016

IV.3.8. Conditions for opening of tenders

Date: 17.8.2016 - 12:30

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

Visma notice: <https://opic.com/id/afphwbrkmp>

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

21.6.2016