

**B-Bruges: office machinery, equipment and supplies except computers, printers and furniture**

**OJ S 132/2012 12/07/2012**

**Contract notice**

**Supplies**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Stad Brugge - Informaticedienst

Postal address: Burg 12

Town: Brugge

Postal code: 8000

Country: Belgium

For the attention of: Dominique De Clerck (Hoofd administratief medewerker-Informatica)

E-mail: [dominique.de.clerck@brugge.be](mailto:dominique.de.clerck@brugge.be)

Telephone: +32 50448007

Fax: +32 50448080

**Internet address(es):**

General address of the contracting authority: <http://www.brugge.be>

**Additional information can be obtained from:**

Official name: Stad Brugge - Informaticedienst

Postal address: Binnenweg 2

Town: Brugge

Postal code: 8000

Country: Belgium

Contact person: Informaticedienst

For the attention of: Dominique De Clerck (Hoofd administratief medewerker-Informatica)

E-mail: [informaticedienst.administratie@brugge.be](mailto:informaticedienst.administratie@brugge.be)

Telephone: +32 50448007

Fax: +32 50448080

Internet address: <http://www.brugge.be>

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** Official name: Stad Brugge - Informaticedienst

Postal address: Binnenweg 2

Town: Brugge

Postal code: 8000

Country: Belgium

Contact person: Informaticedienst

For the attention of: Dominique De Clerck (Hoofd administratief medewerker-Informatica)

E-mail: [informaticedienst.administratie@brugge.be](mailto:informaticedienst.administratie@brugge.be)

Telephone: +32 50448007

Fax: +32 50448080

Internet address: <http://www.brugge.be>

**I.2. Type of the contracting authority**

Regional or local authority

### **I.3. Main activity**

General public services

### **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Huur digitale kleurenproductieprinter.

#### **II.1.2. Type of contract and place of performance or delivery**

Supplies

Rental

Main site or place of performance: Vlamingstraat 53, 8000 Brugge, BELGIE.

NUTS code BE251 Arr. Brugge

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Algemene offerteaanvraag voor huur van een digitale kleurenproductieprinter inclusief een full servicecontract voor de drukkerij van Stad Brugge.

De plaats van installatie is de stadsdrukkerij, Vlamingdam 53, 8000 Brugge.

Er wordt prijs gevraagd op basis van 1 000 000 afdrucken per jaar tegen één vast tarief per maand alles inclusief. Er wordt eveneens prijs gevraagd voor supplementaire afdrucken boven de voorziene 1 000 000 afdrucken per jaar.

De totale contractduur bedraagt 60 maanden.

#### **II.1.6. CPV code(s)**

30100000 Office machinery, equipment and supplies except computers, printers and furniture

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Estimated value excluding VAT: 350 000,00 EUR

#### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

#### **II.3. Duration of the contract or time limit for completion**

Duration in months: 60 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Zie bestek.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Zie bestek.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Zie bestek.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Zie bestek.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Zie bestek.

Minimum level(s) of standards possibly required: Zie bestek.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Zie bestek.

Minimum level(s) of standards possibly required:

Zie bestek.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

1213-109923

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

6.9.2012 - 11:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Dutch.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 120 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 6.9.2012 - 11:00

Place:

Vergaderzaal Informaticedienst.

Binnenweg 2, 8000 Brugge, BELGIE.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Inschrijvers en vertegenwoordiging bestuur.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

##### **VI.3.**

**Additional information**

@Ref:00701444/2012024743.

Informaties over lastenboek(en)/document(en).

Digitaal en per briefwisseling verkrijgbaar mail: [informaticadienst.administratie@brugge.be](mailto:informaticadienst.administratie@brugge.be).

**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Raad van State

Postal address: Wetenschapsstraat 31

Town: Brussel

Postal code: 1040

Country: Belgium

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: 15.

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Informaticedienst

Postal address: Binnenweg 2

Town: Brugge

Postal code: 8000

Country: Belgium

E-mail: [informaticadienst.administratie@brugge.be](mailto:informaticadienst.administratie@brugge.be)

Telephone: +32 50448007

Fax: +32 50448080

**VI.5. Date of dispatch of this notice**

6.7.2012