

Belgium-Brussels: Provision of ICT Coordination, Cyber and Information Security, Quality and Information Management Services

OJ S 72/2023 12/04/2023

**Contract notice
Services****Legal Basis:**

Regulation (EU, Euratom) No 2018/1046

Section I: Contracting authority

I.1. Name and addresses

Official name: Single European Sky ATM Research 3 Joint Undertaking (SESAR)

Town: Brussels

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Country: Belgium

E-mail: procurement@sesarju.eu**Internet address(es):**Main address: <https://www.sesarju.eu/>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=12165>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register>

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

Other activity: Air traffic management research and development

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Provision of ICT Coordination, Cyber and Information Security, Quality and Information Management Services

Reference number: S3JU/LC/006/CFT

II.1.2. Main CPV code

72000000 IT services: consulting, software development, Internet and support

II.1.3. Type of contract

Services

II.1.4. Short description

The purpose of this call is to obtain the following services:

- ICT coordination services;
- occasional support services on the topics of cyber and information security, necessary to secure conformance with Regulations including EU 2019/881 and ENISA tools, any upcoming rules in the area EU regulation and conformance with SESAR 3 JU Security, Information management and documentation policies, (including compliance with Regulation (EU) 2018 /1725 (EUDPR); and
- quality management services, covering quality and information management activities, suitable to maintain and evolve SESAR 3 JU's established Quality Management System (QMS) compliant with its quality policy and best industry practice standards (ISO9001 etc.), and to provide the administrator support for an existing information management system (IDMS) hosted on SharePoint with its distributed site manager configuration.

II.1.5. Estimated total value

Value excluding VAT: 2 200 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Provision of ICT Coordination Services
Lot No: 1

II.2.2. Additional CPV code(s)

72000000 IT services: consulting, software development, Internet and support

II.2.3. Place of performance

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest
Main site or place of performance: Primarily in SESAR 3 JU premises.

II.2.4. Description of the procurement

Lot 1 will result in an award of a direct service contract.

Services to be provided to SESAR 3 JU shall be performed in English and include, but not be limited to:

- (a) technical expertise: documenting for approval, an evolving technology and information strategy by identifying the technical solutions to put in place; understanding and challenging the services of the ICT suppliers/service providers and their proposed solutions in the context of meeting agreed user needs, system configuration constraints, alignment with Eurocontrol ICT system configuration where possible, data protection and security obligations by intervention at architecture, system design and implementation levels as well as support (first and second line);
- (b) governance and communication: implementing SESAR 3 JU governance rules by preparing and actively participating in the QICT Committee, monitoring ICT infrastructure and service delivery performance and reporting on it to the QICT Committee. Where needed preparing user communication and training activities;
- (c) supplier management: coordinating the ICT activities between SESAR 3 JU, representing its users, and the external ICT suppliers/service providers who deliver the operational services;

- (d) service configuration/delivery management: Preparing service agreements, independently validating and measuring the services delivered by the external SESAR 3 JU ICT suppliers /service providers and liaising with and communicating to SESAR 3 JU management and users;
- (e) contract management: under the supervision of SESAR 3 JU, act as technical expert to monitor SESAR 3 JU ICT contracts and to participate in the procurement activities;
- (f) project management: acting as technical expert of SESAR 3 JU ICT project activities, whether the projects are led by external ICT suppliers/service providers or result from internal corporate initiatives requiring the involvement of SESAR 3 JU ICT;
- (g) ICT financial management: proposing the yearly SESAR 3 JU ICT budget in the context of the Biannual Work Plan preparation and monitoring its consumption by participating in the financial workflows as a technical expert of SESAR 3 JU and in the follow-up meetings with the external ICT suppliers/service providers;
- (h) ICT asset management: maintaining the list and configuration of assets owned/rented by SESAR 3 JU and the lifecycle management of the owned and rented assets;
- (i) process documentation/implementation, continuous improvement: advising SESAR 3 JU on service improvement activities, including process documentation;
- (j) compliance with Data Protection Regulation 2018/1725 (EU DPR): acting in full compliance with Data Protection rules applicable to SESAR 3 JU, including preparation of necessary data protection records on ICT related processing activities and small-scale data protection impact assessments (DPIAs) or steering the preparation for large-scale data protection impact assessments when support from contracted external providers is necessary. Further, the DPO should be considered as a stakeholder of all IT projects and shall be involved to facilitate the protection of any personal data processed by the respective IT system. Data protection requirements shall be maintained and reviewed throughout the lifecycle of each IT project and the successful tenderer shall consult the DPO for a comprehensive overview of data protection requirements. All life cycle phases (inception, elaboration, design, construction, deployment and maintenance) of an IT system shall comply with the provisions of the EUDPR.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 940 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

See Article I.3.5. of the draft contract:

'The contract is renewed automatically three (3) times for 12 months each, unless one of the parties receives formal notification to the contrary at least three (3) months before the end of the ongoing duration. Renewal does not change or postpone any existing obligations.'

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13.

Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project: SESAR/Digital European Sky.

II.2.14. Additional information

II.2. Description

II.2.1. Title

Cyber and Information Security Services

Lot No: 2

II.2.2. Additional CPV code(s)

72000000 IT services: consulting, software development, Internet and support

II.2.3. Place of performance

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Main site or place of performance: Contractor's premises, mainly, but not exclusively.

II.2.4. Description of the procurement

Lot 2 will result in an award of a framework service contract.

Services to be provided to SESAR 3 JU shall be performed in English and may include, but not be limited to:

(a) cyber and information security expertise: to develop an understanding of SESAR 3 JU ICT and information configuration and the associated security requirements (data protection, security obligations and organisational needs) in order to create and maintain a SESAR 3 JU Cybersecurity strategy and plan. Then to systematically monitor and assess the preparedness to threats, ensure that mitigations are in place, suitable recovery scenarios are available and SESAR 3 JU staff and contractors are appropriately trained;

(b) data protection expertise: in order to show compliance with the regulations applicable to SESAR 3 JU (EUDPR). The contractor shall contribute substantially to the performance of large Data Protection Impact Assessments (DPIAs) that would be unable to be performed with limited resources available in SESAR 3 JU (e.g. transition of the SESAR 3 JUs existing on premise SharePoint implementation to SharePoint in the cloud, integrated with MS TEAMS). These assessments shall analyse, identify and minimise the data protection risks resulting from proposed evolution/changes in the ICT and Information management of SESAR 3 JU;

(c) ICT business continuity: linked closely with the cyber and information security management services above, is the need to ensure the ICT part of SESAR 3 JU business continuity management plan is kept up to date. Specifically, that the plan contains an appropriate set of assessed scenarios (involving ICT) the consequences and actions to be taken by the organisation and clear instructions for all persons working at or with SESAR 3 JU should the plan need to be made live. The SESAR 3 JU already has such a plan dating from 2016, the responsibility of the selected contractor is to begin with a review, propose updates and provide content to SESAR 3 JU that will refresh the plan, including providing related SESAR 3 JU staff training, as appropriate. Linked to the cyber security point above, the future contractor may also be invited to perform penetration tests in support of testing the cyber and business continuity arrangements.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 460 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project: SESAR/Digital European Sky.

II.2.14. Additional information

II.2. Description

II.2.1. Title

Quality and Information Management Services

Lot No: 3

II.2.2. Additional CPV code(s)

72000000 IT services: consulting, software development, Internet and support

II.2.3. Place of performance

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

II.2.4. Description of the procurement

Lot 3 will result in an award of a direct service contract.

The services to be provided to SESAR 3 JU shall be performed in English and include:

(a) quality management: this service is to be delivered in accordance with best practices and standards, including ISO 9001. This includes responsibility for performing the role of quality manager for SESAR 3 JU, specifically advocating, a quality culture across SESAR 3 JU, maintaining the quality management system (QMS) in accordance with SESAR 3 JU quality policy and quality manual, and training staff from awareness to competence in process creation and their management;

(b) information and document management: this service is responsible as administrator and document manager to maintain SESAR 3 JU's information structure and to provide support, functional and technical advice for the maintenance and evolution of its information and document management system (IDMS) and the introduction of the European Commission's HAN (Hermes, ARES, NomCom) capability.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 800 000,00 EUR

II.2.7.

Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

See Article I.3.5 of the draft contract:

'The contract is renewed automatically three (3) times for 12 months each, unless one of the parties receives formal notification to the contrary at least three (3) months before the end of the ongoing duration. Renewal does not change or postpone any existing obligations.'

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project: SESAR/European Digital Sky.

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 31/05/2023 Local time: 23:30

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted
English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender
Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 02/06/2023 Local time: 11:00

Place:

Online.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Town: Luxembourg

Country: Luxembourg

VI.5. Date of dispatch of this notice

31/03/2023