

Norway-Steinkjer: Paper stationery and other items

OJ S 122/2016 28/06/2016

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Nord-Trøndelag fylkeskommune (Nord-Trøndelag County)

National registration number: 938967091

Postal address: Postboks 2560

Town: Steinkjer

Postal code: 7735

Country: Norway

For the attention of: Ellinor Fornes Nossun

E-mail: innkjop@ntfk.no

Telephone: +47 74113600

Internet address(es):Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/3526>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/145587>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Namdalseid municipality

National registration number: 940 015 456

Postal address: Gløttvegen 2

Town: Namdalseid

Postal code: 7750

Country: Norway

Official name: Namsos municipality

National registration number: 942 875 967

Postal address: Abel Meyersgt. 12

Town: Namsos

Postal code: 7800

Country: Norway

Official name: Flatanger municipality

National registration number: 845 153 272

Postal address: Postboks 24
Town: Flatanger
Postal code: 7770
Country: Norway
Official name: Overhalla municipality
National registration number: 939 896 600
Postal address: Svalivegen 2
Town: Overhalla
Postal code: 7863
Country: Norway
Official name: Leka municipality
National registration number: 944 484 574
Town: Leka
Postal code: 7994
Country: Norway
Official name: Grong municipality
National registration number: 940 010 853
Town: Grong
Postal code: 7870
Country: Norway
Official name: Lierne municipality
National registration number: 972 417 963
Town: Nordli
Postal code: 7882
Country: Denmark
Official name: Snåsa municipality
National registration number: 964 982 031
Town: Snåsa
Postal code: 7760
Country: Norway
Official name: Vikna municipality
National registration number: 944 976 728
Postal address: Engasv. 27
Town: Rørvik
Postal code: 7900
Country: Norway
Official name: Nærøy municipality
National registration number: 944 350 497
Town: Kolvereid
Postal code: 7970
Country: Norway
Official name: Høylandet municipality
National registration number: 959 220 476
Town: Høylandet
Postal code: 7977
Country: Norway
Official name: Namsskogan municipality
National registration number: 864 982 212

Town: Namsskogan
Postal code: 7890
Country: Norway
Official name: Røyrvik municipality
National registration number: 964 982 120

Town: Limingen
Postal code: 7898
Country: Norway
Official name: Midtre Namdal Joint municipalities
National registration number: 995 012 766
Postal address: Postboks 333, Sentrum

Town: Namsos
Postal code: 7801
Country: Norway
Official name: Fosnes municipality
National registration number: 964 982 775

Town: Jøa
Postal code: 7856
Country: Norway
Official name: Nord-Trøndelag Elektrisitetsverk Holding AS
National registration number: 992 462 841
Postal address: Sjøfartsgt. 3

Town: Steinkjer
Postal code: 7725
Country: Norway
Official name: The County Governor of Nord-Trøndelag
National registration number: 974 772 108
Postal address: Postboks 2600

Town: Steinkjer
Postal code: 7734
Country: Norway
Official name: Namdal Renovation
National registration number: 986 923 845

Town: Høylandet
Postal code: 7977
Country: Norway
Official name: IKT Indre Namdal IKS
National registration number: 985 904 332

Town: Limingen
Postal code: 7898
Country: Norway
Official name: Museet Midt IKS
National registration number: 991 500 502
Postal address: Strandgt. 7

Town: Rørvik
Postal code: 7900
Country: Norway

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Office supplies, calendar and school materials.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: 7735.

NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in months: 15

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 3 500 000 NOK

II.1.5. Short description of the contract or purchase(s)

Office supply, calendar and school materials to Nord-Trøndelag County and associated municipalities and operations.

II.1.6. CPV code(s)

30199000 Paper stationery and other items, 30192700 Stationery

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Office supplies, calendar and school materials.

Estimated value excluding VAT: 3 500 000 NOK

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 15 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: — Tax and VAT certificate:

The certificate can be ordered and downloaded in Altinn by using the tax administration's link: <http://www.skatteetaten.no/no/Om-skatteetaten/Kontakt-oss/E-post/Send-ny-epost/Annet/Bestill-attester-eller-utskrifter/Attest-for-skatt-og-merverdiavgift/>

The certificate can also be ordered from the tax collector or the Norwegian Tax Administration.

— Foreign tenderers must provide certificates from authorities equivalent to the Norwegian authorities.

Signed self-declaration.

III.2.2. Economic and financial ability

List and brief description of conditions: — Credit appraisal/rating, not older than 1 year, and which is based on the last known fiscal figures. The rating shall be carried out by an officially certified credit rating institution.

Minimum level(s) of standards possibly required: The tenderer must have the financial capacity to implement the assignment/contract.

III.2.3. Technical and professional ability

List and brief description of conditions:

— A description of the most important equivalent deliveries in the last 3 years. Including information about the value, time and recipient (name, telephone and email). The contracting authority must be given the authority to contact the person in question. The references will only be contacted if required.

— Suppliers shall, in their tender, confirm and account for their ability and capacity to fulfil the contract, the location of the main office, stores and storage capacity, service and distribution /dealer network as well as sub suppliers that the supplier cooperate with and who stock the products.

— A brief description of the tenderer's quality assurance/management system and quality handbook. To be documented by presenting a copy of the table of contents.

— A copy of a system certificate, if any, or equivalent documentation.

— An account of the tenderer's environment management work. If the company is environmentally certified, a copy of a system certificate issued by a certified body can be enclosed with the tender instead (cf. the Public Procurement Regulations § 17.3 (2)).

Minimum level(s) of standards possibly required:

Tenderers shall have experience from similar contracts.

The tenderer shall have the implementation ability and capacity to fulfil the contract.

A good and well-functioning quality assurance system is required for the services that shall be

provided.

The tenderer shall have an environmental management system.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

16/07682

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

10.8.2016 - 15:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 10.11.2016

IV.3.8. Conditions for opening of tenders

Date: 11.8.2016 - 9:00

Place: Official name: Nord-Trøndelag Fylkeskommune (Nord-Trøndelag County)

National registration number: 938 967 091

Postal address: Postboks 2560, Seilmakergt. 2

Town: Steinkjer

Postal code: 7735

Country: Norway

For the attention of: Ellinor Fornes Nossum

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

23.6.2016