

**NO-Bergen: cleaning and sanitation services**

OJ S 132/2012 12/07/2012

Contract notice

Services

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Konkurransetilsynet

Postal address: Postboks 439 Sentrum,

Town: Bergen

Postal code: 5805

Country: Norway

Contact person: Administrasjonsavdelingen

For the attention of: Hogne Steinbakk

E-mail: [hog@kt.no](mailto:hog@kt.no)

Telephone: +47 55597500

Fax: +47 55597599

**Internet address(es):**

General address of the contracting authority: [www.konkurransetilsynet.no](http://www.konkurransetilsynet.no)

Address of the buyer profile: [http://www.doffin.no/search/Search\\_AuthProfile.aspx?ID=AA0013](http://www.doffin.no/search/Search_AuthProfile.aspx?ID=AA0013)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Delivery of cleaning services to the Competition Authority.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Bergen, Norway.

NUTS code

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

#### **Duration of the framework agreement**

Duration in years: 2

#### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 1 200 000 and 1 600 000 NOK

### **II.1.5. Short description of the contract or purchase(s)**

The procurement involves cleaning services - regular cleaning and periodical cleaning services. The procurement also includes service agreement for toilets, including hygiene products related to this service agreement. The Competition Authority, henceforth referred to as the Awarding Authority also rents premises in Olav Kyrres gate 8 (the old Telegraph building) and Rådhusgata 4, 5085 Bergen.

Bara Eiendom AS is the owner of the areas/buildings. The Awarding Authority is responsible for cleaning in own premises. The agreement does not include common areas in the building, such as entrance, stairway, etc.

In the old Telegraph building, the Awarding Authority rents 2nd and 3rd floors and the gross area is 1 441 m<sup>2</sup> in each floor. In Rådhusgata 4, the Awarding Authority rents an area of 375 m<sup>2</sup> in the 4th floor. The cleaners shall provide plastic bags for dustbins/waste containers, as well as separate waste sacks for waste removal.

The consumption of waste sacks/waste bags is included in the price for daily/regular cleaning. The cleaning service shall be in compliance with NS-INSTA 800. The cleaning shall be carried out during working hours between 07:00-18:00. See also the tender documents with annexes.

Note: To register your interest in this notice and obtain any additional information please visit the Doffin Web Site at [http://www.doffin.no/Search/Search\\_Switch.aspx?ID=263004](http://www.doffin.no/Search/Search_Switch.aspx?ID=263004).

### **II.1.6. CPV code(s)**

90900000 Cleaning and sanitation services, 90911000 Accommodation, building and window cleaning services, 90911100 Accommodation cleaning services, 90919200 Office cleaning services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

The estimated value of the agreement is approx. 300 000-400 000 NOK per annum (excluding VAT).

The total contract value including options is approx. 1 200 000 -1 600 000 NOK, excluding VAT.

The tenderers are invited to submit tenders for parts of:

— Regular/daily cleaning and periodical cleaning,

— Hygiene agreements for toilets.

The Awarding Authority reserves the right to enter into a total agreement with one service provider or divide the assignment and chose one provider for cleaning (daily and periodical) and one provider for the hygiene agreement for toilets.

If dividing the described assignment results in consequences in relation to price by this must be informed the Awarding Authority in the tender.

Estimated value excluding VAT:

Range: between 1 200 000 and 1 600 000 NOK

## **II.2.2. Information about options**

Options: yes

Description of options: The contract period is 2 years with option for the Awarding Authority to prolong the agreement with up to 2 years. Total maximum agreement period is 4 years. The Awarding Authority has the right to terminate the contract with 6 months during the entire contract period.

Provisional timetable for recourse to these options:  
in months: 24 (from the award of the contract)

## **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 24 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) Company registration certificate.

(2) Value added tax certificate (National requirement)

(3) Company tax certificate (National requirement)

(4) Self-declaration in compliance with Appendix 2 (HSE) of the Norwegian procurement regulations (National requirement)

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: (1) Other documentation required (please state below) Dun & Bradstreet's rating A, or equivalent. Credit report from credit rating agency shall be included in the tender. The report must be based on the previous year's, or later years' accounting figures (relevant credit rating agencies are i.a. Soliditet, Experian and Proff Forvalt). Minimum level(s) of standards possibly required: The tenderer must have sufficient economic and financial strength in relation to the business activities in general and in relation to the nature of this procurement.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(1) A list of the principal deliveries effected, or main services provided, by the company, in the past three years, with the values, dates and recipients (for supply and service contracts)

(2) Other documentation required (please state below)

— All cleaning products shall be eco-labelled, e.g. the Swan ecolabel or the EU Flower ecolabel.

This shall be substantiated by the Swan ecolabel's licence no. and equivalent for the EU Flower ecolabel.

— Statement of how waste management, especially return system for packaging,

— Statement regarding choice of cleaning methods and how the equipment is cleaned in order to minimise the water consumption.

Minimum level(s) of standards possibly required:

Requirement 7:

The tenderer must be in compliance with the requirement regarding approved cleaning company, compare the Regulations of public approval of cleaning activates and procurement of cleaning services from 8.5.2012.

Requirement 8:

The tenderer must have an established quality assurance system for cleaning.

Requirement 9:

The tenderer must have sufficient environmental competence, control systems and routines which ensure that the environmental impact in relation to the cleaning is as low as possible.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

27.8.2012 - 14:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 31.10.2012

##### **IV.3.8. Conditions for opening of tenders**

Date: 27.8.2012 - 15:00

Place:

Olavs Kyrres gate 8, Bergen, Norway.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

##### **VI.2. Information about European Union funds**

##### **VI.3. Additional information**

(NT Ref:263087).

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

###### **VI.4.2. Review procedure**

###### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

10.7.2012