

## Belgium-Seneffe: Insurance services

OJ S 85/2021 03/05/2021

Contract notice

Services

### Legal Basis:

Directive 2014/24/EU

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Commune de Seneffe

Postal address: Rue Lintermans n° 21

Town: Seneffe

NUTS code: BE32B Arr. Charleroi

Postal code: 7180

Country: Belgium

Contact person: Madame Laura Dotremont

E-mail: [l.dotremont@seneffe.be](mailto:l.dotremont@seneffe.be)

Telephone: +32 64521707

Fax: +32 64521765

**Internet address(es):**

Main address: <http://www.seneffe.be>

### I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://cloud.3p.eu/Downloads/1/383/Z1/2020>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be>

### I.4. Type of the contracting authority

Regional or local authority

### I.5. Main activity

General public services

## Section II: Object

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### II.1. Scope of the procurement

#### II.1.1. Title

Marché conjoint des assurances — commune & CPAS — 2022 à 2025

Reference number: ASS 01/2021

#### II.1.2. Main CPV code

66510000 Insurance services

#### II.1.3. Type of contract

Services

#### **II.1.4. Short description**

Voir II.1.1).

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

### **II.2. Description**

#### **II.2.1. Title**

Lot 1 Assurances dommages matériels  
Lot No: 1

#### **II.2.2. Additional CPV code(s)**

66510000 Insurance services, 66512000 Accident and health insurance services

#### **II.2.3. Place of performance**

NUTS code: BE32B Arr. Charleroi  
Main site or place of performance: Commune de Seneffe, Rue Lintermans n° 21 à 7180  
Seneffe.

#### **II.2.4. Description of the procurement**

— volet 1: assurance incendie et périls connexes risques simples (administration communale et CPAS),  
— volet 2: assurance tous risques informatiques et bureautiques (administration communale et CPAS),  
— volet 3: assurance transport et séjours de valeurs (administration communale et CPAS),  
— volet 4: assurance tous risques expositions et manifestations temporaires (administration communale),  
— volet 5: assurance tous risques bris de machine (administration communale),  
— volet 6: assurance contre le cyber risque.

#### **II.2.5. Award criteria**

Criteria below  
Quality criterion - Name: Critère qualitatif / Weighting: 20  
Price - Weighting: 80

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2022 End: 31/12/2022  
This contract is subject to renewal: yes  
Description of renewals:  
Ce marché peut être renouvelé tacitement pour trois périodes d'une année. Sauf résiliation anticipée, le présent marché prendra fin de plein droit le 31.12.2025.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13.**

## **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Lot 2 Assurance responsabilité civile  
Lot No: 2

##### **II.2.2. Additional CPV code(s)**

66510000 Insurance services, 66512000 Accident and health insurance services

##### **II.2.3. Place of performance**

NUTS code: BE32B Arr. Charleroi  
Main site or place of performance: Commune de Seneffe, Rue Lintermans n° 21 à 7180 Seneffe.

##### **II.2.4. Description of the procurement**

— volet 1: assurance RC générale et protection juridique (administration communale et CPAS),  
— volet 2: assurance RC et accidents corporels — établissements scolaires et autres... (administration communale et CPAS),  
— volet 3: assurance RC objective incendie/explosion (administration communale et CPAS),  
— volet 4: assurance protection des mandataires publics (administration communale et CPAS),  
— volet 5: assurance RC architecte et ingénieur,  
— volet 6: assurance RC vie privée — demandeurs d'asile (CPAS).

##### **II.2.5. Award criteria**

Criteria below  
Quality criterion - Name: Critère qualitatif / Weighting: 20  
Price - Weighting: 80

##### **II.2.6. Estimated value**

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2022 End: 31/12/2022  
This contract is subject to renewal: yes  
Description of renewals:  
Ce marché peut être renouvelé tacitement pour trois périodes d'une année. Sauf résiliation anticipée, le présent marché prendra fin de plein droit le 31.12.2025.

##### **II.2.10. Information about variants**

Variants will be accepted: no

##### **II.2.11. Information about options**

Options: no

##### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **II.2. Description**

### **II.2.1. Title**

Lot 3 Assurances accidents  
Lot No: 3

### **II.2.2. Additional CPV code(s)**

66510000 Insurance services, 66512000 Accident and health insurance services

### **II.2.3. Place of performance**

NUTS code: BE32B Arr. Charleroi  
Main site or place of performance: Commune de Seneffe, Rue Lintermans n° 21 à 7180 Seneffe.

### **II.2.4. Description of the procurement**

— volet 1: assurance accidents du travail et excédent-loi (administration communale et CPAS),  
— volet 2: assurance accidents corporels — mandataires communaux & CPAS.

### **II.2.5. Award criteria**

Criteria below  
Quality criterion - Name: Critère qualitatif / Weighting: 20  
Price - Weighting: 80

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2022 End: 31/12/2022

This contract is subject to renewal: yes

Description of renewals:

Ce marché peut être renouvelé tacitement pour trois périodes d'une année. Sauf résiliation anticipée, le présent marché prendra fin de plein droit le 31.12.2025.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **II.2. Description**

### **II.2.1. Title**

Lot 4 Assurance automobiles  
Lot No: 4

### **II.2.2. Additional CPV code(s)**

66510000 Insurance services, 66512000 Accident and health insurance services

### **II.2.3. Place of performance**

NUTS code: BE32B Arr. Charleroi

Main site or place of performance: Commune de Seneffe, Rue Lintermans n° 21 à 7180 Seneffe.

#### **II.2.4. Description of the procurement**

- volet 1: assurance véhicules (administration communale et CPAS),
- volet 2: assurance omnium missions de service (administration communale et CPAS).

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Critère qualitatif / Weighting: 20

Price - Weighting: 80

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2022 End: 31/12/2022

This contract is subject to renewal: yes

Description of renewals:

Ce marché peut être renouvelé tacitement pour trois périodes d'une année. Sauf résiliation anticipée, le présent marché prendra fin de plein droit le 31.12.2025.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **II.2. Description**

#### **II.2.1. Title**

Lot 5 Assurance «Assistance voyages»

Lot No: 5

#### **II.2.2. Additional CPV code(s)**

66510000 Insurance services, 66512000 Accident and health insurance services

#### **II.2.3. Place of performance**

NUTS code: BE32B Arr. Charleroi

Main site or place of performance: Commune de Seneffe, Rue Lintermans n° 21 à 7180 Seneffe.

#### **II.2.4. Description of the procurement**

Volet 1: Assistance voyages (administration communale).

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Critère qualitatif / Weighting: 20

Price - Weighting: 80

## **II.2.6. Estimated value**

## **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2022 End: 31/12/2022

This contract is subject to renewal: yes

Description of renewals:

Ce marché peut être renouvelé tacitement pour trois périodes d'une année. Sauf résiliation anticipée, le présent marché prendra fin de plein droit le 31.12.2025.

## **II.2.10. Information about variants**

Variants will be accepted: no

## **II.2.11. Information about options**

Options: no

## **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## **II.2.14. Additional information**

### **II.2. Description**

#### **II.2.1. Title**

Lot 6 Assurance tous risques chantiers (administration communale et CPAS)

Lot No: 6

#### **II.2.2. Additional CPV code(s)**

66510000 Insurance services, 66512000 Accident and health insurance services

#### **II.2.3. Place of performance**

NUTS code: BE32B Arr. Charleroi

Main site or place of performance: Commune de Seneffe, Rue Lintermans n° 21 à 7180 Seneffe.

#### **II.2.4. Description of the procurement**

Voir II.2.1).

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Critère qualitatif / Weighting: 20

Price - Weighting: 80

## **II.2.6. Estimated value**

## **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2022 End: 31/12/2022

This contract is subject to renewal: yes

Description of renewals:

Ce marché peut être renouvelé tacitement pour trois périodes d'une année. Sauf résiliation anticipée, le présent marché prendra fin de plein droit le 31.12.2025.

## **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Le DUME, par lequel l'opérateur économique déclare qu'il ne se trouve pas dans une des situations d'exclusion visées aux articles 67 à 69 de la loi du 17.6.2016.

##### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Le DUME, par lequel l'opérateur économique déclare qu'il satisfait aux critères de sélection suivants:

##### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

1) le DUME, par lequel l'opérateur économique déclare qu'il satisfait aux critères de sélection suivants: l'inscription à la FSMA en vue de fournir les services d'assurance, en Belgique, faisant l'objet des différents lots pour lesquels le soumissionnaire fait offre.

Minimum level(s) of standards possibly required:

1)

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 01/06/2021 Local time: 11:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

French

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 28/11/2021

#### **IV.2.7. Conditions for opening of tenders**

Date: 01/06/2021 Local time: 11:00

Place:

Cellule des marchés publics, Lintermans 21 à 7180 Seneffe.

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

#### **VI.3. Additional information**

Les offres peuvent uniquement être introduites électroniquement sur le site internet de e-Tendering: <https://eten.publicprocurement.be/>

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: La section du contentieux administratif du Conseil d'état

Town: non applicable

Country: Belgium

#### **VI.5. Date of dispatch of this notice**

28/04/2021