

Switzerland-Berne: Event services
OJ S 123/2014 01/07/2014
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: armasuisse Purchasing and Cooperations CC WTO

Postal address: Rodmattstrasse 110

Town: Berne

Postal code: 3003

Country: Switzerland

Contact person: Project AV Mietservice

E-mail: wto@armasuisse.ch

Internet address(es):

General address of the contracting authority: www.armasuisse.ch

Additional information can be obtained from:

Official name: armasuisse Purchasing and Cooperations CC WTO

Internet address: http://www.simap.ch/shabforms/servlet/Search?NOTICE_NR=824335

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

I.4. Contract award on behalf of other contracting authorities

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

AV Mietservice.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Switzerland.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

II.1.4. Information about framework agreement

II.1.5.

Short description of the contract or purchase(s)

For the performance of briefings and information events the Federal Department of Defence, Civil Protection and Sport needs technical and logistic audiovisual support. This includes services for an audience-appropriate, holistic infrastructure in the fields of projection, sound, lighting and required additional services.

II.1.6. CPV code(s)

79952000 Event services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Start 1.1.2015. Completion 29.12.2017

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Nil.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Costs to be included: 30 days bet after acceptance in CHF.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Are permitted.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes
Description of particular conditions: General conditions of participation: nil.
Subcontractor: are permitted.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

List and brief description of conditions: Suitability criteria:

All companies with sufficient economic capacity, which meet the following criteria and proof of suitability acc. to para

3.8, are invited to submit a tender in CHF.

Evidence required: based on the evidence given below:

The evidence listed below, complete and without any restriction or modification, must be confirmed, enclosed and met with the submitted tender, otherwise the tender is not considered.

E1: Enforced payment collection and commercial register records or equivalent foreign document (not older than 3 months, the day of submission is decisive).

E2: Fully completed supplier self-declaration.

E3: Evidence provided by tenderer that he will assume the overall responsibility for the present project, in particular that tenderer is the sole contracting partner of the awarding authority.

Possible participating parties have to be listed with the roles assigned to them.

E4: Evidence of a single point of contact for all business processes such as orders, payments, services. (Provide address and personal information). Business is conducted in German and French.

E5: Evidence of personal resources required to perform the services incl. quantity grid laid down in the list of requirements (Chapters 3.4 and 3.5). Tenderer must be able to fill two orders simultaneously.

Tenderer must furnish qualified personnel in order to accomplish all missions.

E6: Tenderer confirms to dispose of the necessary competence and the existing capacity to provide the specified Audiovisual Rental Service in the requested quality and in compliance with the dates of delivery (a maximum of 10 calendar days after receipt of the order). In case of non-compliance the client reserves the right to revoke the awarded contract (BöB Art. 11) and a contractual penalty is claimed. The evidence is to be furnished by means of 3 references comparable in quantity, technical specification and capacity utilization, and which were realized from 2010 until today. References which do not meet the described requirements are not considered.

E7: Willingness to accept the locations where the services are provided as place of work.

E8: Willingness to provide the services also outside normal working hours.

E9: Tenderer confirms that he disposes of human resources speaking German and/or French and/or Italian.

E10: Tenderer confirms that he accepts the enclosed basic contract.

E11: Tenderer confirms that he accepts the General Terms and Conditions (AGB) of the Swiss Confederation for Service Contracts. (Edition 1 March 2001, Status May 2013).

<http://www.bbl.admin.ch/bkb/02617/02618/02620/index.html?lang=de>

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

AV Mietservice/ZPA

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 4.8.2014
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

4.8.2014 - 16:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

German.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 180 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

Partial offers are not permitted.

Conditions for countries not party to the WTO agreement: nil.

Terms of business: General Terms and Conditions.

Negotiations: remain reserved.

Basic procedural principles: The client only awards public commissions for services in Switzerland to tenderers who comply with job security regulations and the conditions of work for employees, and provide equal payment for men and women.

Deadline / Remarks: a) Submission to CC WTO armasuisse: Submission is required by 16:00 h at the latest on the day of the aforementioned submission deadline. An acknowledgement of

receipt from armasuisse must be requested. Delivery by private courier service is considered personal delivery and the tender must be submitted to the CC WTO by 16:00 h at the latest (please request an acknowledgement of receipt without fail). b) Submission by mail: The date of submission is confirmed by the postmark or bar code receipt of a Swiss post office, or for tenderers abroad the acknowledgement of receipt of a Swiss diplomatic or consular representation, (company postage will not be regarded as a postmark). c) When delivering a tender to a Swiss diplomatic or consular representation abroad, the tenderer is required to fax the acknowledgement of receipt issued by the relevant representation to the contracting authority by no later than the closing date for the tender offer.

National reference publication: Simap of 23.6.2014, doc. 824335.

Desired deadline for questions in written form: 4.8.2014.

Conditions for obtaining the tendering documentation: The documents can be downloaded from the electronic platform www.simap.ch, category "Public Procurement, Federal Invitation to tender".

To do this, you first have to register in the above-mentioned project and can then download, using login and password, the desired documents sent to you by E-Mail. A question forum is at your disposal.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

23.6.2014