

**United Kingdom-London: Various office equipment and supplies**

OJ S 97/2018 24/05/2018

Contract notice

Supplies

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: District Homes CIC

Postal address: Froframe House

Town: London

NUTS code: UK United Kingdom

Postal code: NW4 2EF

Country: United Kingdom

Contact person: Pamela Graham

E-mail: [pamela@echelonconsultancy.co.uk](mailto:pamela@echelonconsultancy.co.uk)

Telephone: +44 1707339800

**Internet address(es):**Main address: [www.pretium.co.uk](http://www.pretium.co.uk)**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/45191>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=24272&B=ECHELON](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=24272&B=ECHELON)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Housing and community amenities

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Total Business Supplies Framework

Reference number: Ech F0900

**II.1.2. Main CPV code**

30190000 Various office equipment and supplies

### **II.1.3. Type of contract**

Supplies

### **II.1.4. Short description**

District Homes CIC is seeking expressions of interest from suitably experienced and qualified suppliers to enter into a single-supplier, 4-year framework agreement for the provision of total business supplies. The core offering includes core, non-core and tail end spend items for all business and office related products from a 'one-stop-shop'.

### **II.1.5. Estimated total value**

Value excluding VAT: 5 000 000,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

15500000 Dairy products, 15800000 Miscellaneous food products, 15900000 Beverages, tobacco and related products, 18100000 Occupational clothing, special workwear and accessories, 18110000 Occupational clothing, 18140000 Workwear accessories, 18222000 Corporate clothing, 18830000 Protective footwear, 22000000 Printed matter and related products, 22100000 Printed books, brochures and leaflets, 22200000 Newspapers, journals, periodicals and magazines, 22300000 Postcards, greeting cards and other printed matter, 22410000 Stamps, 22800000 Paper or paperboard registers, account books, binders, forms and other articles of printed stationery, 22900000 Miscellaneous printed matter, 24900000 Fine and various chemical products, 24955000 Chemical toilets, 30000000 Office and computing machinery, equipment and supplies except furniture and software packages, 30100000 Office machinery, equipment and supplies except computers, printers and furniture, 30120000 Photocopying and offset printing equipment, 30125100 Toner cartridges, 30125110 Toner for laser printers/fax machines, 30125120 Toner for photocopiers, 30130000 Post-office equipment, 30140000 Calculating and accounting machines, 30160000 Magnetic cards, 30172000 Identification ID press machines, 30191000 Office equipment except furniture, 30192000 Office supplies, 30192113 Ink cartridges, 30192700 Stationery, 30197000 Small office equipment, 30197610 Composite paper and paperboard, 30197642 Photocopier paper and xerographic paper, 30197643 Photocopier paper, 30199000 Paper stationery and other items, 30199230 Envelopes, 30199710 Printed envelopes, 30200000 Computer equipment and supplies, 30230000 Computer-related equipment, 30234000 Storage media, 30237200 Computer accessories, 32000000 Radio, television, communication, telecommunication and related equipment, 32500000 Telecommunications equipment and supplies, 33141623 First-aid boxes, 33760000 Toilet paper, handkerchiefs, hand towels and serviettes, 34990000 Control, safety, signalling and light equipment, 35100000 Emergency and security equipment, 35110000 Firefighting, rescue and safety equipment, 35111300 Fire extinguishers, 35111320 Portable fire-extinguishers, 35113000 Safety equipment, 35113400 Protective and safety clothing, 35121000 Security equipment, 35121700 Alarm systems, 39000000 Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products, 39100000 Furniture, 39120000 Tables, cupboards, desk and bookcases, 39130000 Office furniture, 39140000 Domestic furniture, 39150000 Miscellaneous furniture and equipment, 39160000 School furniture, 39220000 Kitchen equipment, household and domestic items and catering supplies, 39222000 Catering supplies, 39260000 Delivery trays and desk equipment, 39290000 Miscellaneous furnishing, 39300000 Miscellaneous equipment, 39700000 Domestic appliances, 39830000 Cleaning products, 41000000 Collected and purified water, 42500000

Cooling and ventilation equipment, 43830000 Power tools, 44510000 Tools, 64000000 Postal and telecommunications services, 64100000 Post and courier services, 64200000 Telecommunications services, 72512000 Document management services, 79520000 Reprographic services, 79521000 Photocopying services, 79800000 Printing and related services, 79900000 Miscellaneous business and business-related services, 90513000 Non-hazardous refuse and waste treatment and disposal services, 98341130 Janitorial services

### **II.2.3. Place of performance**

NUTS code: UK United Kingdom

Main site or place of performance: UK.

### **II.2.4. Description of the procurement**

District homes CIC is seeking expressions of interest from suitably experienced and qualified suppliers to enter into a single-supplier, four-year Framework Agreement for the provision of total business supplies. The core offering includes core, non-core and tail end spend items for all business and office requirements and related products from a 'one-stop-shop'. The Framework is to operate across the UK. District Homes has appointed Pretium Frameworks Limited to manage the Framework on its behalf. The estimated value of the Framework is up to 5 000 000 GBP over the 4-year term.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 5 000 000,00 GBP

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers will be invited though the Contracting Authority reserves the right to increase the number of suppliers to be invited to tender by 1 or 2 if their scores are closely placed around the cut-off point.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

As set out in the procurement documents.

### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2. Conditions related to the contract**

### **III.2.2. Contract performance conditions**

Performance and other requirements are set out in the framework agreement, KPI Handbook and other contract documents.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Restricted procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement  
Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 21/06/2018 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 03/07/2018

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

The following organisations will be able to 'call-off' contracts under the framework agreement:

(i) District Homes CIC;

(ii) Any Affordable Housing Provider in the United Kingdom;

- (iii) Any supply chain member of any Affordable Housing Provider in the United Kingdom; Any provider within the UK Housing Sector (including Local authorities, Registered providers and any members of their supply chain including Direct labour organisations and suppliers).
- (iv) Educational establishments, including but not limited to; primary and secondary schools, further and higher education institutions, academies and free schools or service providers working on their behalf.
- (v) National, regional and local health authorities, including NHS Trusts and Primary care trusts and any organisation providing a service to these bodies.
- (vi) Local and regional authorities, including any arm's length organisations or service providers working on their behalf.
- (vii) Providers delivering services to any other Government Agency, including the Ministry of Defence and Highways agency.

Bidders should note that none of the organisations referred to in paragraphs (i) to (vii) above shall be under any obligation to use the framework agreement.

District Homes reserves the right to cancel the procurement and not to proceed with the framework at any stage of the procurement process. District Homes shall not in any circumstances reimburse any expense incurred by bidders in participating in this procurement process. It is envisaged that the framework agreement will be entered into by District Homes with the successful supplier, though bidders should note that, in accordance with the provisions of the framework agreement, District Homes will have the right to transfer its rights and obligations under the framework agreement to another Contracting Authority at any point during the term of the Framework Agreement.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: High Court of England and Wales  
Postal address: Strand  
Town: London  
Postal code: WC2A 2LL  
Country: United Kingdom

##### **VI.4.2. Body responsible for mediation procedures**

Official name: High Court of England and Wales  
Postal address: Strand  
Town: London  
Postal code: WC2A 2LL  
Country: United Kingdom

##### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:  
Precise information on deadline(s) for review procedures:  
District Homes CIC will observe a standstill period following the award of the Contract and conduct itself in respect of any appeals in accordance with the Public Contracts Regulations 2015 (as amended).

##### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Cabinet Office  
Postal address: 70 Whitehall  
Town: London  
Postal code: SW1A 2AS  
Country: United Kingdom

**VI.5. Date of dispatch of this notice**

21/05/2018