

221219-2026 - Competition

Spain – Event services – Servicios y suministros para la organización y gestión de los eventos del INSST.

OJ S 63/2026 31/03/2026

Contract notice – light regime

Services

1. Buyer

1.1. Buyer

Official name: Instituto Nacional de Seguridad y Salud en el Trabajo O.A. M.P. (INSST)

Email: contratacion@insst.mites.gob.es

Legal type of the buyer: Central government authority

Activity of the contracting authority: Social protection

2. Procedure

2.1. Procedure

Title: Servicios y suministros para la organización y gestión de los eventos del INSST.

Description: El objeto del presente contrato es la prestación de los servicios necesarios para la organización y gestión de los eventos, así como el suministro de los materiales promocionales correspondientes, puesto que entre las principales funciones del INSST la promoción y la realización de actividades de formación, información, investigación, estudio y divulgación en materia de prevención de riesgos laborales, conforme a lo establecido en el artículo 8 de la Ley 31/1995, de Prevención de Riesgos Laborales.

Procedure identifier: 1dfe1fdd-61f4-4f22-ac3b-c1dc1775cf6a

Internal identifier: 0041-26

Type of procedure: Open

Main features of the procedure: El expediente de contratación se tramita de forma ordinaria y el procedimiento de adjudicación del contrato mixto es el procedimiento abierto, conforme al apartado 2 del artículo 131 de la Ley 9/2017.

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79952000 Event services

Additional classification (cpv): 39294100 Information and promotion products, 55100000 Hotel services, 79540000 Interpretation services, 79950000 Exhibition, fair and congress organisation services

2.1.2. Place of performance

Country subdivision (NUTS): Madrid (ES300)

Country: Spain

2.1.3. Value

Estimated value excluding VAT: 547 298,85 EUR

2.1.4. General information

Legal basis:

Directive 2014/24/EU

2.1.5. Terms of procurement

Terms of submission:

Maximum number of lots for which one tenderer can submit tenders: 3

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: Procurement Document

5. Lot

5.1. Lot: LOT-0001

Title: Servicio de asistentes de sala en eventos

Description: La empresa adjudicataria se encargará de recibir, asistir y orientar a las personas asistentes a los eventos durante el desarrollo de los mismos. Para ello, llevará a cabo el control y confirmación de asistencia a través del listado facilitado por el INSST, así como la entrega de credenciales y materiales promocionales. En el caso de que el evento así lo requiera, preparará una acreditación física y su soporte para cada participante. Así mismo, se responsabilizará de la asistencia en el escenario (suministrando agua, ajustando mobiliario, etc.) así como de la asistencia al público durante el turno de preguntas conforme a la dinámica de los eventos.

Internal identifier: 1

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79952000 Event services

Additional classification (cpv): 39294100 Information and promotion products, 55100000 Hotel services, 79540000 Interpretation services, 79950000 Exhibition, fair and congress organisation services

5.1.2. Place of performance

Country subdivision (NUTS): Madrid (ES300)

Country: Spain

5.1.3. Estimated duration

Duration: 12 Months

5.1.5. Value

Estimated value excluding VAT: 31 200,00 EUR

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

5.1.9. Selection criteria

Sources of selection criteria: Notice

Criterion: Other economic or financial requirements

Description of selection criterion: Otros

5.1.10. Award criteria

Criterion:

Type: Price

Description: OFERTA ECONÓMICA.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 49

Criterion:

Type: Quality

Description: Otros criterios relacionados con la calidad del servicio evaluables automáticamente.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 51

5.1.11. Procurement documents

Address of the procurement documents: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=qRk9kvAaxp4%2FbjW6njtWLw%3D%3D

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=qRk9kvAaxp4%2FbjW6njtWLw%3D%3D

Languages in which tenders or requests to participate may be submitted: Spanish

Electronic catalogue: Not allowed

Deadline for receipt of tenders: 06/05/2026 23:59:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Information about public opening:

Opening date: 07/05/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Place: INSST (SESIÓN TELEMÁTICA)

Opening date: 07/05/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Place: INSST (SESIÓN TELEMÁTICA)

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

No framework agreement

5.1.16. Further information, mediation and review

Review organisation: Instituto Nacional de Seguridad y Salud en el Trabajo O.A. M.P. (INSST) - Instituto Nacional de Seguridad y Salud en el Trabajo O.A. M.P. (INSST)

Information about review deadlines: Contrato susceptible de recurso especial en materia de contratación.

5.1. Lot: LOT-0002

Title: Servicio de interpretación de lengua de signos

Description: Conforme a lo estipulado en la Ley 27/2007, de 23 de octubre, por la que se reconocen las lenguas de signos españolas y se regulan los medios de apoyo a la

comunicación oral de las personas sordas, con discapacidad auditiva y sordociegas, todos los eventos del INSST dispondrán del servicio de intérprete de lengua de signos, independientemente de la asistencia de personas con las discapacidades mencionadas.
Internal identifier: 2

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79952000 Event services

Additional classification (cpv): 39294100 Information and promotion products, 55100000 Hotel services, 79540000 Interpretation services, 79950000 Exhibition, fair and congress organisation services

5.1.2. Place of performance

Country subdivision (NUTS): Madrid (ES300)

Country: Spain

5.1.3. Estimated duration

Duration: 12 Months

5.1.5. Value

Estimated value excluding VAT: 52 000,00 EUR

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

5.1.9. Selection criteria

Sources of selection criteria: Notice

Criterion: Other economic or financial requirements

Description of selection criterion: Otros

5.1.10. Award criteria

Criterion:

Type: Price

Description: OFERTA ECONÓMICA.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 49

Criterion:

Type: Quality

Description: Otros criterios relacionados con la calidad del servicio evaluables automáticamente.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 51

5.1.11. Procurement documents

Address of the procurement documents: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=qRk9kvAaxp4%2FbjW6njtWLw%3D%3D

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=qRk9kvAaxp4%2FbjW6njtWLw%3D%3D

Languages in which tenders or requests to participate may be submitted: Spanish

Electronic catalogue: Not allowed

Deadline for receipt of tenders: 06/05/2026 23:59:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Information about public opening:

Opening date: 07/05/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Place: INSST (SESIÓN TELEMÁTICA)

Opening date: 07/05/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Place: INSST (SESIÓN TELEMÁTICA)

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

No framework agreement

5.1.16. Further information, mediation and review

Review organisation: Instituto Nacional de Seguridad y Salud en el Trabajo O.A. M.P. (INSST) - Instituto Nacional de Seguridad y Salud en el Trabajo O.A. M.P. (INSST)

Information about review deadlines: Contrato susceptible de recurso especial en materia de contratación.

5.1. Lot: LOT-0003

Title: Servicio de catering

Description: Todos los servicios de catering deberán ser aprobados previamente por la persona responsable del contrato. Los servicios de restauración comprenderán lo estipulado en el PPT.

Internal identifier: 3

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79952000 Event services

Additional classification (cpv): 39294100 Information and promotion products, 55100000 Hotel services, 79540000 Interpretation services, 79950000 Exhibition, fair and congress organisation services

5.1.2. Place of performance

Country subdivision (NUTS): Madrid (ES300)

Country: Spain

5.1.3. Estimated duration

Duration: 12 Months

5.1.5. Value

Estimated value excluding VAT: 246 415,00 EUR

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

5.1.9. Selection criteria

Sources of selection criteria: Notice

Criterion: Other economic or financial requirements

Description of selection criterion: Otros

5.1.10. Award criteria

Criterion:

Type: Price

Description: OFERTA ECONÓMICA.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 49

Criterion:

Type: Quality

Description: Otros criterios relacionados con la calidad del servicio evaluables automáticamente.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 51

5.1.11. Procurement documents

Address of the procurement documents: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=qRk9kvAaxp4%2FbjW6njtWLw%3D%3D

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=qRk9kvAaxp4%2FbjW6njtWLw%3D%3D

Languages in which tenders or requests to participate may be submitted: Spanish

Electronic catalogue: Not allowed

Deadline for receipt of tenders: 06/05/2026 23:59:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Information about public opening:

Opening date: 07/05/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Place: INSST (SESIÓN TELEMÁTICA)

Opening date: 07/05/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Place: INSST (SESIÓN TELEMÁTICA)

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

No framework agreement

5.1.16. Further information, mediation and review

Review organisation: Instituto Nacional de Seguridad y Salud en el Trabajo O.A. M.P. (INSST)
- Instituto Nacional de Seguridad y Salud en el Trabajo O.A. M.P. (INSST)

Information about review deadlines: Contrato susceptible de recurso especial en materia de contratación.

5.1. Lot: LOT-0004

Title: Suministro de material promocional.

Description: Los servicios comprendidos en este lote incluirán los establecido en el PPT.

Internal identifier: 4

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79952000 Event services

Additional classification (cpv): 39294100 Information and promotion products, 55100000 Hotel services, 79540000 Interpretation services, 79950000 Exhibition, fair and congress organisation services

5.1.2. Place of performance

Country subdivision (NUTS): Madrid (ES300)

Country: Spain

5.1.3. Estimated duration

Duration: 12 Months

5.1.5. Value

Estimated value excluding VAT: 217 683,85 EUR

5.1.6. General information**Reserved participation:**

Participation is not reserved.

Procurement Project not financed with EU Funds.

5.1.9. Selection criteria

Sources of selection criteria: Notice

Criterion: Other economic or financial requirements

Description of selection criterion: Otros

5.1.10. Award criteria**Criterion:**

Type: Price

Description: OFERTA ECONÓMICA.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 49

Criterion:

Type: Quality

Description: Otros criterios relacionados con la calidad del servicio evaluables automáticamente.

Category of award weight criterion: Weight (points, exact)

Award criterion number: 51

5.1.11. Procurement documents

Address of the procurement documents: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=qRk9kvAaxp4%2FbjW6njtWLw%3D%3D

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=qRk9kvAaxp4%2FbjW6njtWLw%3D%3D

Languages in which tenders or requests to participate may be submitted: Spanish

Electronic catalogue: Not allowed

Deadline for receipt of tenders: 06/05/2026 23:59:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Information about public opening:

Opening date: 07/05/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Place: INSST (SESIÓN TELEMÁTICA)

Opening date: 07/05/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Place: INSST (SESIÓN TELEMÁTICA)

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

No framework agreement

5.1.16. Further information, mediation and review

Review organisation: Instituto Nacional de Seguridad y Salud en el Trabajo O.A. M.P. (INSST)
- Instituto Nacional de Seguridad y Salud en el Trabajo O.A. M.P. (INSST)

Information about review deadlines: Contrato susceptible de recurso especial en materia de contratación.

8. Organisations

8.1. ORG-0001

Official name: Instituto Nacional de Seguridad y Salud en el Trabajo O.A. M.P. (INSST)

Registration number: 10000400064201

Registration number: Q2869052G

Town: Madrid

Postcode: 28027

Country subdivision (NUTS): Madrid (ES300)

Country: Spain

Contact point: Instituto Nacional de Seguridad y Salud en el Trabajo O.A. M.P. (INSST)

Email: contratacion@insst.mites.gob.es

Telephone: 913634299

Fax: 913634327

Internet address: <http://www.insst.es>

Buyer profile: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=Fs35FXfk0%2FIQK2TEfXGy%2BA%3D%3D>

Other contact points:

Official name: Instituto Nacional de Seguridad y Salud en el Trabajo O.A. M.P. (INSST)

Town: Madrid

Postcode: 28027

Country subdivision (NUTS): Madrid (ES300)

Country: Spain

Roles of this organisation:

Buyer

Review organisation

Notice information

Notice identifier/version: 91e44947-13c1-4439-927f-42b9d1c0e340 - 01

Form type: Competition

Notice type: Contract notice – light regime

Notice subtype: 20

Notice dispatch date: 30/03/2026 11:20:26 (UTC+02:00) Eastern European Time, Central European Summer Time

Languages in which this notice is officially available: Spanish

Notice publication number: 221219-2026

OJ S issue number: 63/2026

Publication date: 31/03/2026