

**United Kingdom-Milton Keynes: Office cleaning services**

OJ S 97/2018 24/05/2018

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Transport Systems Catapult

National registration number: 08041919

Postal address: 3rd Floor, The Pinnacle, 170 Midsummer Boulevard

Town: Milton Keynes

NUTS code: UKJ12 Milton Keynes

Postal code: MK9 1BP

Country: United Kingdom

Contact person: Lauren McDonald

E-mail: [procurement@ts.catapult.org.uk](mailto:procurement@ts.catapult.org.uk)

Telephone: +44 1908359999

**Internet address(es):**Main address: [www.ts.catapult.org.uk](http://www.ts.catapult.org.uk)**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.ts.catapult.org.uk](http://www.ts.catapult.org.uk)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Other activity: Research Organisation

**Section II: Object**

---

**II.1. Scope of the procurement****II.1.1. Title**

To provide cleaning services to Transport Systems Catapult's office in Milton Keynes

Reference number: 201805 Cleaning

**II.1.2. Main CPV code**

90919200 Office cleaning services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

To provide an evening cleaning services on a daily basis to the office of Transport Systems Catapult in Milton Keynes (MK9 1BP). The total sq. ft = 38,984.

#### **II.1.5. Estimated total value**

Value excluding VAT: 280 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: UK United Kingdom

Main site or place of performance: 3rd Floor, The Pinnacle 170 Midsummer Boulevard Milton Keynes. MK9 1BP.

#### **II.2.4. Description of the procurement**

To provide an evening cleaning service to Transport Systems Catapult's office in Milton Keynes, from Monday to Friday incl.

To provide a facilities assistant for 5 hours per day, from Monday to Friday incl.

To provide carpet cleaning every 3 months.

To provide internal window cleaning every 3 months.

To provide hard floor cleaning every 6 months.

To provide anti-bacterial IT equipment cleaning — Annually.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 280 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

The duration of the contract will be two (2) years, with an optional plus one (1), plus one (1) extension(s).

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

Please contact [procurement@ts.catapult.org.uk](mailto:procurement@ts.catapult.org.uk) for a full set of tender documents.

Please be aware that TUPE may apply to this tender.

### **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

The cleaning operatives must be trained in BICS 1-2.

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2. Conditions related to the contract**

#### **III.2.2. Contract performance conditions**

A full specification of daily cleaning requirements is included in appendix 2 of the tender document.

## **Section IV: Procedure**

---

### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 22/06/2018 Local time: 09:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 21/06/2019

#### **IV.2.7. Conditions for opening of tenders**

Date: 22/06/2018 Local time: 09:01

Place:

Transport Systems Catapult office Milton Keynes.

Information about authorised persons and opening procedure: To be opened only by Procurement team.

## **Section VI: Complementary information**

---

### **VI.1.**

**Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

**VI.3. Additional information****VI.4. Procedures for review****VI.4.1. Review body**

Official name: Transport Systems Catapult

Town: Milton Keynes

Postal code: MK9 1BP

Country: United Kingdom

E-mail: [procurement@ts.catapult.org.uk](mailto:procurement@ts.catapult.org.uk)

Telephone: +44 1908359999

Internet address: [www.ts.catapult.org.uk](http://www.ts.catapult.org.uk)

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

Please refer to tender document and tender timetable for further information.

**VI.5. Date of dispatch of this notice**

22/05/2018