

NO-Oslo: scanning services

OJ S 133/2012 13/07/2012

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Riksarkivet

Postal address: Folke Bernadottes Vei 21

Town: Oslo

Postal code: 0862

Country: Norway

For the attention of: Kristian Hunskaar

Telephone: +47 22022600

Internet address(es):

Address of the buyer profile: http://www.doffin.no/search/Search_AuthProfile.aspx?ID=AA0268

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

Recreation, culture and religion

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Procurement of high volume document scanner.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: Oslo, Norway.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Norwegian Government has decided that the National Archives of Norway, henceforth referred to as the Awarding Authority, shall establish a central depot at Tynset. In the central depot, the Awarding Authority plans to establish several production lines for mass digitalization. The basis for the decision is a study prepared on behalf of the Ministry of Finance and the Ministry of Culture; "The National Archives management in relation to increased requirements for archives and digitalisation challenges (KSI)"(2011).

The objective of the Digitalisation Report (White Paper no. 24 (2008-2009) National Strategy for digital preservation and communication of cultural heritage) is to digitalise 10 % of the Awarding Authority's contents during the next 20 years. At present approx. 2 % of the contents are digitalised.

The basis for establishment of Norwegian Health Archives at Tynset is that the received patients' journal received by the organisation as a general rule shall be scanned and made digitally available for researchers.

The Awarding Authority is therefore planning to establish a mass scanning function at Tynset for scanning of patients' journals.

In the National Archives of Norway and the State Archives most of the scanning resources are used for digitalisation of hard covered protocols. A production line for mass digitalisation has been established in the National Archives.

It mainly includes scanning of case archives and other archive items which can be scanned as loose-leaves. The Awarding Authority is planning to expand the capacity for mass scanning in connection with establishment at Tynset. The experiences with this production line are a part of the basis for the requirement specifications.

NOTE: To register your interest in this notice and obtain any additional information please visit the Doffin Web Site at http://www.doffin.no/Search/Search_Switch.aspx?ID=261056.

II.1.6. CPV code(s)

79999100 Scanning services, 48318000 Scanner software package

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) Company registration certificate.

(2) Evidence of enrolment on the professional or trade register, as required by national law, in the country where the company is established.

(3) Value added tax certificate (National requirement).

(4) Company tax certificate (National requirement).

(5) Self-declaration in compliance with Appendix 2 (HSE) of the Norwegian procurement regulations (National requirement).

III.2.2. Economic and financial ability

List and brief description of conditions: (1) The company's most recent annual report including new information of relevance to the company's accounting figures.

(2) Presentation of the company's annual accounts, or extracts thereof.

(3) Statement of the company's turnover, of relevance to this contract, for previous years.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) Overview of the company's total manpower.

(2) Manpower proposed for this contract (organisation chart) with names and CV's of the key personnel who will be responsible for its execution (for service and works contracts).

(3) A list of the principal deliveries effected, or main services provided, by the company, in the past 3 years, with the values, dates and recipients (for supply and service contracts).

(4) A list of the principal deliveries effected, or main services provided, by the company, in the past 5 years, with the values, dates and recipients (for works contracts).

(5) Samples, descriptions and/or brochures of the products to be delivered (for supply contracts).

(6) A statement of the company's health, environment and safety policy.

(7) A statement of the quality assurance/quality control system operated by the company.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

24.8.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 27.8.2012 - 12:00

Place:

The National Archives of Norway, Oslo, Norway.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(NT Ref:263188).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

10.7.2012