

**Spain-Seville: Analysis of field studies to support the identification of options for building resource efficiency performance indicators**

OJ S 123/2015 30/06/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, JRC, Institute for Prospective Technological Studies (PTS)

Postal address: Expo Building, C/Inca Garcilaso, 3

Town: Seville (Seville)

Postal code: 41092

Country: Spain

Contact person: Ms Gesa Auf der Heyde

For the attention of: Resource Management Unit Seville

E-mail: [jrc-seville-procurement@ec.europa.eu](mailto:jrc-seville-procurement@ec.europa.eu)

Telephone: +34 954488280

Fax: +34 954488300

**Internet address(es):**

General address of the contracting authority: <https://ec.europa.eu/jrc/en/institutes/ipts>

Electronic access to information: <https://web.jrc.ec.europa.eu/callsfortender/>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

European institution/agency or international organisation

**I.3. Main activity**

General public services

Other: Research.

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Analysis of field studies to support the identification of options for building resource efficiency performance indicators.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 8: Research and development services

Main site or place of performance: Contractor's premises.

IPTS/JRC Seville for meetings.

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

The aim of the study is to understand the scope and potential in the short to medium term to address the macro-objectives for life cycle resource efficiency at a building project level, taking into account different building uses, forms, as well as possible geographical and cultural variations. This will be based on the selection and detailed analysis of the findings from field studies of environmental improvements implemented in buildings. Based on this analysis, the main objectives will be threefold:

1. to identify the project processes, technical data and evaluation tools that were used to translate specific macro-objectives into meaningful and practical performance improvements at building project level;
2. to identify for specific performance improvements the options available at building project level for indicators;
3. to identify lessons that can be learned about how specific macro-objectives were translated successfully (or unsuccessfully) into performance improvements at a project level.

**II.1.6. CPV code(s)**

73110000 Research services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT: 90 000 EUR

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Duration in months: 9 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Please refer to the tender documents.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Please refer to the tender documents.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Economic operators can submit a tender either as a sole tenderer or as partners of a consortium (with or without legal personality). In either case subcontracting is permitted.

The tenderer must clearly specify the role of each economic operator — as a sole tenderer, a partner in a consortium or subcontractor. This also applies where the entities involved belong to the same economic group.

Each partner in a consortium assumes joint and several liability towards the contracting authority for implementation of the contract and will become a party to the contract if the consortium's tender is successful. The consortium shall nominate 1 legal entity ('the leader') who will have full authority to bind the consortium and each of its members during contract execution and will be responsible for the administrative management of the contract (invoicing, receiving payments, etc.) on behalf of all other partners.

Subcontracting is the situation where the contractor enters into legal commitments with other legal entities which will perform part of the contract on its behalf. The contractor retains full liability towards the contracting authority for implementation of the contract. Freelancing, drawing on the activities or staff of any other entirely different legal entity than the contractor, qualifies as subcontracting, independently of the applicable national law.

Tenderers must give an indication of the proportion of the contract that they intend to subcontract. They must also identify all subcontractors: — on whose capacities they rely to meet the minimum capacity levels under headings III.2.2 and III.2.3.

Subcontractors must provide a letter of intent stating their willingness to participate in the performance of the contract as specified in the tender. During contract execution any change of subcontractors will be subject to prior written approval of the contracting authority.

A sole tenderer or a consortium may also rely on the capacities of other entities for meeting the minimum capacity levels under headings III.2.2 and III.2.3, regardless of the legal nature of the links which it has with them. If so, it must prove to the contracting authority that it will have the resources necessary for performance of the contract at its disposal, for example by providing an undertaking on the part of those entities. Reliance on the capacities of a third party which is a different legal entity from the sole tenderer or the consortium members, even though part of the same economic group, is considered subcontracting for the purposes of the procedure. If the contract is awarded to a tenderer relying on a third party to provide more than 90 % of the minimum requirements for economic and financial capacity listed under heading III. 2.2, the contracting authority will require that the third party sign the contract and become jointly liable for its execution together with the tenderer.

The role and tasks of each consortium partner and identified subcontractors must be clearly specified in the tender. The cover letter must give the name of the tenderer (including all partners in case of a consortium) and subcontractor(s), including third parties on whose capacities the tenderer relies, and the name of the single contact person in relation to this procedure. For consortia the cover letter must be signed by each partner, or by a partner duly authorised to sign the tender and the contract on behalf of all partners. In the latter case authorisation can be, for instance, in the form of a power of attorney, a letter of intent or a

consortium agreement.

Tenderers (all partners in case of a consortium) must also provide a legible copy of the notice of appointment of the persons authorised to represent the tenderer in dealings with third parties and in legal proceedings, or a copy of the publication of such appointment if the legislation which applies to the legal entity concerned requires such publication. Any delegation of this authorisation to another representative not indicated in the official appointment must be evidenced.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Tenderers will not be eligible to take part in this procedure if they are in any of the exclusion situations listed in Articles 106 and 107 of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council of 25.10.2012. Tenderers (including consortium partners) and subcontractors identified as per heading III.1.3 shall sign the declaration on honour (available on the contracting authority's website indicated in heading I.1) to declare that they are not in any of these situations.

The contracting authority reserves the right to verify all information contained in the declaration (s) by requiring the supporting documents listed in Article 143(3) of Commission Delegated Regulation (EU) No 1268/2012 of 29.10.2012 from the successful tenderer (including all partners in case of a consortium) and all subcontractors identified in accordance with III.1.3.

The contracting authority may waive the obligation to submit the required supporting documents if such evidence has already been submitted to it for the purposes of another procurement procedure and provided that the issuing date of the documents does not exceed 1 year from the date of the award notification and that they are still valid. In such a case, the tenderer shall declare on his honour that the documentary evidence has already been provided in a previous procurement procedure and confirm that no changes in his situation have occurred.

2. Selection criteria:

Legal capacity:

Tenderers (all partners in case of a consortium) shall prove that they have the legal capacity to perform the contract by providing a certificate of registration in the relevant trade or professional register in their country of establishment/incorporation. If the tenderer is not required or allowed to register in such a register for reasons related to its statute or legal status, the contracting authority may accept, as satisfactory evidence, a sworn declaration or certificate, membership of a specific organisation, express authorisation, or entry in the VAT register.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: a) Statement of overall turnover, profits and losses and a balance sheet (or copy of budget in case of non-profit organisations), for the previous 3 financial years for which accounts have been closed.

Minimum level(s) of standards possibly required: a) The average of the annual turnover of the past 3 financial years must be at least 100 000 EUR.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

b) List of relevant services provided, with sums, dates and recipients, public or private. The most important services shall be accompanied by certificates of satisfactory execution, specifying that they have been carried out in a professional manner and have been fully completed.

c) The educational and professional qualifications (CVs) of the persons who will provide the service for this contract including the management staff. Each CV provided should indicate the intended function in the delivery of the service.

Minimum level(s) of standards possibly required:

b) Experience in the field of:

1) assessment of environmental performance of different building types across the EU;

2) producing reports and recommendations in the English language, with at least 1 project delivered in field 1) above in English in the last 3 years with a minimum value of 50 000 EUR;

c) — 1 project manager with at least 5 years' experience in project management, including overseeing project delivery, quality control of delivered service, client orientation and conflict resolution experience in a project of a similar size (at least 45 000 EUR), with experience in management of teams of at least 4 people;

— 1 expert in environmental performance of buildings: higher education degree and at least 5 years' professional experience in the field.

### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1.**

**File reference number attributed by the contracting authority**

JRC/SVQ/2015/J.5/0021/OC.

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

**IV.3.4. Time limit for receipt of tenders or requests to participate**

17.8.2015

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Any EU official language

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 24.8.2015

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Max. 1 authorised representative per tenderer can attend the opening. The request must be sent to the contact point not later than 3 days prior to the opening date with a copy of the identity card/passport.

Ref. JRC/SVQ/2015/J.5/0021/OC.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

Documents and communications related to this procedure are available free of charge at the following website:

<https://web.jrc.ec.europa.eu/callsfortender>

Any additional information and reply to request for clarification will be published on this website. It is therefore the responsibility of the applicants to check this website on a regular basis.

Based on Article 134(1)(f) of Commission Delegated Regulation (EU) No 1268/2012, the Commission may enter into negotiated procedures with the winning tenderer of the present call for tender for services similar to those of the present notice.

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: General Court

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg  
Postal code: 2925  
Country: Luxembourg  
E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)  
Telephone: +352 4303-1  
Fax: +352 4303-2100  
Internet address: <http://curia.europa.eu>

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: You may submit any observations concerning the award procedure to the contracting authority indicated under heading I.1.

If you believe that there was maladministration, you may lodge a complaint to the European Ombudsman within 2 years of the date when you became aware of the facts on which the complaint is based (see <http://www.ombudsman.europa.eu>).

Such complaint does not have as an effect either to suspend the time limit to launch an appeal or to open a new period for lodging an appeal.

Within 2 months of the notification of the award decision you may lodge an appeal to the body referred to in VI.4.1.

#### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: General Court  
Postal address: rue du Fort Niedergrünewald  
Town: Luxembourg  
Postal code: 2925  
Country: Luxembourg  
E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)  
Telephone: +352 4303-1  
Fax: +352 4303-2100  
Internet address: <http://curia.europa.eu>

#### **VI.5. Date of dispatch of this notice**

18.6.2015