

United Kingdom-Petersfield: Guidance and counselling services

OJ S 112/2017 14/06/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: East Hampshire District Council

Postal address: Penns Place

Town: Petersfield

NUTS code: UKJ3 Hampshire and Isle of Wight

Postal code: GU31 4EX

Country: United Kingdom

E-mail: 5C.TenderManagement@capita.co.uk

Telephone: +44 2382021431

Internet address(es):

Main address: <https://procurementsolutions.esourcingportal.com>

Address of the buyer profile: <https://procurementsolutions.esourcingportal.com>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://procurementsolutions.esourcingportal.com>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via:

<https://procurementsolutions.esourcingportal.com>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

East Hants DC Advice Service.

Reference number: 122

II.1.2. Main CPV code

85312300 Guidance and counselling services

II.1.3. Type of contract

Services

II.1.4. Short description

East Hants DC Advice Service.

II.1.5. Estimated total value

Value excluding VAT: 372 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

85312300 Guidance and counselling services

II.2.3. Place of performance

NUTS code: UKJ3 Hampshire and Isle of Wight

Main site or place of performance: East Hampshire.

II.2.4. Description of the procurement

East Hants DC Advice Service.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 360 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 18/07/2017 Local time: 14:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 18/07/2017 Local time: 14:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Applicants will be required to apply via the 'Capita Partnership Portal' website which can be accessed via <https://procurementsolutions.esourcingportal.com/> where you can register your details and access documentation. All documentation including questionnaires must be completed and submitted by no later than the time/date indicated.

The Councils are subject to the provisions of the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (the Information Acts) and all correspondence received from Bidders may be subject to disclosure in accordance with the Information Acts. The 5 Councils Partnership undertakes to use reasonable endeavours to hold confidential any information provided in the proposal submitted, subject to the Councils obligations under law, including the Freedom of Information Act 2000. If the applicant considers that any of the information submitted in the proposal should not be disclosed because of its sensitivity then this should be stated with the reason for considering it sensitive. The 5 Councils Partnership will then consider the sensitivity statement before replying to any request received under the Freedom of Information Act 2000. On receipt of an information request relating to the information considered exempt the Councils will, where reasonably practicable, consult with the relevant tenderer in considering any request for disclosure before disclosing such information. However, in submitting any information to the Councils Bidders accept and acknowledge that the Councils may, acting in accordance with the Information Acts and associated codes of practice, disclose information:

- a. without consulting the relevant tenderer, or
- b. following consultation with the tenderer and having taken its views into account.

Any enquiries regarding the tender process must be directed through the 'Capita Partnership Portal' that is hosted by Curtis Fitch.

This procurement is being managed by Capita Business Services Limited ('Capita') on behalf of the 5 Councils under a Strategic Partnership. Capita and the 5 Councils are delivering this procurement on behalf of the respective member of the 5 Councils Partnership.

The contract between the respective Council (Lead Purchaser) and Capita provides for tenders and all information submitted in response to this invitation to tender to be treated as confidential by Capita and not to be used for any other purpose than the provision of services to the Council under the Strategic Partnership.

(MT Ref:199010).

VI.4. Procedures for review

VI.4.1. Review body

Official name: East Hampshire District Council

Postal address: Penns Place

Town: Petersfield

Postal code: GU31 4EX

Country: United Kingdom

E-mail: 5C.TenderManagement@capita.co.uk

Internet address: <https://procurementsolutions.esourcingportal.com>

VI.5. Date of dispatch of this notice

12/06/2017