

France-Arles: Library and archive services

OJ S 123/2015 30/06/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Musée départemental Arles antique

Postal address: Musée départemental Arles antique, presqu'île du Cirque Romain, 52 avenue de Saint-Just

Town: Arles Cedex 20

Postal code: 13635

Country: France

For the attention of: Mme Caudron Carine

E-mail: carine.caudron@cg13.fr

Telephone: +33 413315133

Fax: +33 413315145

Internet address(es):

Electronic access to information: <https://marches.cg13.fr>

Electronic submission of tenders and requests to participate: <https://marches.cg13.fr>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Musée départemental Arles antique

Postal address: Presqu'Île du Cirque Romain

Town: Arles Cedex

Postal code: 13625

Internet address: [https://marches.cg13.fr/?page=entreprise.](https://marches.cg13.fr/?page=entreprise.EntrepriseAdvancedSearch&AllCons&refConsultation=11563&orgAcronyme=cg13)

[EntrepriseAdvancedSearch&AllCons&refConsultation=11563&orgAcronyme=cg13](https://marches.cg13.fr/?page=entreprise.EntrepriseAdvancedSearch&AllCons&refConsultation=11563&orgAcronyme=cg13)

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Gestion des collections archéologiques du musée départemental Arles antique.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 26: Recreational, cultural and sporting services

Main site or place of performance: Musée départemental Arles antique, 13200 Arles.

NUTS code FR824 Bouches-du-Rhône

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Le présent marché a pour objet de confier à son titulaire la réalisation de campagnes de prestation en gestion des collections archéologiques pour le musée départemental Arles antique.

II.1.6. CPV code(s)

92510000 Library and archive services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

II.3. Duration of the contract or time limit for completion

Duration in months: 12 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Aucun.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Paiement à 30 jours par mandat administratif sur le budget départemental conformément à l'article 98 du code des marchés publics français. En cas de dépassement, le titulaire sera de plein droit bénéficiaire du versement d'intérêts moratoires (décret 2013-269 du 29.3.2013). Le taux des intérêts moratoires est égal au taux d'intérêt de la principale facilité de refinancement

appliquée par la Banque centrale européenne à son opération de refinancement principale la plus récente effectuée avant le premier jour du calendrier du semestre de l'année civile au cours duquel les intérêts moratoires ont commencé à courir, majoré de 8 points. Le montant de l'indemnité forfaitaire pour frais de recouvrement est fixé à 40 EUR. Une avance est accordée au titulaire du marché dans les conditions de l'article 87 du code des marchés publics français.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Entreprise ou association unique, ou entreprises groupées, sachant que la forme imposée après l'attribution est le groupement solidaire, en application de l'article 51 du code des marchés publics français.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Le candidat devra fournir une lettre de candidature /habilitation du mandataire par ses co-traitants ou formulaire Dc1. Il devra joindre également, une déclaration du candidat sur formulaire Dc2 ainsi que tous renseignements relatifs aux moyens et aux références du candidat.

III.2.2. Economic and financial ability

List and brief description of conditions: Le formulaire Dc2 ainsi que tous renseignements relatifs aux moyens et aux références du candidat.

III.2.3. Technical and professional ability

List and brief description of conditions:

Le formulaire Dc2 ainsi que tous renseignements relatifs aux moyens et aux références du candidat.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3.

Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Valeur technique. Weighting 60
2. Prix. Weighting 40

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

MAPADCMDAA25062015

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 24.7.2015 - 12:00

IV.3.4. Time limit for receipt of tenders or requests to participate

24.7.2015 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 180 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

La procédure relève de l'article 30 du Cmp

Les offres par voie électronique sont acceptées sur le site <https://marches.cg13.fr> avec possibilité d'envoyer une copie de sauvegarde clairement identifiée sur papier ou sur support électronique.

Le détail des sous-critères de jugement des offres figure au règlement de la consultation. Le marché sera conclu pour une durée de 12 mois renouvelable 2 fois et prendra effet à compter de la date de sa notification. Le délai d'exécution des prestations prévues au cahier des charges court à partir de la date indiquée sur l'ordre de service notifié au titulaire. Date d'envoi du présent avis au JOUE et au BOAMP: 25.6.2015.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal administratif

Postal address: 22 rue de Breteuil

Town: Marseille

Postal code: 13006

Telephone: +33 491134813

Fax: +33 491811387

Body responsible for mediation procedures

Official name: CCIRAL — Préfecture de région — secrétariat général pour les affaires générales

Postal address: boulevard Peyral

Town: Marseille Cedex 20

Postal code: 13282

Telephone: +33 491156374

Fax: +33 491156190

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Direction juridique service juridique et assurances

Postal address: 52 avenue de Saint-Just

Town: Marseille Cedex 20

Postal code: 13256

Telephone: +33 413311576

Fax: +33 413311498

VI.5. Date of dispatch of this notice

25.6.2015