

Belgium-Tertre: Insurance services

OJ S 123/2015 30/06/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Administration communale de Saint-Ghislain

Postal address: Rue de Chievres 17

Town: Tertre

Postal code: 7333

Country: Belgium

E-mail: info@saint-ghislain.be

Internet address(es):

Address of the buyer profile: http://marchespublics.wallonie.be/fr/index.html?ID_AVIS=407063

Additional information can be obtained from:

Official name: Marsh SA

Postal address: Boulevard du Souverain 2

Town: Watermael-Boitsfort

Postal code: 1170

Country: Belgium

For the attention of: Monsieur Ghilardi B.

E-mail: bruno.ghilardi@marsh.com

Telephone: +32 26749611

Fax: +32 26743920

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Administration communale de Saint-Ghislain

Postal address: Rue de Chièvres 17

Town: Tertre

Postal code: 7333

Country: Belgium

Contact person: Service gestion administrative et financière

For the attention of: Mademoiselle Lautelin Julie

E-mail: info@saint-ghislain.be

Telephone: +32 65761934

Fax: +32 65762000

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Renouvellement des portefeuilles d'assurances de la Ville et du CPAS de Saint-Ghislain.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code BE323 Arr. Mons

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Renouvellement des portefeuilles d'assurances de la Ville et du CPAS de Saint-Ghislain.

II.1.6. CPV code(s)

66510000 Insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 12 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Dommages et pertes Ville

1) Short description

2) CPV code(s)

66510000 Insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Accidents Ville

1) Short description

2) CPV code(s)

66510000 Insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Responsabilité Ville

1) Short description

2) CPV code(s)

66510000 Insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: Automobile Ville

1) Short description

2) CPV code(s)

66510000 Insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 5

Lot title: Dommages et pertes CPAS

1) Short description

2) CPV code(s)

66510000 Insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 6

Lot title: Accidents CPAS

1) Short description

- 2) **CPV code(s)**
66510000 Insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 7

Lot title: Responsabilité CPAS

- 1) **Short description**
- 2) **CPV code(s)**
66510000 Insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 8

Lot title: Automobile CPAS

- 1) **Short description**
- 2) **CPV code(s)**
66510000 Insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Aucun cautionnement ne sera exigé.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Par le seul fait de participer à la procédure de passation du marché, le soumissionnaire atteste qu'il ne se trouve pas dans un des cas

d'exclusion visés aux articles 61 à 63 de l'Arrêté Royal du 15.7.2011 relatif aux marchés de travaux, de fournitures et de services et aux concessions de travaux publics. Le soumissionnaire devra joindre obligatoirement à son offre une attestation FSMA.

III.2.2. Economic and financial ability

List and brief description of conditions: Une déclaration concernant le chiffre d'affaires global et le chiffre d'affaires concernant les services auxquels se réfère le marché, réalisés au cours des trois derniers exercices.

III.2.3. Technical and professional ability

List and brief description of conditions:

Une liste des principaux services exécutés au cours des 3 dernières années, indiquant le montant, la date et leurs destinataires publics. Les titres d'études et professionnels du prestataire de services et/ou des cadres de l'entreprise. Une déclaration mentionnant les techniciens ou les services techniques qu'ils soient ou non intégrés à l'entreprise du prestataire de services. En cas de sous-traitance, l'identité du ou des sous-traitant(s), la part du marché sous-traitée et communication du curriculum vitae du ou des sous-traitant(s) ainsi que la liste de leurs références en rapport avec la part du marché qui lui ou leur sera confiée.

Minimum level(s) of standards possibly required:

Principaux services: minimum cinq. déclaration des techniciens: minimum cinq pour la gestion administrative et trois pour la gestion des sinistres.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

portefeuilles assurances

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 11.8.2015 - 16:30

Payable documents: yes

Price: 5,00 EUR

Terms and method of payment: Délivrance des documents après versement sur le compte n° BE05091000402375 (BIC: GKCCBEBB) établi au nom de la Ville de Saint-Ghislain, Rue de Chièvres 17 à 7333 Tertre avec en communication l'intitulé du marché. Remarque: le prix indiqué correspond à un envoi national belge.

IV.3.4. Time limit for receipt of tenders or requests to participate

18.8.2015 - 10:30

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

French.

Other:

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 180 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 18.8.2015 - 10:30

Place:

Salon vert, Hôtel de Ville, Rue de Chièvres 17 à 7333 Tertre

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: La séance d'ouverture des offres est publique.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Conseil d'État

Postal address: Rue de la Science 33

Town: Bruxelles
Postal code: 1040
Country: Belgium
E-mail: info@raadvst-consetat.be
Telephone: +32 22349611
Fax: +32 22349900
Internet address: <http://www.raadvst-consetat.be>

Body responsible for mediation procedures

Official name: Administration communale de Saint-Ghislain
Postal address: Rue de Chievres 17
Town: Tertre
Postal code: 7333
Country: Belgium
E-mail: info@saint-ghislain.be
Telephone: +32 65761900
Fax: +32 65762000

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Demande de suspension en extrême urgence: requête introduite le plus rapidement possible, le délai pour le recours en suspension est de 15 jours à dater de la publication, de la communication ou de la prise de connaissance de l'acte selon le canal par lequel le réclamant a été informé de la décision (avis d'attribution, lettre d'information ou aucun des deux = date de prise de connaissance)
demande d'annulation: 60 jours à partir de la connaissance de la décision.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Conseil d'État
Postal address: Rue de la Science 33
Town: Bruxelles
Postal code: 1040
Country: Belgium
E-mail: info@raadvst-consetat.be
Telephone: +32 22349611
Fax: +32 22349900
Internet address: <http://www.raadvst-consetat.be>

VI.5. Date of dispatch of this notice

25.6.2015