

226721-2026 - Competition

Netherlands – Typing, word-processing and desktop publishing services – Notuleerdiensten
OJ S 65/2026 02/04/2026
Contract or concession notice – standard regime
Services

1. Buyer

1.1. Buyer

Official name: SSC IUC DJI

Email: k.vroegop@dji.minjus.nl

Legal type of the buyer: Central government authority

Activity of the contracting authority: Public order and safety

2. Procedure

2.1. Procedure

Title: Notuleerdiensten

Description: DJI heeft behoefte aan een betrouwbare en deskundige dienstverlener die in staat is om vergaderingen, overleggen en bijeenkomsten zorgvuldig, accuraat en tijdig te notuleren. De notulen vormen een essentieel onderdeel van de interne en externe besluitvorming binnen DJI en dienen te voldoen aan hoge eisen ten aanzien van kwaliteit, betrouwbaarheid en continuïteit. Binnen de huidige overeenkomst zijn de onderstaande type notuleerdiensten af te nemen: Beknopt samenvattend verslag; Uitgebreid samenvattend verslag; Woordelijk verslaglegging; (Sfeer-) impressie; Uitwerken geluidsopname (o.b.v. 1,2 of 3).

Procedure identifier: 2998ac2b-0c7a-4626-917a-6165e64a547b

Internal identifier: 3d6afeb7-549d-4876-886c-8a2c49615471

Type of procedure: Open

The procedure is accelerated: no

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79550000 Typing, word-processing and desktop publishing services

Additional classification (cpv): 79551000 Typing services, 79552000 Word-processing services , 79553000 Desktop publishing services

2.1.2. Place of performance

Country: Netherlands

Anywhere in the given country

Additional information: Zie documentatie

2.1.3. Value

Estimated value excluding VAT: 410 000,00 EUR

2.1.4. General information

Legal basis:

Directive 2014/24/EU

2.1.6. Grounds for exclusion

5. Lot

5.1. Lot: LOT-0000

Title: Notuleerdiensten

Description: DJI heeft behoefte aan een betrouwbare en deskundige dienstverlener die in staat is om vergaderingen, overleggen en bijeenkomsten zorgvuldig, accuraat en tijdig te notuleren. De notulen vormen een essentieel onderdeel van de interne en externe besluitvorming binnen DJI en dienen te voldoen aan hoge eisen ten aanzien van kwaliteit, vertrouwelijkheid en continuïteit. Binnen de huidige overeenkomst zijn de onderstaande type notuleerdiensten af te nemen: Beknopt samenvattend verslag; Uitgebreid samenvattend verslag; Woordelijk verslaglegging; (Sfeer-) impressie; Uitwerken geluidsopname (o.b.v. 1,2 of 3).

Internal identifier: c2e563ef-0b90-49fd-b366-65a366d8e630

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79550000 Typing, word-processing and desktop publishing services

Additional classification (cpv): 79551000 Typing services, 79552000 Word-processing services , 79553000 Desktop publishing services

Quantity: 1 172 pieces

5.1.2. Place of performance

Country: Netherlands

Anywhere in the given country

Additional information: Zie documentatie

5.1.3. Estimated duration

Start date: 01/11/2026

Duration end date: 31/10/2028

5.1.4. Renewal

Maximum renewals: 2

Other information about renewals: Tweemaal met één jaar

5.1.5. Value

Estimated value excluding VAT: 410 000,00 EUR

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

This procurement is also suitable for small and medium-sized enterprises (SMEs): yes

5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

5.1.11. Procurement documents

Address of the procurement documents: <https://s2c.mercell.com/today/204595>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Allowed

Address for submission: <https://s2c.mercell.com/today/204595>

Languages in which tenders or requests to participate may be submitted: Dutch

Electronic catalogue: Not allowed

Deadline for receipt of tenders: 26/05/2026 13:30:09 (UTC+00:00) Western European Time, GMT

Duration during which the tender must remain valid: 90 Days

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques**Framework agreement:**

Framework agreement, without reopening of competition

Maximum number of participants: 1

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Rechtbank Den Haag

Information about review deadlines: 20 dagen alcatel

8. Organisations

8.1. ORG-0001

Official name: SSC IUC DJI

Registration number: 27378768

Postal address: Bezuidenhoutseweg 20

Town: 's-Gravenhage

Postcode: 2594AV

Country subdivision (NUTS): Agglomeratie 's-Gravenhage (NL361)

Country: Netherlands

Contact point: Kevin Vroegop

Email: k.vroegop@dji.minjus.nl

Telephone: +31646960332

Buyer profile: <https://s2c.mercell.com/buyer/72217>

Roles of this organisation:

Buyer

8.1. ORG-0002

Official name: Rechtbank Den Haag

Registration number: 27365537

Town: Den Haag

Postcode: 2595AJ

Country subdivision (NUTS): Agglomeratie 's-Gravenhage (NL361)

Country: Netherlands

Roles of this organisation:

Notice information

Notice identifier/version: 39fe1891-c4e7-4c9a-b898-a4216e7cd3b2 - 01

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