

**United Kingdom-Welwyn Garden City: Processed paper and paperboard**

OJ S 113/2017 15/06/2017

Contract notice

Supplies

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Hertfordshire County Council — Herts FullStop

Postal address: Mundells

Town: Welwyn Garden City

NUTS code: UKH23 Hertfordshire

Postal code: AL7 1FT

Country: United Kingdom

Contact person: Chris Mulhall

E-mail: [chris.mulhall@hertfordshire.gov.uk](mailto:chris.mulhall@hertfordshire.gov.uk)

Telephone: +44 01707281571

**Internet address(es):**Main address: [www.hertfordshire.gov.uk](http://www.hertfordshire.gov.uk)Address of the buyer profile: [www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk)**I.1. Name and addresses**

Official name: Hampshire County Council

Postal address: The Castle

Town: Winchester

NUTS code: UKJ33 Hampshire CC

Country: United Kingdom

E-mail: [chris.mulhall@hertfordshire.gov.uk](mailto:chris.mulhall@hertfordshire.gov.uk)**Internet address(es):**Main address: [www.hertfordshire.gov.uk](http://www.hertfordshire.gov.uk)**I.2. Information about joint procurement**

The contract involves joint procurement

In the case of joint procurement involving different countries, state applicable national procurement law:

Not applicable.

**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Regional or local authority

**I.5.**

## **Main activity**

General public services

## **Section II: Object**

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### **II.1. Scope of the procurement**

#### **II.1.1. Title**

HCC June 2017 — The Supply of Pulpboard.  
Reference number: HCC1608726

#### **II.1.2. Main CPV code**

30197600 Processed paper and paperboard

#### **II.1.3. Type of contract**

Supplies

#### **II.1.4. Short description**

Hertfordshire County Council (the Contracting Authority) acting on behalf of the Participants is leading on the procurement process to establish a Framework Agreement for the Supply of Pulpboard (hereinafter referred to as 'Goods') and is seeking suitably qualified Contractor(s) to supply the Goods under any Agreement resulting from this tendering exercise.  
A list of the Goods required is given in the Specification (Schedule 1) of the tender documents.

#### **II.1.5. Estimated total value**

Value excluding VAT: 1 200 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

30197600 Processed paper and paperboard

#### **II.2.3. Place of performance**

NUTS code: UKH23 Hertfordshire

#### **II.2.4. Description of the procurement**

The authorities that are participating in this tender exercise and any subsequent Agreement are listed below:

Hampshire County Council.

Hertfordshire County Council.

The Contracting Authority reserves the right however to include any other Consortium member, affiliate or associate who may wish to join this arrangement at a future date.

The requirement is for the Supply of Pulpboard for delivery in bulk to the central stores of the participating authorities stated below. The approximate annual spend by authority is as follows; The anticipated annual joint expenditure, for the Participating Authority's on these Goods is presently circa 155 000 GBP per annum, however the estimated annual range is between 0 GBP to 300 000 GBP. The estimated annual spend by each participating Authority can be broken down as follows -

Hampshire 35000 GBP.

Hertfordshire 120 000 GBP.

The Contract will be for a core period of two (2) years unless terminated in accordance with the provisions of this Contract or extended at the sole discretion of the Council for a period of up to two (2) further years on an annual basis by giving at least six (6) months' prior notice in writing. The value quoted below is for the core Contract period and includes the value of the extension period.

Please note that the Contract requirements will be subject to available financial resources, supplier performance and flexibility to meet changing demands.

There will be no form of exclusivity or volume that is guaranteed under the resultant Framework Agreement and the Council and other participating Authority will be entitled to enter into other contracts and arrangements with other suppliers for the provision of any, or all, of the requirements which are the same as, or similar to those specified under the established Framework Agreement.

To access this procurement opportunity please visit [www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk) and follow the on-screen guidance.

This procurement is an Open (one stage) process. Suppliers wishing to take part in this project are invited to express interest which will give access to the full procurement documents in the e-tendering system.

To be considered as a bidder you must complete and submit a Bid by 12 noon on the Tender submission date. Please allow sufficient time to make your return as late Bids will not be permitted by the system.

Please be aware that any Framework Agreement formed as a result of this procurement process shall be executed as a deed. Organisations should seek independent legal advice on the implications of this prior to submitting their bid, where appropriate.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 1 200 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/10/2017 End: 30/09/2019

This contract is subject to renewal: yes

Description of renewals:

The Council reserves the right to extend the Framework Agreement by a further period of up to two (2) years.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: yes

Description of options:

The Council reserves the right to extend the Framework Agreement by a further period of up to two (2) years.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

## Section III: Legal, economic, financial and technical information

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### III.1. Conditions for participation

#### III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

As stated within the procurement documentation.

#### III.1.2. Economic and financial standing

List and brief description of selection criteria:

As stated within the procurement documentation.

#### III.1.3. Technical and professional ability

List and brief description of selection criteria:

As stated within the procurement documentation.

## Section IV: Procedure

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### IV.1. Description

#### IV.1.1. Type of procedure

Open procedure

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators  
Envisaged maximum number of participants to the framework agreement: 5  
In the case of framework agreements, provide justification for any duration exceeding 4 years: Not applicable.

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

### IV.2. Administrative information

#### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 17/07/2017 Local time: 12:00

#### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

#### IV.2.4. Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 48 (from the date stated for receipt of tender)

#### IV.2.7. Conditions for opening of tenders

Date: 17/07/2017 Local time: 12:00

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: yes

### **VI.3. Additional information**

Please note Hertfordshire County Council has worked closely with its districts and partners to create a joint procurement portal called supply Hertfordshire. This portal provides an e-Tendering system which is run by In-Tend.

To access this procurement opportunity please visit [www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk) and follow the on-screen guidance. In accordance with Regulation 53 of The Public Contracts Regulations 2015, the Council's procurement documents are available within the e-Tendering system.

This is a one stage procurement process. Therefore, if you wish to be considered as a tenderer you must complete and submit a tender by the specified closing date and time.

Tender submissions cannot be uploaded after this return deadline.

If you are experiencing problems In-Tend offer a help section which includes a dedicated UK support desk which can be contacted via email: [support@in-tend.com](mailto:support@in-tend.com) or Telephone: +44 1144070065 for any website/technical questions, Monday to Friday, 8:30-17:30.

The Council reserves the right at any time to cease the procurement process and not award a [Contract/Framework Agreement] or to award only part of the opportunity described in this notice. If the Council takes up this right, then they will not be responsible for or pay the expenses or losses, which may be incurred by any organisation or tenderer as a result.

The Council undertakes to hold confidential any information provided in the proposal submitted, subject to the Council's obligations under the law including the Freedom of Information Act 2000. If the organisation considers that any of the information submitted in the proposal should not be disclosed because of its sensitivity then this should be stated with the reason for considering it sensitive. The Council will then endeavour to consult with the applicant about such sensitive information when considering any request received under the Freedom of Information Act 2000 before replying to such a request.

The Council reserves the right to carry out additional financial checks on all organisations bidding for this opportunity at any time during the procurement process. This is to ensure that they continue to meet the Council's requirements and remain financially viable to fulfil the requirements under the Framework Agreement.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: See VI.4.3

Town: Hertford

Country: United Kingdom

#### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

The Contracting Authority will incorporate a minimum 10 calendar day (when using electronic means) standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to challenge the decision to award a contract before a contract is executed/signed (as appropriate). The Public Contracts Regulations 2015 ('Regulations') provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits as defined in the above regulations. Where a contract has not been entered into the court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If the contract has been entered into the court has the options to award damages and/or to shorten or order the contract ineffective.

### **VI.5.**

**Date of dispatch of this notice**

14/06/2017