

**Belgium-Brussels: Support for CEDR's 2019 Performance Report**

OJ S 95/2019 17/05/2019

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Conference of European Directors of Roads

National registration number: 0664.878.382

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1040

Country: Belgium

Contact person: Steve Phillips

E-mail: [information@cedr.eu](mailto:information@cedr.eu)**Internet address(es):**Main address: [www.cedr.eu](http://www.cedr.eu)**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.cedr.eu/17212/call-for-tenders-support-to-cedr-performance-working-group>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [www.cedr.eu](http://www.cedr.eu)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

European institution/agency or international organisation

**I.5. Main activity**

Other activity: Road infrastructure

**Section II: Object**

---

**II.1. Scope of the procurement****II.1.1. Title**

Support for CEDR's 2019 Performance Report

**II.1.2. Main CPV code**

73210000 Research consultancy services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

CEDR's Performance Working Group deals with various topics including benchmarking, common KPIs and definition of measures. The group produced the 2017 TEN-T (Roads) performance report which was the fifth biennial report that CEDR has published on the performance of the main road network within CEDR member countries. The first performance report was published in 2009 and since then, despite being voluntary, 24 of CEDR's member countries have chosen to participate in at least one of the 4 reports. CEDR's intention in producing these reports is to establish a stable set of data with which to monitor trends and identify changes in the performance of the TEN-T (Roads) network. As such, the report is a particularly useful source of information for individual NRAs, regulatory bodies and others for benchmarking purposes and for setting national performance targets.

The object of this contract is to collate and assemble the CEDR Performance Report 2019.

#### **II.1.5. Estimated total value**

Value excluding VAT: 40 000,00 EUR

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

#### **II.2.4. Description of the procurement**

The work will include:

- finalisation of the definition of Performance Indicators for 2019 Report,
- assisting working group in defining indicators for 2019 Performance Report,
- finalising the indicators following the summer 2021 meeting of CEDR's Executive Board,
- Performance Report 2019,
- preparing and issuing material to support the production of the 2019 Performance Report,
- assisting CEDR members in the implementation of location referencing models and provisions of performance data,
- assisting CEDR members in suggesting and implementing KPIs for TENT-networks on linklevel and KPIs on aggregate level,
- supporting the Working Group in creating clear definitions for the KPIs,
- examining other KPIs and benchmarking projects that can provide input to the Working Group,
- collecting, processing and analysing performance data,
- checking the data as submitted by reporting organisations and requesting adjustments, where relevant,
- preparing benchmarking reports including:
  - an assessment of the benchmarking framework and IT tool,
  - a presentation of a package of background information per member,
  - a data analysis,
  - a presentation of conclusions on European level,
  - a presentation of conclusions per member,
  - recommendations for next steps.
- drafting a TEN-T Performance Report and addressing it at CEDR's summer 2020 Executive Board meeting,
- using UK format,
- GIS-Tool,
- updating the GIS-tool with new KPIs on link-level (language used is Python),

- updating excel file and sending them to members to deliver data,
- preparing shape-files and uploading members data into the GIS-tool,
- doing quality checks in cooperation with the members,
- online tool,
- updating the on-line tool with new KPIs (language used is Java),
- supporting members in performing quality checks of data,
- continuing to develop the reporting function of the tool in cooperation with the Working Group,
- general activities,
- attending and supporting the WG-leader at the meetings of the Working Group in reporting progress on the 2019 Performance Report and receiving direction as necessary,
- providing information to support other activities undertaken by the Working Group with regards to the 2019 Performance Report as necessary,
- organising and attending project management meetings with the Client Representative; 4 physical and 4 skype meetings per year.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/09/2019 End: 01/10/2020

This contract is subject to renewal: yes

Description of renewals:

CEDR may extend the work for the 2021 report.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

---

#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

The expert(s) that will carry out the work must have expertise in the following domains:

- special expertise in infrastructure engineering,
- collection and evaluation of infrastructure performance data,
- experiences and knowledge in collaboration with National Infrastructure Administrations,
- production of technical reports in plain English.

### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2. Conditions related to the contract**

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

---

### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 14/06/2019 Local time: 23:59

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 17/06/2019 Local time: 09:00

## **Section VI: Complementary information**

---

### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about electronic workflows**

Electronic payment will be used

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Conference of European Directors of Roads

Town: Brussels

Country: Belgium

**VI.5. Date of dispatch of this notice**

07/05/2019