

United Kingdom-Leeds: Security services
OJ S 132/2013 10/07/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: North Eastern Universities Purchasing Consortium

Postal address: Leeds Innovation Centre, 103 Clarendon Road

Town: Leeds

Postal code: LS2 9DF

Country: United Kingdom

For the attention of: Cheryl Gibbons

E-mail: c.l.gibbons@leeds.ac.uk

Telephone: +44 113344357

Internet address(es):

General address of the contracting authority: <http://www.neupc.ac.uk/>

Electronic access to information: <https://in-tendhost.co.uk/neupc/asp/Home>

Electronic submission of tenders and requests to participate: <https://in-tendhost.co.uk/neupc/asp/Home>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Advanced Procurement for Universities and Colleges (Scotland)

Postal address: 14 New Mart Road

Town: Edinburgh

Postal code: EH14 1RL

Country: United Kingdom

Official name: Higher Education Purchasing Consortium for Wales

Postal address: Cardiff University, 8th Floor, 30-36 Newport Road

Town: Cardiff

Postal code: CF24 0DE

Country: United Kingdom

Official name: London Universities Purchasing Consortium

Postal address: Floor 2M University of London Union, Malet Street

Town: London

Postal code: WC1E 7HY

Country: United Kingdom

Official name: North Western Universities Purchasing Consortium Ltd

Postal address: Albert House, 17 Bloom Street

Town: Manchester

Postal code: M1 3HZ

Country: United Kingdom

Official name: Southern Universities Purchasing Consortium

Postal address: 1st Floor, Science & Technology Centre University of Reading, Earley Gate, Whiteknights Road

Town: Reading

Postal code: RG6 6BZ

Country: United Kingdom

Official name: Crescent Purchasing Consortium

Postal address: Technology House, Lissadel Street

Town: Salford, Manchester

Postal code: M6 6AP

Country: United Kingdom

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Cash & Valuables in Transit.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 2: Land transport services [2], including armoured car services, and courier services, except transport of mail

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number envisaged maximum number of participants to the framework agreement

: 8

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 4 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

North Eastern Universities Purchasing Consortium Ltd (NEUPC) is one of six UK Higher Education purchasing consortia established to deliver and manage a wide range of collaborative framework agreements designed to maximise third party expenditure within the higher education sector. (NEUPC) wishes to develop a national framework agreement to service the requirements of UK Higher Education Institutions and Associate members for the supply of Cash and Valuables in Transit Services.

Services will include, but not limited to, supply of cash and valuables in transit services, ATM

replenishments, delivery of coin change, cash counting and processing, collection from pay & display parking.

II.1.6. CPV code(s)

79710000 Security services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

North Eastern Universities Purchasing Consortium Ltd (NEUPC) is one of six UK Higher Education purchasing consortia established to deliver and manage a wide range of collaborative framework agreements designed to maximise third party expenditure within the higher education sector. (NEUPC) wishes to develop a national framework agreement to service the requirements of UK Higher Education Institutions and Associate members for the supply of Cash and Valuables in Transit Services.

Services will include, but not limited to, supply of cash and valuables in transit services, ATM replenishments, delivery of coin change, cash counting and processing and collection from pay & display parking.

The framework will be available for use by any member institution of the UK Higher Education Purchasing Consortia:

- NEUPC North Eastern Universities Purchasing Consortium,
- LUPC London Universities Purchasing Consortium,
- NWUPC North West Universities Purchasing Consortium,
- SUPC Southern Universities Purchasing Consortium,
- HEPCW Higher Education Purchasing Consortium for Wales,
- NEUPC Advanced Procurement for Universities and Colleges (Scotland), and by Further Education institutions that are members of the Crescent Purchasing Consortium (CPC).

The estimated value of the agreement is 4 000 000 GBP over the duration of the agreement including the extension period (1 000 000 GBP per annum). Tenderers are asked to note that there is no guarantee of demand or even any business for successful Contractors on the Framework Agreement. However, agreements are created on a collaborative basis with user input from institutions. This process is designed to capture user requirements and create agreements which meet users' needs. Additionally, NEUPC through its regional procurement account management structure and other regional UK HE consortia via their tailored client management approaches actively promote contracts and their usage to ensure maximum contract uptake amongst the participating institutions.

The framework agreement is available to all for use by any member institution of the UK Higher Education Purchasing Consortia. They will, in the same way that NEUPC will, promote the framework agreement to their own consortia members.

The Framework Agreement will be uploaded to www.GeM.ac.uk. The GeM contracts database contains all HE and FE sector, consortia negotiated contracts. Institutions are able to access all national contracts and regional contracts from their regional purchasing consortium through GeM.

The framework agreement award will be based on the most economically advantageous tender, (MEAT). Award criteria will be a combination of both financial and non-financial factors and will consider:

- Price – 50 %,
- Quality - 50 %.

Estimated value excluding VAT: 4 000 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.10.2013. Completion 30.9.2017

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Security Industry Authority (SIA)

An SIA licence is required if you undertake the licensable activities of a cash and valuables in transit operative and your services are supplied for the purposes of or in connection with any contract to a consumer. Unless your employer or company has been given an exemption under Section 4(4) of the Private Security Industry Act 2001, it is a criminal offence to undertake the licensable activities of a cash and valuables in transit operative without an SIA licence. Further information can be found at <http://www.sia.homeoffice.gov.uk/Pages/licensing-cvit.aspx>.

III.2.2. Economic and financial ability

Minimum level(s) of standards possibly required: Minimum Standards for Economic and Financial Standing.

Suppliers must meet minimum standards of economic and financial standing to take part in the competition.

In order to ensure that potential bidders can sustainably operate and not be exposed to undue risk at the end of any potential contract period, the suppliers turnover should have a minimum turnover of £1,000,000. Evidence is required as an upload to support this confirmation.

Suppliers must be financially fluid and currently trading. They must not be recorded at

Companies House as having any negative action / event (dissolved, removed, in liquidation etc) that calls into question their financial / corporate standing, such action / event will be deemed to be a failure to meet minimum standards of economic and financial standing.

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Compliance to Specification. Weighting 18
2. Organisational Information. Weighting 10
3. Environment & Sustainability. Weighting 7
4. Finance. Weighting 7
5. Health & Safety. Weighting 4
6. Equality. Weighting 4
7. Price. Weighting 50

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

PFB2001 NE

IV.3.2. Previous publication concerning this procedure

no

IV.3.3.

Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 8.8.2013 - 12:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

14.8.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 14.8.2013 - 15:00

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

5.7.2013