

**United Kingdom-London: Building services consultancy services**

OJ S 128/2014 08/07/2014

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Houses of Parliament

Postal address: 14 Tothill Street

Town: London

Postal code: SW1H 9NB

Country: United Kingdom

Contact person: <https://in-tendhost.co.uk/parliamentuk/asp/Home>

For the attention of: Business Support Team

E-mail: [ppcs@parliament.uk](mailto:ppcs@parliament.uk)

Telephone: +44 2072191600

Fax: +44 2072191600

**Internet address(es):**General address of the contracting authority: <https://in-tendhost.co.uk/parliamentuk/asp/Home>Address of the buyer profile: <https://in-tendhost.co.uk/parliamentuk/asp/Home>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Other: Parliament UK

**I.3. Main activity****I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

COM1215-Lift Refurbishment Programme Management Team.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

NUTS code UKI1 Inner London

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Expressions of Interest are sought from multi-disciplinary, Programme Management team with strong infrastructure programme management expertise, Lift design with Heritage and Conservation input and delivery skills for a major new Lift Refurbishment Programme of work across the Parliamentary estate.

This service will be Programme Management led, the design role will form part of the programme managers team. It is accepted that the design element may be subcontracted. Lift installations on the Parliamentary estate have continued to age, yet the level of usage has increased due to the number of people employed throughout the Estate. The lift programme will enhance the existing maintenance regime and serve to reduce breakdowns as part of improvements to planned maintenance and bring the lift service across the estate up to the standards required for Parliament to operate efficiently. The planned refurbishment of the majority lifts will include: passenger lifts, goods lifts, platform lifts, dumb waiters, hoists and escalators on the Parliamentary Estate in order to:

- reduce likelihood of failure,
- reduce breakdowns,
- deliver a reliable and efficient service,
- minimise the impact on the maintenance budget

There are 109 lifts across the estate, all at different stages of their lifecycle and all of a different types, these include:

- 66 No. Passenger Lifts
- 10 No. Goods Lifts,
- 7 No. Platform Lifts,
- 10 No. Dumb Waiters,
- 7 No. Hoists,
- 3 No. Escalators,
- 5 No. Chair Lift,
- 1 No. Car Lift.

A Strategic outline case has been approved for this programme, the next stage includes completion of a detailed Programme OBC/Programme Blue print (initiation document) this will include a detailed, programme management strategy, design guideline, overall Programme budget, procurement and implementation strategies.

In delivering the Scope, it is anticipated that the Supplier will largely work on the Parliamentary Estate and be based within the offices of the Contracting Authority. The Suppliers work will be facilitated by the internal Parliamentary Estates Department (PED) Project Leader team, which will ensure that it has all necessary access to information, people and information communication technology (ICT) systems.

In addition, whilst it is not an absolute requirement for an Applicants able to demonstrate experience of having worked on either National Trust Grade 1 listed buildings, Sites of Special Interest, or UNESCO World Heritage List sites, will be advantageous, but not an absolute requirement.

The duration: The programme is estimated to run over 15 years. This contract opportunity will likely be for an initial 7 year period, with an option for the Employer to extend the contract for a period of up to a further 8 years.

#### **II.1.6. CPV code(s)**

71315210 Building services consultancy services, 71500000 Construction-related services, 50700000 Repair and maintenance services of building installations, 45313100 Lift installation

work, 71540000 Construction management services, 71310000 Consultative engineering and construction services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT: 1 300 000 GBP

**II.2.2. Information about options**

**II.2.3. Information about renewals**

**II.3. Duration of the contract or time limit for completion**

Duration in months: 84 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Applicants are required to complete a pre-qualification questionnaire. This may be obtained from the following website <http://in-tendhost.co.uk/parliamentuk/> as described at III.2.3 and must be completed and returned by the deadline given at IV.3.4 below. The pre-qualification questionnaire shall include, but not be limited to, the matters detailed under clauses III.2.2 and III.2.3 below.

**III.2.2. Economic and financial ability**

Minimum level(s) of standards possibly required: As stated in the documentation  
Economic and financial capacity – means of proof required. As stated in the documentation.

**III.2.3. Technical and professional ability**

List and brief description of conditions:

The Pre-Qualification Questionnaire will be accessible at the following website <http://in-tendhost.co.uk/parliamentuk>. To be able to access these documents you will need to select the above quoted tender in the 'current tenders' list, click on the 'view tender details' and express interest by clicking on the button provided. Afterwards, you will need to register your company details, thereafter you will be issued with a username and password. If you have already registered with In-Tend previously, please follow the link shown, this will redirect you to the home page where you can log on using your existing username and password to collect the tender documents. If you have registered and have forgotten your username and password, please click on the forgotten password link on the In-Tend homepage. Please keep this username and password secure, and do not pass it to any third parties. If you are experiencing problems, then please contact the In-Tend helpdesk via email: [support@in-tend.com](mailto:support@in-tend.com) or call +44 (0)844 272 8810 for further assistance. Please ensure that you allow yourself plenty of time when responding to this invitation to tender prior to the closing date as in in IV.3.4. If you are uploading multiple documents you will have to individually load one document at a time or you can opt to zip all the documents in an application like WinZip or WinRAR.

Minimum level(s) of standards possibly required:

As stated in the PQQ.

### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5: and Maximum number 6

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1.**

**File reference number attributed by the contracting authority**

COM1215

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

4.8.2014 - 13:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

The contract will be considered as a contract made in accordance with the law of England and Wales and subject to the jurisdiction of the courts of England and Wales. The House of Lords and the House of Commons are Public Authorities within the meaning of the Freedom of Information Act 2000 and all correspondence received will be dealt with in accordance with the Act. The Employer does not bind himself to accept the lowest, or any, tender submitted. Short-listed tenderers will be subject to further evaluation which may include tender presentation.

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Houses of Parliament

Postal address: 14 Tothill Street

Town: London

Postal code: SW1H 9NB

Country: United Kingdom

E-mail: [ppcs@parliament.uk](mailto:ppcs@parliament.uk)

Telephone: +44 2072191600

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5.**

**Date of dispatch of this notice**

3.7.2014