

United Kingdom-Stornoway: Internal audit services

OJ S 114/2017 16/06/2017

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Seirbheis nam Meadhanan Gàidhlig (The Gaelic Media Service)

Postal address: Seaforth Road, Isle of Lewis

Town: Stornoway

NUTS code: UKM64 Na h-Eileanan Siar (Western Isles)

Postal code: HS1 2SD

Country: United Kingdom

Contact person: Neil M Graham

E-mail: neil.graham@mgalba.com

Telephone: +44 851705550

Fax: +44 851706432

Internet address(es):Main address: <http://www.mgalba.com>Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA14302**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

I.3. CommunicationThe procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.mgalba.com>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the following address:

Official name: Seirbheis nam Meadhanan Gaidhlig (MG ALBA)

Postal address: Finance, Seaforth Road

Town: Stornoway

Postal code: HS1 2SD

Country: United Kingdom

Contact person: Neil M Graham

Telephone: +44 851705550

E-mail: finance@mgalba.com

NUTS code: UKM64 Na h-Eileanan Siar (Western Isles)

Internet address(es):Main address: <http://www.mgalba.com>Address of the buyer profile: <http://www.mgalba.com>**I.4. Type of the contracting authority**

Body governed by public law

I.5. Main activity

Other activity: broadcasting

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Internal Audit — Risk Management.

II.1.2. Main CPV code

79212200 Internal audit services

II.1.3. Type of contract

Services

II.1.4. Short description

The internal audit will include an assessment of MG ALBA's approach to the identification and treatment of risk. This will involve the organisation's processes for risk assessment; risk evaluation; risk treatment; and risk reporting. The audit will also involve an assessment of how the risk strategy is embedded in MG ALBA's management culture and operations.

II.1.5. Estimated total value

Value excluding VAT: 10 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79212200 Internal audit services

II.2.3. Place of performance

NUTS code: UKM64 Na h-Eileanan Siar (Western Isles)

Main site or place of performance: 54 Seaforth Road. Stornoway. HS1 2SD.

II.2.4. Description of the procurement

The internal audit will include an assessment of MG ALBA's approach to the identification and treatment of risk. This will involve the organisation's processes for risk assessment; risk evaluation; risk treatment; and risk reporting. The audit will also involve an assessment of how the risk strategy is embedded in MG ALBA's management culture and operations.

Current Procedures for identifying and Managing Risk.

MG ALBA operates the Gaelic digital service BBC ALBA in partnership with the BBC. The organisation currently operates a risk register which includes the following areas of risk — operational; TV content; financial; reputational/governance/engagement; BBC ALBA partnership; and technical. An assessment of the effectiveness of this document will be included in the report which will content comment and recommendations as to the ownership of the document and of its effectiveness in the treatment and reporting of risk.

Tenders should include the following:

- The fee costs should be provided on a fixed price basis (we do not expect the fees and expenses to exceed 10 000 GBP ex vat);
- CVs of the staff involved in the audit;

- An explanation of the audit approach;
- An indication of the level of expertise within the company in relation to the public sector in the UK;
- An indication of the level of expertise within the company in relation to the media industry in the UK.

Tenders will be assessed on the following criteria:

- The level of fee (25 %);
- The quality and experience of the proposed audit team (25 %);
- The suitability of the audit approach (25 %);
- Value for money and, in particular, the added value that the internal audit service will bring to MG ALBA (25 %).

The closing time and date for applications, sent to my email address below, will be 17:00 on 21.7.2017 with an appointment being made by 28.7.2017.

Should you wish to tender for this appointment and require further information or clarification of any of the above please contact me at neil.graham@mgalba.com

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 10 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/08/2017 End: 29/09/2017

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2.

Time limit for receipt of tenders or requests to participate

Date: 21/07/2017 Local time: 17:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 1 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 21/07/2017 Local time: 17:00

Place:

Stornoway.

Information about authorised persons and opening procedure: Director of Finance and Finance Officer.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=500012
(SC Ref:500012).

VI.4. Procedures for review**VI.4.1. Review body**

Official name: Seirbheis nam Meadhanan Gàidhlig (The Gaelic Media Service)

Postal address: Seaforth Road, Isle of Lewis

Town: Stornoway

Postal code: HS1 2SD

Country: United Kingdom

Telephone: +44 851705550

Fax: +44 851706432

Internet address: <http://www.mgalba.com>

VI.5. Date of dispatch of this notice

14/06/2017