

Belgium-Brussels: ITSS time and means III

OJ S 129/2014 09/07/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, Directorate-General for Informatics, Resources Management and Optimisation Directorate, ICT Procurement and Contract Management Unit

Postal address: rue Belliard 28, Office: 07/142

Town: Brussels

Postal code: 1049

Country: Belgium

For the attention of: Mr Martin Bilbao, Head of Unit

E-mail: digit-contracts-info-centre@ec.europa.eu

Telephone: +32 22960762

Fax: +32 22957702

Internet address(es):

General address of the contracting authority: http://ec.europa.eu/dgs/informatics/index_en.htm

Electronic access to information: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=559>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

European institution/agency or international organisation

I.3. Main activity

Other: Information technologies.

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: EASME — Executive Agency for Small and Medium-sized Enterprises

Postal address: place Rogier 16

Town: Brussels

Postal code: 1210

Country: Belgium

Official name: Chafea — Consumers, Health and Food Executive Agency

Postal address: Drosbach Building

Town: Luxembourg

Postal code: 2920

Country: Luxembourg

Official name: Research Executive Agency

Postal address: place Rogier 16

Town: Brussels

Postal code: 1210
Country: Belgium
Official name: European Research Council Executive Agency
Postal address: place Rogier 16
Town: Brussels
Postal code: 1210
Country: Belgium
Official name: Innovation and Networks Executive Agency
Postal address: chaussée de Wavre 910
Town: Brussels
Postal code: 1040
Country: Belgium
Official name: Education, Audiovisual and Culture Executive Agency
Postal address: avenue du Bourget 1
Town: Brussels
Postal code: 1049
Country: Belgium

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

ITSS time and means III.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

Main site or place of performance: The main places of delivery are Brussels, Luxembourg, other places of delivery will be located in Geel, Petten, Karlsruhe, Seville, Strasbourg, Dublin (Grange), Ispra and other locations of JRC. Exceptionally, the services may be delivered in any other place in the EU.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 3

Duration of the framework agreement

Duration in years: 2

II.1.5. Short description of the contract or purchase(s)

The purpose of the call for tenders is to select up to 3 contractors as external service providers for the provision of IT service support on a time and means basis.

II.1.6. CPV code(s)

72500000 Computer-related services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

300 full time equivalents (FTEs)/year is considered as the basis to determine the estimated volume for the ITSS-T&M-III procurement procedure.

Please see the tendering specifications for details.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: See tendering specifications.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: See tendering specifications.

III.2.2. Economic and financial ability

List and brief description of conditions: See tendering specifications.

III.2.3. Technical and professional ability

List and brief description of conditions:

See tendering specifications.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

DIGIT/R2/PO/2014/037 ITSS T&M III.

IV.3.2. Previous publication concerning this procedure

Prior information notice

Notice number in the OJ S: [2014/S 64-108239](#) of 1.4.2014

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

11.9.2014

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 9 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 18.9.2014 - 10:00

Place:

European Commission, Directorate-General for Informatics, rue Belliard 28, 1049 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Maximum 2 representatives per tenderer may attend the opening session. For security and organisational reasons, tenderers should notify the name of that person(s) by e-mail to the Directorate-General for Informatics (to e-mail address: digit-contracts-info-centre@ec.europa.eu), no later than 2 working days before the opening session, failing which the Directorate-General for Informatics reserves the right to refuse to admit the tenderer's representative(s) to the opening session.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The tendering specifications and additional documents (including questions and answers) will be made available at the following website address: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=559>

If they wish so, interested parties may register via the website. This will allow them to be informed from the e-tendering system when an update with regard to the present call for tenders is made available.

Non-registered parties are invited to consult the website regularly. The Commission will not be liable if tenderers do not take notice of the additional information published on the website with regard to the present call for tenders.

No paper copy will be issued. The Directorate-General for Informatics was certified 'EMAS' in 2008 and therefore adopts environmentally friendly behaviour. EMAS is the eco-management and audit scheme, the EU voluntary instrument used by organisations to improve their environmental performance.

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu/>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff or, in the absence thereof, of the day on which it came to the knowledge. A

complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: European Commission, Directorate-General for Informatics, Resources Management and Optimisation Directorate, ICT Procurement and Contract Management Unit

Postal address: rue Belliard 28

Town: Brussels

Postal code: 1049

Country: Belgium

E-mail: digit-contracts-info-centre@ec.europa.eu

Telephone: +32 22960762

Fax: +32 22957702

VI.5. Date of dispatch of this notice

27.6.2014