United Kingdom-Edinburgh: Exhibition, fair and congress organisation services
OJ S 95/2019 17/05/2019
Contract notice
Services

Legal Basis:
Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Architecture and Design Scotland
Postal address: 9 Bakehouse Close, 146 Canongate
Town: Edinburgh
NUTS code: UKM75 Edinburgh, City of
Postal code: EH8 8DD
Country: United Kingdom
E-mail: info@ads.org.uk
Telephone: +44 1315566699
Internet address(es):
Main address: http://www.ads.org.uk/
Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00421

I.2. Information about joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: www.publiccontractsscotland.gov.uk
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: www.publiccontractsscotland.gov.uk

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Other activity: Scottish NDPB resonsible for championing the well-designed built environment supports sustainable, resilient communities which meets the needs of all

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Invitation to Tender — for Exhibition proposals for Housing to 2040 Exhibition
Reference number: PCSADS19001

II.1.2. Main CPV code

79950000 Exhibition, fair and congress organisation services

II.1.3. Type of contract
Services

II.1.4. Short description
The tender seeks proposals from suitably qualified parties to develop the concept, design and to deliver the mobile exhibition with a programme of locations, events and activities around Scotland. The team may be connected with architecture as a creative discipline and must have experience in the field of housing and place making. The team must cover all the necessary skills required to deliver the proposal, with a named lead curator who will act as the team leader, who is the lead contact and manages the team. The other team members may include architects, artists, graphic designers, photographers, digital experts, researchers, writers, or other professionals with relevant interests/expertise.
The appointed team will be responsible for the design, development, delivery and demount of a mobile exhibition along with parallel engagements/associated activities.

II.1.5. Estimated total value
Value excluding VAT: 90 000,00 GBP

II.1.6. Information about lots
This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance
NUTS code: UKM Scotland
Main site or place of performance: Scotland.

II.2.4. Description of the procurement
The tender seeks proposals from suitably qualified parties to develop the concept, design and to deliver the mobile exhibition with a programme of locations, events and activities around Scotland. The team may be connected with architecture as a creative discipline and must have experience in the field of housing and place making. The team must cover all the necessary skills required to deliver the proposal, with a named lead curator who will act as the team leader, who is the lead contact and manages the team. The other team members may include architects, artists, graphic designers, photographers, digital experts, researchers, writers, or other professionals with relevant interests/expertise.
The appointed team will be responsible for the design, development, delivery and demount of a mobile exhibition along with parallel engagements/associated activities.
Context:
The Programme for Government 2018 committed Ministers to engage extensively with local government, businesses, the third sector, home owners, tenants and others to plan together for how our homes and communities should look and feel in 2040 and the options and choices to get there. The first phase of stakeholder engagement/consultation on Ht2040 has already taken place and the outcomes will be published later in May, a which time, and if time permits, a copy will be made available.
In the meantime, the discussion paper on the future of housing in Scotland, Housing Beyond 2021 provides the relevant background. https://www.gov.scot/publications/housing-beyond-2021/
A full brief, application form and supporting documents, including terms and conditions are attached for reference.

II.2.5.

Award criteria
Criteria below
Quality criterion - Name: Strength and clarify of concept; previous work; collective experience; feasibility of proposal; strength of audience engagement and strength and relevance of outcomes re Ht2040 policy / Weighting: 80
Price - Weighting: 20

II.2.6. Estimated value
Value excluding VAT: 90 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system
Start: 17/06/2019 End: 31/12/2019
This contract is subject to renewal: no

II.2.10. Information about variants
Variants will be accepted: no

II.2.11. Information about options
Options: no

II.2.13. Information about European Union funds
The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing
Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability
Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract
Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure
Open procedureAccelerated procedureJustification:
The timing of the exhibition is Autumn 2019 and funding has just been secured — the short timescales are to allow for the planning and build of the exhibition.

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)
The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate
Date: 04/06/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted
English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender
Tender must be valid until: 31/07/2019

IV.2.7. Conditions for opening of tenders
Date: 04/06/2019 Local time: 12:30
Place:
Bakehouse Close, Edinburgh.
Information about authorised persons and opening procedure: The project team (at least 2 members) will be present when opening tenders.

Section VI: Complementary information

VI.1. Information about recurrence
This is a recurrent procurement: no

VI.3. Additional information
The briefing pack includes:
— brief,
— application form to be submitted along with list of documentation contained therein,
— Annex A and B,
— contract terms and conditions.
Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland website at https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=583926
The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx
Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.
(SC Ref:583926)

VI.4. Procedures for review

VI.4.1. Review body
Official name: Architecture and Design Scotland
Postal address: 9 Bakehouse Close, 146 Canongate
Town: Edinburgh
Postal code: EH8 8DD
Country: United Kingdom
Telephone: +44 1315566699
Internet address: http://www.ads.org.uk/

VI.5. Date of dispatch of this notice

15/05/2019