

**Belgium-Brussels: Office machinery, equipment and supplies except computers, printers and furniture**

**OJ S 114/2017 16/06/2017**

**Contract notice**

**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Lycée français Jean Monnet

Postal address: Avenue du Lycée Français 9

Town: Bruxelles

Postal code: 1180

Country: Belgium

Contact person: Intendance du lycée français

For the attention of: Laurent Beugnies

E-mail: [laurent.beugnies@lyceefrancais.be](mailto:laurent.beugnies@lyceefrancais.be)

Telephone: +32 023790826

**Internet address(es):**

General address of the contracting authority: [www.lyceefrancais-jmonnet.be](http://www.lyceefrancais-jmonnet.be)

Address of the buyer profile: [www.lyceefrancais-jmonnet.be](http://www.lyceefrancais-jmonnet.be)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Lycée Français Jean Monnet

Postal address: Avenue du Lycée Français 9

Town: Uccle

Postal code: 1180

Country: Belgium

E-mail: [freddy.fernandez@lyceefrancais.be](mailto:freddy.fernandez@lyceefrancais.be)

Telephone: +32 23790815

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

General public services

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1.**

**Title attributed to the contract by the contracting authority**

Marché de reprographie.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

Main site or place of performance: Lycée Français — Uccle.

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Location et entretien de moyen de reproduction et /ou d'impression.

**II.1.6. CPV code(s)**

30100000 Office machinery, equipment and supplies except computers, printers and furniture

**II.1.7. Information about the Government Procurement Agreement (GPA)**

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: yes

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

**II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

**III.2.2. Economic and financial ability**

**III.2.3. Technical and professional ability**

**III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

**III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Open

**IV.1.2. Information about the limits on the number of candidates to be invited**

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Valeur technique des matériels. Weighting 40
2. Prix. Weighting 35
3. Qualité de la prestation de maintenance. Weighting 10
4. Qualité de formation (public et opérateur). Weighting 10
5. Référence fournies. Weighting 5

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

3.7.2017 - 11:30

**IV.3.5.**

**Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**  
French.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**  
Duration in months: 4 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 3.7.2017 - 14:00

Place:

Lycée Français — intendance

Persons authorised to be present at the opening of tenders: no

## **Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

14.6.2017