

B-Grâce-Hollogne: insurance services

OJ S 138/2012 20/07/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Commune de Grâce-Hollogne

Postal address: rue de l'Hôtel communal, 12

Town: Grâce-Hollogne

Postal code: 4460

Country: Belgium

For the attention of: madame Nathalie Deprez

Telephone: +32 42245378

Additional information can be obtained from:

Official name: SA Marsh

Postal address: bld du Souverain 2

Town: Bruxelles

Postal code: 1170

Country: Belgium

For the attention of: Bruno Ghilardi

E-mail: bruno.ghilardi@marsh.com

Telephone: +32 26749985

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: SA Marsh

Postal address: bld du Souverain 2

Town: Bruxelles

Postal code: 1170

Country: Belgium

For the attention of: Bruno Ghilardi

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Marché des assurances.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Renouvellement du portefeuille d'assurances de la Commune de Grâce-Hollogne.

II.1.6. CPV code(s)

66510000 Insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Au plus tard dans les 50 jours calendriers à partir de la date de réception de l'avis de paiement, étant entendu que l'émission de cet avis de paiement fait suite à l'acceptation du risque par la compagnie.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: — Par le seul fait de participer à la procédure de passation du marché, le soumissionnaire atteste qu'il ne se trouve pas dans un des cas d'exclusion visés dans l'article 69 de l'arrêté royal du 8.1.1996 relatif aux marchés publics de travaux, de fournitures et de services et aux concessions de travaux publics,
— Une attestation en provenance de l'ONSS établissant la situation du compte envers cet office pour l'avant-dernier trimestre précédant la date d'ouverture des offres.
Une attestation FSMA.

III.2.2. Economic and financial ability

List and brief description of conditions: Afin de justifier sa capacité financière et économique, le soumissionnaire communique une déclaration concernant le chiffre d'affaires global et le chiffre d'affaires concernant les services auxquels se réfère le marché, réalisés au cours des 3 derniers exercices.

III.2.3. Technical and professional ability

List and brief description of conditions:

— afin de justifier sa capacité technique, le soumissionnaire communique une liste des principaux services exécutés au cours des 3 derniers exercices dans le secteur public, indiquant le montant des primes estimées, la date et l'identité des pouvoirs publics concernés,
— les titres d'études et professionnels du prestataire de services et/ou des cadres de l'entreprise,
— une déclaration mentionnant les techniciens ou les services techniques qu'ils soient ou non intégrés à l'entreprise soumissionnaire,
— en cas de sous-traitance, le soumissionnaire mentionne l'identité du ou des sous-traitant(s), la part du marché sous-traitée et communique le curriculum vitae du ou de sous-traitants ainsi que la liste de leurs références en rapport avec la part du marché qui lui ou leur confiée.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: L'exécution des contrats est réservée aux assureurs agréés à souscrire la branche d'assurances mentionnée sous point II.1.6.

Les candidatures des courtiers en assurances et des consultants ne seront pas acceptées.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

10.9.2012 - 10:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 180 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 10.9.2012 - 10:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

@Ref:00728192/2012022797.

Le marché a une durée de 12 mois, à partir du 1.1.2013.

Le pouvoir adjudicateur se réserve la faculté de procéder à une extension de marché de services similaires sur base de l'article 17, § 2, 2°, b) de la loi.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Conseil d'Etat

Postal address: rue de la Science 33

Town: Bruxelles

Postal code: 1040

Country: Belgium

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

17.7.2012