

NL-Alkmaar: financial and insurance services

OJ S 138/2012 20/07/2012

Contract notice

Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: NV HVC

Postal address: Postbus 9199

Town: Alkmaar

Postal code: 1800 GD

Country: Netherlands

Contact person: afdeling Inkoop

For the attention of: de heer A.P. Schoen en/of de heer L. Tahamata

E-mail: [EAanbesteden@hvcgroep.nl](mailto:EAanbesteden@hvcgroep.nl)

Telephone: +31 725411311

#### Internet address(es):

General address of the contracting authority: <http://www.hvcgroep.nl>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Body governed by public law

### I.3. Main activity

Environment

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Opstellen van de accountants verklaring over de geconsolideerde jaarrekening van NV HVC.  
Belasting advies en aangifte Vennootschapsbelasting van NV HVC.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 9: Accounting, auditing and bookkeeping services

Main site or place of performance: Alkmaar.

NUTS code NL322 Alkmaar en omgeving

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

**II.1.4. Information about framework agreement**

Framework agreement with a single operator

**Duration of the framework agreement**

Duration in years: 2

**Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT: 1 000 000 EUR

**II.1.5. Short description of the contract or purchase(s)**

Het sluiten van een overeenkomst voor het opstellen van de accountants verklaring over de geconsolideerde jaarrekening van NV HVC. Het verzorgen van de aangifte van de vennootschapsbelasting voor NV HVC.

Voor de periode 2013-2014 met de mogelijkheid tot verlenging van 2x 1 jaar.

**II.1.6. CPV code(s)**

66000000 Financial and insurance services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

**II.3. Duration of the contract or time limit for completion**

Duration in months: 24 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: De gegadigde dient bij zijn aanmelding een eigen verklaring te overleggen waaruit blijkt dat:

- de gegadigde niet verkeert in de omstandigheden als bedoeld in artikel 45 van EU richtlijn 2004/18-EG,
- de gegadigden die in één van de in artikel 45 genoemde omstandigheden verkeert, worden uitgesloten.

1. Dit dient bij combinatie door alle combinanten te worden uitgesloten.

2. De eigen verklaring dient te worden getekend door een daartoe bevoegd persoon.

De gegadigde dient te zijn geregistreerd in het "Handelsregister" conform de wetgeving in het land van vestiging.

Het uitsluitend dient de actuele situatie van het bedrijf weer te geven.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: De gegadigde dient in staat te zijn om de uitvoering van de diensten te kunnen voltooien zonder risico van de opdrachtgever.

Getoetst wordt op basis van de in de selectieleidraad omschreven wijze. De selectieleidraad wordt op aanvraag ter beschikking gesteld.

Als gemiddelde jaar omzet wordt als minimum eis 250 000 000,- EUR per jaar gehanteerd voor de accountants gerelateerd aan > 3 000 medewerkers. en +/- 150 000 000,- EUR voor de aangifte vennootschaps belasting gerelateerd aan > 2 000 medewerkers.

Beiden gemaakt ten behoeve van de Nederlandse markt.

In geval van een combinatie geldt dat tenminste één van de leden deze omzet dient te hebben gerealiseerd.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

HVC wil borgen dat Gegadigden over voldoende vaktechnische en organisatorische bekwaamheid beschikken.

Gegadigden dienen geruime tijd ervaring en expertise te hebben met het uitvoeren van soortgelijke opdrachten van gelijke omvang in geld en/of organisatie.

Getoetst wordt op basis van de in de selectieleidraad omschreven wijze. De selectieleidraad wordt op aanvraag ter beschikking gesteld.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Openbare accountant.

Belasting advies en aangifte vennootschapsbelasting.

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 27.8.2012 - 12:00  
Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

15.9.2012 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Dutch.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

##### **VI.3. Additional information**

Het af te sluiten contract zal een looptijd hebben van minimaal 2 jaar en met een mogelijkheid om 2x 1 jaar te verlengen.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Rechtbank Alkmaar

Country: Netherlands

**Body responsible for mediation procedures**

Country: Netherlands

##### **VI.4.2. Review procedure**

##### **VI.4.3. Service from which information about the review procedure may be obtained**

Country: Netherlands

##### **VI.5. Date of dispatch of this notice**

18.7.2012