

**United Kingdom-Birmingham: Civil engineering consultancy services**

OJ S 127/2015 04/07/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: West Midlands Passenger Transport Executive (Centro)

Postal address: Centro House, 16 Summer Lane

Town: Birmingham

Postal code: B19 3SD

Country: United Kingdom

For the attention of: Bloomer Stephen

E-mail: [procurementteam@centro.org.uk](mailto:procurementteam@centro.org.uk)

Telephone: +44 1212002787

**Internet address(es):**General address of the contracting authority: [www.centro.org.uk](http://www.centro.org.uk)Address of the buyer profile: [www.centro.org.uk](http://www.centro.org.uk)Electronic access to information: <https://centro.bravosolution.co.uk>Electronic submission of tenders and requests to participate: <https://centro.bravosolution.co.uk>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Other: passenger transport executive

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Professional Services Framework Agreement.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 12: Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services

Main site or place of performance: Centro supported area of the West Midlands, UK for any Centro procurements and the rest of the UK for other organisations having access to the framework.

NUTS code UK United Kingdom

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement : 4

#### **Duration of the framework agreement**

Duration in years: 4

### **II.1.5. Short description of the contract or purchase(s)**

Centro is seeking suitable consultants to qualify for its new Professional Services Framework Agreement that is due to commence on 1.10.2015 for a maximum period of 4 years. This is to replace Centro's existing framework that expires on 30.9.2015.

The framework will consist of 4 Lots as follows:

Lot 1 — Project Development and Delivery

Lot 2 — Transport Planning

Lot 3 — Project Management and Programme Management Office

Lot 4 — Market Research and Data Processing

Centro is proposing to qualify either 1, 3 or 4 consultants to each Lot of the framework and will usually undertake a suitable mini competition process to award each call-off.

Some call-offs undertaken from this Framework Agreement may be subject to EU Involve / ERDF or other associated or relevant funding.

Tenders are due back by the closing date of 12:00 on Monday 10.8.2015 and the deadline for clarification questions, via BravoSolution, is 12:00 on Tuesday 4.8.2015.

Centro is holding a pre-tender Briefing Session for all interested bidders for this framework on Tuesday 14.7.2015 at Centro House, 16 Summer Lane, Birmingham, B19 3SD from 11:00-13:00. If this is of interest would you please confirm your attendance by 12:00 on Monday 13.7.2015, via BravoSolution.

This Framework Agreement is available for any Local Authority, Integrated Transport Authority or public body in the UK to access and order from including specifically all seven West Midlands authorities (Birmingham City Council, Solihull, Coventry, Dudley, Wolverhampton, Walsall and Sandwell).

As this is a Framework Agreement it is not known at this stage what the aggregate value of spend will be across the various Lots over the duration of the framework in terms of Centro spend or spend incurred by the various organisations that can access and order directly from the framework. It is not the intention that Centro uses the framework to procure on behalf of other organisations rather that other public bodies have access to it and procure directly from the qualified suppliers for the Lot(s) concerned.

### **II.1.6. CPV code(s)**

71311000 Civil engineering consultancy services, 79310000 Market research services,

72224000 Project management consultancy services, 71313000 Environmental engineering

consultancy services, 71311300 Infrastructure works consultancy services, 71311200 Transport systems consultancy services, 71530000 Construction consultancy services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Dependent on each individual call-off.

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Start 1.10.2015. Completion 30.9.2019

Information about lots

Lot No: 1

Lot title: Project Development and Delivery

**1) Short description**

The successful framework consultants will assist and support Centro to develop and manage its project portfolio through the initial feasibility, development, detailed design, tender evaluation, contract award, implementation site supervision, and handover including the necessary supporting technical work required to achieve the successful delivery and commissioning of various public transport related projects.

**2) CPV code(s)**

71311000 Civil engineering consultancy services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Suppliers Instructions on Expressing Interest in this tender provision:

1. Register your company details on <https://centro.bravosolution.co.uk>. Click the link marked 'to register' — Accept the terms and conditions and click 'continue'. Enter your correct business and user details. We highly recommend completing both the basic and extended profiles (the extended profile can be completed when you have logged into the portal). Please ensure you note the username and click 'Save' when complete. You will shortly receive an email with your unique password (please keep this secure).

2. Login to the portal with your unique username/password. Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier).

3. EXPRESSING INTEREST: Click on the relevant PQQ/ ITT to access the content and click 'Express Interest' button at the top of the page. As a result, you will now move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only. You can now access the information related to the tender provision; click on 'Buyer Attachments' in the 'PQQ/ ITT Details' box to access any/all attachments.

4. RESPONDING TO A TENDER: Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please ensure you provide a reason if declining). You can now use the 'Messages' function to communicate with the buyer and seek any clarification. Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT. You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

Lot No: 2

Lot title: Transport Planning

**1) Short description**

Consultancy support through this framework agreement will be required to supplement the work of the in house Transport Planning team. Consultants will be required to be knowledgeable in current transport modelling and appraisal guidance and best practice in scheme development as well being sensitive to the economic, social, political and environmental climate that Centro as and the ITA operates within. Consultants will also be expected to understand the transport operation environment, local transport governance arrangements and Centro's role within the transport sector. The work will require Consultants to respond to requests in a positive and flexible manner, to be proactive in their approach to issues and risks within the projects and to be able to consult and negotiate successfully with stakeholders.

**2) CPV code(s)**

71311200 Transport systems consultancy services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

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declining). You can now use the 'Messages' function to communicate with the buyer and seek any clarification. Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT. You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

Lot No: 3

Lot title: Project Management and Programme Management Office Services

**1) Short description**

The successful framework consultants will be able to provide comprehensive, client-focused project management and PMO services delivered by qualified professionals with a broad range of skills, experiences and attributes to manage infrastructure, technology and sustainability projects.

**2) CPV code(s)**

72224000 Project management consultancy services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Suppliers Instructions on Expressing Interest in this tender provision:

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Lot No: 4

Lot title: Market Research and Data Processing

**1) Short description**

To ensure scheme delivery achieves increased public transport usage and higher levels of customer satisfaction Centro needs to understand how customers perceive the strengths and weaknesses of the public transport offer and which aspects of new scheme investment generates increased usage and levels of satisfaction. Additionally, Centro needs data on

patronage, journeys time and performance. Market research and passenger data enables Centro to gather information about customers and provides important information to identify public transport market size and market needs. Market research enables Centro to better understand what users and non users of public transport want, need, perceive and believe about the public transport offer in the West Midlands. This Lot will enable Centro to source fieldwork (including count data), data processing, reporting and analysis (for either quantitative or qualitative) work.

**2) CPV code(s)**

79310000 Market research services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

The Passenger Transport Executive (PTE) may be calling off from this contract if in the form of a Framework in its capacity as Executive to the Integrated Transport Authority (ITA). Instruction and payment will be via the PTE. However, the ultimate beneficiary of the advice will be the ITA and its Strategy and Policy Unit. Consequently bidders will be expected to enter into an appropriate Collateral Warranty direct with the ITA in this instance.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Suppliers Instructions on Expressing Interest in this tender provision:

1. Register your company details on <https://centro.bravosolution.co.uk>. Click the link marked "to register" — Accept the terms and conditions and click 'continue'. Enter your correct business and user details. We highly recommend completing both the basic and extended profiles (the extended profile can be completed when you have logged into the portal). Please ensure you note the username and click 'Save' when complete. You will shortly receive an email with your unique password (please keep this secure).
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Please note that the PQQ reference for this Framework Agreement is pqq\_57.

Please note that the tender reference for each Lot is as follows:

Lot 1 — itt\_241

Lot 2 — itt\_242

Lot 3 — itt\_243

Lot 4 — itt\_244.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Please see qualification questions in the Qualification Envelope for further details.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Please see evaluation questions in the Technical Envelope for further details.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Objective criteria for choosing the limited number of candidates: Provided the minimum qualification criteria are met, Centro will open bids and evaluate in accordance with the evaluation criteria outlined. It is the intention to qualify a maximum of 4 consultants to each Lot.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: yes

Additional information about electronic auction: The Contracting Authority reserves the right to use a reverse auction.

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

A2014157.

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 10.8.2015 - 12:00

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

10.8.2015 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 90 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: Some call-offs undertaken from this Framework Agreement, by Centro or other public bodies in the UK accessing it, may be subject to EU Involve / ERDF or other associated or relevant funding.

### VI.3. Additional information

Suppliers Instructions on Expressing Interest in this tender provision:

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The Contracting Authority intends to use an e-tendering system in this procurement exercise and reserves the right to use a reverse auction.

### VI.4. Procedures for review

#### VI.4.1. Review body

#### VI.4.2. Review procedure

#### VI.4.3. Service from which information about the review procedure may be obtained

### VI.5. Date of dispatch of this notice

30.6.2015