

Ireland-Dublin: Office supplies
OJ S 91/2021 11/05/2021
Contract notice
Supplies

Legal Basis:
Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: University College Dublin (UCD)
National registration number: IE6517386K
Postal address: Procurement Office, UCD Agriculture and Food Science Building
Town: Dublin 4
NUTS code: IE061 Dublin
Postal code: Belfield
Country: Ireland
Contact person: Emma Acton
E-mail: emma.acton@ucd.ie
Telephone: +353 17162179
Internet address(es):
Main address: <http://www.ucd.ie/>
Address of the buyer profile: <https://irl.eu-supply.com/ctm/Company/CompanyInformation/Index/1222>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=188291&B=ETENDERS_SIMPLE
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=188291&B=ETENDERS_SIMPLE
Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Request for Tenders for the Supply of Office Supplies to University College Dublin
Reference number: UCDOPP5122

II.1.2.

Main CPV code

30192000 Office supplies

II.1.3. Type of contract

Supplies

II.1.4. Short description

For the supply of office supplies to University College Dublin inc stationery, office essentials, mailing and labels, writing instruments, and cleaning and catering supplies.

II.1.5. Estimated total value

Value excluding VAT: 1 120 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description**II.2.2. Additional CPV code(s)**

22813000 Account books, 22814000 Receipt books, 22815000 Notebooks, 22816000 Pads, 22816100 Note pads, 22816200 Shorthand notebook, 22816300 Sticky-note pads, 22817000 Diaries or personal organisers, 22819000 Address books, 30100000 Office machinery, equipment and supplies except computers, printers and furniture, 30190000 Various office equipment and supplies, 30192100 Erasers, 30192110 Ink products, 30192130 Pencils, 30192150 Date stamps, 30192160 Correctors, 30192170 Notice boards, 30192700 Stationery, 30192800 Self-adhesive labels, 30193000 Organisers and accessories, 30197000 Small office equipment, 30199000 Paper stationery and other items, 30199700 Printed stationery except forms

II.2.3. Place of performance

NUTS code: IE061 Dublin

Main site or place of performance: Belfield.

II.2.4. Description of the procurement

Refer to 1.3 in the RFT.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 1 120 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

On contract expiry.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Please note Clarification and Tender Submission Dates detailed in the Request For Tender (RFT).

All correspondence regarding tenders must be through the message box on www.etenders.gov.ie

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 10/06/2021 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 12 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 10/06/2021 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

VI.2. Information about electronic workflows

Electronic ordering will be used
Electronic invoicing will be accepted
Electronic payment will be used

VI.3. Additional information**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Office of the High Court
Postal address: Four Courts, Ground Floor Inns Quay
Town: Dublin 7
Country: Ireland
E-mail: highcentraloffice@courts.ie
Telephone: +353 18886000
Internet address: www.courts.ie

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Office of the High Court
Postal address: Four Courts, Ground Floor Inns Quay
Town: Dublin 7
Country: Ireland
E-mail: highcentraloffice@courts.ie
Telephone: +353 18886000
Internet address: www.courts.ie

VI.5. Date of dispatch of this notice

06/05/2021