

Ireland-Dublin: Payroll management services

OJ S 91/2021 11/05/2021

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Citizens Information Board

National registration number: N/A

Postal address: George's Quay House

Town: Dublin 2

NUTS code: IE061 Dublin

Postal code: 43 Townsend Street

Country: Ireland

Contact person: Shona Geraghty

E-mail: shona.geraghty@ciboard.ie

Telephone: +353 761079033

Internet address(es):

Main address: <http://www.citizensinformationboard.ie>

Address of the buyer profile: <https://irl.eu-supply.com/ctm/Company/CompanyInformation/Index/332>

I.2. Information about joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=188232&B=ETENDERS_SIMPLE

[PID=188232&B=ETENDERS_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=188232&B=ETENDERS_SIMPLE)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=188232&B=ETENDERS_SIMPLE

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

II.1.2. Main CPV code

79211110 Payroll management services

II.1.3. Type of contract

Services

II.1.4. Short description

The services comprise the provision of the establishment of a single supplier framework for the provision of payroll processing and other related services for CIB-funded service delivery companies. The Citizens Information Board is inviting tenders from payroll providers to provide payroll services involving the payment of employees within service delivery companies funded by CIB. Currently there are a total of 779 payees within the 22 service delivery companies. Payees are to be paid through the PAYE tax system. Under the framework agreement, it will be optional for each service delivery company to draw down a payroll services contract with the successful tenderer.

II.1.5. Estimated total value

Value excluding VAT: 620 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79631000 Personnel and payroll services, 79211110 Payroll management services

II.2.3. Place of performance

NUTS code: IE061 Dublin

Main site or place of performance: Dublin.

II.2.4. Description of the procurement

The services comprise the provision of the establishment of a single supplier framework for the provision of payroll processing and other related services for CIB-funded service delivery companies. The Citizens Information Board is inviting tenders from payroll providers to provide payroll services involving the payment of employees within service delivery companies funded by CIB. Currently there are a total of 779 payees within the 22 service delivery companies. Payees are to be paid through the PAYE tax system. Under the framework agreement, it will be optional for each service delivery company to draw down a payroll services contract with the successful tenderer.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 620 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 11/06/2021 Local time: 15:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 11/06/2021 Local time: 15:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Office of Government Procurement

Postal address: 3A Mayor Street Upper

Town: Dublin

Postal code: D01PF72

Country: Ireland

E-mail: support@ogp.gov.ie

Telephone: +353 761008000

Internet address: <https://ogp.gov.ie/>

VI.5. Date of dispatch of this notice

06/05/2021