

Norway-Oslo: Accommodation, building and window cleaning services

OJ S 131/2016 09/07/2016

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: Arbeids- og velferdsdirektoratet, Økonomiavdelingen, Anskaffelsesseksjonen
[The Norwegian Labour and Welfare Administration, the Finance Department, the
Procurement Section]

National registration number: 889640782

Postal address: Postboks 5, St Olavs plass

Town: Oslo

Postal code: 0130

Country: Norway

For the attention of: Tor Harald Løvstad

E-mail: tor.harald.lovstad@nav.no

Telephone: +47 21071000

Fax: +47 21071010

Internet address(es):

Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/1002>

Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/146174>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Procurement of FM services for the southern, western and northern regions.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Norway: Northern, Southern and Western regions.
NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in months: 72

In the case of framework agreements, provide justification for any duration exceeding 4 years: The contract period is 4 years from contract signing. The contracting authority has the option to extend the contract for a further 1+1 year. NAV has assessed that this procurement is so demanding to implement in the department and so important in order to ensure orderly employment conditions and wages and working conditions, that there is a special entitlement based on the object of the framework agreement to have a length of 4+1+1 year, cf. the FOA, § 15-1 fourth section.

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 198 000 000 NOK

II.1.5. Short description of the contract or purchase(s)

This procurement of FM services shall result in three framework agreements that shall each cover one region. The regions are the south, west and north. The procurement is for the procurement of core services within FM, as well as options for some other services that are not seen as core services in this contract. Six core service areas and four option service areas are being announced for all three regions.

II.1.6. CPV code(s)

90911000 Accommodation, building and window cleaning services, 55512000 Canteen management services, 55510000 Canteen services, 90500000 Refuse and waste related services, 90510000 Refuse disposal and treatment, 79713000 Guard services, 64100000 Post and courier services, 60000000 Transport services (excl. Waste transport), 98392000 Relocation services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The total turnover, based on our figures for 2015, is approx. NOK 174 600 000 for core services and approx. NOK 22 200 000 for option services.

Estimated value excluding VAT: 196 800 000 NOK

II.2.2. Information about options

Options: yes

Description of options: The municipal part of NAV, as well as any other public entities that shares premises with NAV, shall have an option to make call-offs on the framework agreements. The following option services are included in these contracts:

- Cantee (Hot/Cold)
- Removal services including consultancy services
- Plant services
- Other hourly based services
- Meeting room service
- Supplies administration
- Service employees for simple operational services (not requiring a technical background)
- Reception services.

Provisional timetable for recourse to these options:
in months: 72 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 048 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Procurement of FM services — southern region

1) Short description

Comprises Vest-Agder — Aust-Agder — Telemark counties.

Includes 6 core services and 4 option services within FM services. See the attached document.

2) CPV code(s)

90911000 Accommodation, building and window cleaning services, 55512000 Canteen management services, 55510000 Canteen services, 90500000 Refuse and waste related services, 90510000 Refuse disposal and treatment, 79713000 Guard services, 64100000 Post and courier services, 60000000 Transport services (excl. Waste transport), 98392000 Relocation services

3) Quantity or scope

Figures from 2015 are as follows:

Core services approx. NOK 31 800 000 for 6 years.

Option services are currently NOK 0,- There can, however, be a need for these services in the contract period. This will particularly apply to canteen services and removal services. There are, for example, canteens in the southern region, but these are run by NAV or by landowners. There will be a need for removal assistance connected to the municipality reform.

Estimated value excluding VAT: 31 800 000 NOK

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Procurement of FM services — western region.

1) Short description

Comprises: Sogn og Fjordane — Hordaland -Rogaland counties.

Includes 6 core services and 4 option services within FM services. See the attached document.

2) CPV code(s)

90911000 Accommodation, building and window cleaning services, 55512000 Canteen management services, 55510000 Canteen services, 90500000 Refuse and waste related services, 90510000 Refuse disposal and treatment, 79713000 Guard services, 64100000 Post and courier services, 60000000 Transport services (excl. Waste transport), 98392000 Relocation services

3) Quantity or scope

Figures from 2015 are as follows:

Core services approx. NOK 65 400 000 for 6 years.

Option services are currently NOK NOK 7 200 000. There are currently some option services that are not used, but there can be a need for these services in the contract period. In 2015 services that are an option in this procurement were procured for NOK 7 200 000. Not all the services that are an option will be procured, but a need is expected to arise for these services in the coming contract period.

Estimated value excluding VAT: 72 600 000 NOK

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Procurement of FM services — northern region

1) Short description

Comprises: Finnmark — Troms — Nordland counties.

Includes 6 core services and 4 option services within FM services.

See attached document.

2) CPV code(s)

90911000 Accommodation, building and window cleaning services, 55512000 Canteen management services, 55510000 Canteen services, 90500000 Refuse and waste related services, 90510000 Refuse disposal and treatment, 79713000 Guard services, 64100000 Post and courier services, 60000000 Transport services (excl. Waste transport), 98392000 Relocation services

3) Quantity or scope

Figures from 2015 are as follows:

Core services approx. NOK 77 400 000 for 6 years.

Option services are currently NOK NOK 15 000 000. There are currently some option services that are not used, but there can be a need for these services in the contract period.

Estimated value excluding VAT: 92 400 000 NOK

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Requirement:

Norwegian tenderers must have their tax and VAT payments in order.

Documentation requirement:

— Norwegian tenderers: A Tax and VAT certificate from the tax authorities. The certificate shall not be older than six months from the deadline for requests to participate in the tender contest.

Requirement:

The tenderer is required to be a legally established company.

Documentation requirement:

— Norwegian tenderers: Company registration certificate from the Brønnøysund Register Centre

— Foreign tenderers: Certificate for registration in the company register as prescribed in the legislation of the country in which the tenderer is established.

III.2.2. Economic and financial ability

List and brief description of conditions: Requirement:

The tenderer is required to have good financial solidity. A 'good creditworthiness' or better credit rating satisfies this requirement.

Documentation requirement:

— The contracting authority will obtain a credit rating carried out by Experian; see www.Experian.no

— If the tenderer feels that the credit rating will not provide an accurate picture, please send supplementary information together with the qualification application.

III.2.3. Technical and professional ability

List and brief description of conditions:

Requirement:

A very good implementation ability is required.

Documentation requirement:

— A description of the general technical capacity and professional qualifications at the tenderer and any sub-suppliers that the tenderer will use.

With regard to the capacity, a description of the relevant units that shall carry out the services shall be given.

With regard to qualifications, a short overview of the general relevant offered competence shall be given. The personnel proposed to the assignment shall not be specified, and CVs not submitted.

— An overview of the tenderer's and any used sub-suppliers' general workforce as well as the

number of employees in the administrative management in the last three years.

This point shall be responded to per region that a request for participation is submitted for.

Requirement:

Good experience is required from relevant complex deliveries, i.e. delivery of several types of services from the same tenderer to the same customer in a contract that is administered as one. Individual deliveries can be provided by sub-suppliers.

Documentation requirement:

— The tenderer's most important deliveries over the last three years, including a description of the assignment, their value, date and recipients.

Requirement:

A good, efficient quality assurance system is required.

Documentation requirement:

— Certificate issued by a certification body, which confirms compliance with the quality assurance standard NS-ISO 9001, or equivalent, or

— A description of the tenderer's quality assurance methods.

Requirement:

A good, well-functioning environmental management system is required.

Documentation requirement:

— Certificate issued by a certification body, which confirms compliance with the quality assurance standard NS-ISO 14001, or equivalent, or

— A description of the tenderer's methods for environmental management.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 3: and Maximum number 5

Objective criteria for choosing the limited number of candidates: The selection of tenderers will be based on the degree of compliance with the qualification requirements in point 2.4. in the attached document.

Qualification requirements

Very good implementational ability (cf. the attached document point 2.4.1) (60 %)

Good experience from relevant complex deliveries, (cf. the attached document point 2.4.2) (40 %)

A good and well functioning quality assurance system. (YES / NO)

A good and well-functioning environmental management system Yes/No.

Tenderers will be awarded a score during the evaluation from 0-5 for each of the weighted criteria, with five being the best.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

16/3974

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

31.8.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

Tenderers are to choose whether they submit a qualification request for all 3 regions, for 2

regions, or for one region. Each region is an independent competition and a contract will be signed with one tenderer per region.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

6.7.2016