

Netherlands-Alphen aan den Rijn: Bookkeeping services

OJ S 79/2023 21/04/2023

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: SPO WIJ de Venen

National registration number: 371607766

Postal address: Henry Dunantweg 30

Town: Alphen aan den Rijn

NUTS code: NL Nederland

Postal code: 2402NR

Country: Netherlands

Contact person: Inkoop Meesters

E-mail: post@inkoopmeesters.nl

Telephone: +31 134745084

Internet address(es):

Main address: <http://www.wijdevenen.nl>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.tenderned.nl/aankondigingen/overzicht/295415/details>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.tenderned.nl/aankondigingen/overzicht/295415/details>

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Administratiekantoor

II.1.2. Main CPV code

79211100 Bookkeeping services

II.1.3. Type of contract

Services

II.1.4. Short description

Het voeren van de personele- en financiële administratie ten behoeve van en deels samen met Wij De Venen, alsmede het inzetten van systemen die nodig zijn om de administratie te voeren en informatie te verstrekken aan directeuren en de bestuurder.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Administratiekantoor
Lot No: 1

II.2.2. Additional CPV code(s)

79211100 Bookkeeping services, 79211110 Payroll management services

II.2.3. Place of performance

NUTS code: NL33B Oost-Zuid-Holland
Main site or place of performance: Alphen aan den Rijn

II.2.4. Description of the procurement

De omvang van de opdracht is circa € 160.000 per jaar inclusief licentiekosten en exclusief btw. Dat is tevens het maximale budget voor de opdracht. De verwachting is dat het aantal te verlonen medewerkers afneemt. De Wij de Venen heeft momenteel 396 medewerkers en 13 scholen.

II.2.5. Award criteria

Criteria below
Quality criterion - Name: Kwaliteit / Weighting: 80
Price - Weighting: 20

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 144
This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

- Verplichte uitsluitingsgronden,
- Faillissement of Surseance van betaling

III.1.3. Technical and professional ability

List and brief description of selection criteria:

- Kerncompetenties

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 31/05/2023 Local time: 23:59

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Dutch

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 01/06/2023 Local time: 00:05

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Rechtbank Den Haag

Postal address: Prins Clauslaan 60

Town: Den Haag

Postal code: 2595 AJ

Country: Netherlands

E-mail: voorlichting.rb.den.haag@rechtspraak.nl

Internet address: <http://www.rechtspraak.nl>

VI.5. Date of dispatch of this notice

18/04/2023