

## 238343-2026 - Competition

Slovenia – Various office equipment and supplies – Skupno javno naročilo za sukcesivno dobavo pisarniškega materiala za potrebe Mestne občine Ljubljana in Mestne knjižnice Ljubljana  
OJ S 68/2026 08/04/2026

Contract or concession notice – standard regime

Supplies

### 1. Buyer

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#### 1.1. Buyer

Official name: MESTNA OBČINA LJUBLJANA

Email: [glavna.pisarna@ljubljana.si](mailto:glavna.pisarna@ljubljana.si)

Legal type of the buyer: Local authority

Activity of the contracting authority: General public services

#### 1.1. Buyer

Official name: MESTNA KNJIŽNICA LJUBLJANA

Email: [info@mklj.si](mailto:info@mklj.si)

Legal type of the buyer: Body governed by public law

Activity of the contracting authority: Recreation, culture and religion

### 2. Procedure

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#### 2.1. Procedure

Title: Skupno javno naročilo za sukcesivno dobavo pisarniškega materiala za potrebe Mestne občine Ljubljana in Mestne knjižnice Ljubljana

Description: Dobava pisarniškega materiala

Procedure identifier: 4d518213-8e50-45ec-9db3-1e7b452d0963

Internal identifier: JN-7560-26-200015

Type of procedure: Open

The procedure is accelerated: no

##### 2.1.1. Purpose

Main nature of the contract: Supplies

Main classification (cpv): 30190000 Various office equipment and supplies

##### 2.1.2. Place of performance

Country subdivision (NUTS): Osrednjeslovenska (SI041)

Country: Slovenia

##### 2.1.4. General information

Legal basis:

Directive 2014/24/EU

##### 2.1.6. Grounds for exclusion

Sources of grounds for exclusion: Procurement Document

### 5. Lot

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#### 5.1. Lot: LOT-0000

Title: Skupno javno naročilo za sukcesivno dobavo pisarniškega materiala za potrebe Mestne občine Ljubljana in Mestne knjižnice Ljubljana  
Description: dobava pisarniškega materiala  
Internal identifier: 422306

#### 5.1.1. Purpose

Main nature of the contract: Supplies

Main classification (cpv): 30190000 Various office equipment and supplies

#### 5.1.2. Place of performance

Country subdivision (NUTS): Osrednjeslovenska (SI041)

Country: Slovenia

#### 5.1.3. Estimated duration

Duration: 4 Years

#### 5.1.6. General information

##### Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

This procurement is also suitable for small and medium-sized enterprises (SMEs): yes

#### 5.1.8. Accessibility criteria

Accessibility criteria for persons with disabilities are not included because the procurement is not intended for use by natural persons

#### 5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

#### 5.1.10. Award criteria

##### Criterion:

Type: Price

Name: Skupna ponudbena cena

Description: skupna ponudbena cena

Category of award weight criterion: Weight (points, exact)

Award criterion number: 80

##### Criterion:

Type: Cost

Name: popust na uradni veleprodajni cenik za pisarniški material izven specifikacije

Description: Popust na uradni veleprodajni cenik za pisarniški material izven specifikacije

Category of award weight criterion: Weight (points, exact)

Award criterion number: 20

#### 5.1.11. Procurement documents

Deadline for requesting additional information: 22/04/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Address of the procurement documents: <https://www.enarocanje.si/api/datoteka/get?id=NDkxNjUxO3JhenBpc25hIGRva3VtZW50YWNpamEgKGspLnppcA>

#### 5.1.12. Terms of procurement

##### Terms of submission:

Electronic submission: Required

Address for submission: [https://ejn.gov.si/ponudba/pages/aktualno/aktualno\\_jnc\\_podrobno.xhtml?zadevald=72002](https://ejn.gov.si/ponudba/pages/aktualno/aktualno_jnc_podrobno.xhtml?zadevald=72002)

Languages in which tenders or requests to participate may be submitted: Slovenian

Electronic catalogue: Not allowed

Variants: Not allowed

Deadline for receipt of tenders: 11/05/2026 12:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Duration during which the tender must remain valid: 4 Months

**Information about public opening:**

Opening date: 11/05/2026 14:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Place: Odpiranje ponudb bo potekalo avtomatično v informacijskem sistemu e-JN dne 11. 5. 2026 in se bo izvedlo ob 14:00 uri na spletnem naslovu <https://ejn.gov.si>.

**Terms of contract:**

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: yes

Electronic payment will be used: yes

**5.1.15. Techniques**

**Framework agreement:**

Framework agreement, without reopening of competition

Maximum number of participants: 1

**Information about the dynamic purchasing system:**

No dynamic purchase system

**5.1.16. Further information, mediation and review**

Review organisation: DRŽAVNA REVIZIJSKA KOMISIJA ZA REVIZIJO POSTOPKOV ODDDAJE JAVNIH NAROČIL

Information about review deadlines: Zakon o pravnem varstvu v postopkih javnega naročanja (Uradni list RS, št. 43/11 s spremembami)

Organisation providing additional information about the procurement procedure: MESTNA OBČINA LJUBLJANA

## 8. Organisations

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**8.1. ORG-0001**

Official name: MESTNA OBČINA LJUBLJANA

Registration number: 5874025000

Postal address: Mestni trg 1

Town: Ljubljana

Postcode: 1000

Country subdivision (NUTS): Osrednjeslovenska (SI041)

Country: Slovenia

Email: [glavna.pisarna@ljubljana.si](mailto:glavna.pisarna@ljubljana.si)

Telephone: 0038613061000

Internet address: <https://www.ljubljana.si/sl/>

**Roles of this organisation:**

Buyer

Group leader

**8.1. ORG-0002**

Official name: MESTNA KNJIŽNICA LJUBLJANA

Registration number: 3336905000

Postal address: Kersnikova ulica 2

Town: Ljubljana

Postcode: 1000

Country subdivision (NUTS): Osrednjeslovenska (SI041)

Country: Slovenia

Email: [info@mklj.si](mailto:info@mklj.si)

Telephone: 0038613085000

Internet address: <http://www.mklj.si/>

**Roles of this organisation:**

Buyer

**8.1. ORG-0003**

Official name: MESTNA OBČINA LJUBLJANA

Registration number: nimat-500

Postal address: Mestni trg 1

Town: Ljubljana

Postcode: 1000

Country subdivision (NUTS): Osrednjeslovenska (SI041)

Country: Slovenia

Email: [glavna.pisarna@ljubljana.si](mailto:glavna.pisarna@ljubljana.si)

Telephone: 038613061000

Internet address: <http://www.ljubljana.si/>

**Roles of this organisation:**

Organisation providing additional information about the procurement procedure

**8.1. ORG-0004**

Official name: DRŽAVNA REVIZIJSKA KOMISIJA ZA REVIZIJO POSTOPKOV ODDDAJE JAVNIH NAROČIL

Registration number: 1332716000

Postal address: Slovenska cesta 54

Town: Ljubljana

Postcode: 1000

Country subdivision (NUTS): Osrednjeslovenska (SI041)

Country: Slovenia

Email: [dkom@dkom.si](mailto:dkom@dkom.si)

Telephone: +38612342800

Internet address: <https://www.dkom.si/>

**Roles of this organisation:**

Review organisation

## Notice information

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Notice identifier/version: de083dfc-276a-41bd-ab48-2f39f8419586 - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice subtype: 16

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