

**UK-Leeds: internal audit services**  
**OJ S 143/2012 27/07/2012**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Yorkshire Housing Limited  
National registration number: IP030443  
Postal address: Dysons Chambers, 12-14 Briggate  
Town: Leeds  
Postal code: LS1 6ER  
Country: United Kingdom  
For the attention of: Gillian Baker  
E-mail: [gill.baker@yorkshirehousing.co.uk](mailto:gill.baker@yorkshirehousing.co.uk)  
Telephone: +44 1138256078  
Fax: +44 1138256996

**Internet address(es):**

General address of the contracting authority: <http://www.yorkshirehousing.co.uk>

**Additional information can be obtained from:**

Official name: Yorkshire Housing Limited  
National registration number: IP030443  
Postal address: Dysons Chambers, 12-14 Briggate  
Town: Leeds  
Postal code: LS1 6ER  
Country: United Kingdom  
For the attention of: Mark Ager  
E-mail: [mark.ager@yorkshirehousing.co.uk](mailto:mark.ager@yorkshirehousing.co.uk)  
Telephone: +44 1138256080  
Fax: +44 1138256996

Internet address: <http://www.yorkshirehousing.co.uk>

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Yorkshire Housing Limited  
National registration number: IP030443  
Postal address: Dysons Chambers, 12-14 Briggate  
Town: Leeds  
Postal code: LS1 6ER  
Country: United Kingdom  
For the attention of: Mark Ager  
E-mail: [mark.ager@yorkshirehousing.co.uk](mailto:mark.ager@yorkshirehousing.co.uk)  
Telephone: +44 1138256080  
Fax: +44 1138256996

Internet address: <http://www.yorkshirehousing.co.uk>

**Tenders or requests to participate must be submitted:** Official name: Yorkshire Housing Limited  
National registration number: IP030443

Postal address: Dysons Chambers, 12-14 Briggate  
Town: Leeds  
Postal code: LS1 6ER  
Country: United Kingdom  
For the attention of: Mark Ager  
E-mail: [mark.ager@yorkshirehousing.co.uk](mailto:mark.ager@yorkshirehousing.co.uk)  
Telephone: +44 1138256080  
Fax: +44 1138256996  
Internet address: <http://www.yorkshirehousing.co.uk>

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Internal audit service.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 9: Accounting, auditing and bookkeeping services

Main site or place of performance: Leeds, West Yorkshire.

NUTS code UKE1 East Yorkshire and Northern Lincolnshire,UKE2 North Yorkshire,UKE3

South Yorkshire,UKE4 West Yorkshire

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

The tender is to appoint a company to provide an internal audit service for a period of about three to five years. Yorkshire Housing is a charitable registered provider that owns more than 14 500 affordable homes throughout Yorkshire and grows every year. We have an annual turnover of 75 000 000 GBP and employ over 700 people.

**II.1.6. CPV code(s)**

79212200 Internal audit services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Estimated value excluding VAT:

Range: between 40 000,00 and 180 000,00 GBP

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

## **II.3. Duration of the contract or time limit for completion**

Start 1.4.2013. Completion 31.3.2016

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

#### **III.2.2. Economic and financial ability**

#### **III.2.3. Technical and professional ability**

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Bidders must be auditors registered with relevant professional bodies.

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 7.9.2012 - 17:00

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

21.9.2012 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 21.9.2012 - 12:01

Place:

Dysons Chambers, 12-14 Briggate, Leeds.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: In accordance with Yorkshire Housing Limited's contract standing orders.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Royal Courts of Justice

Postal address: Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079476000

**Body responsible for mediation procedures**

Official name: Royal Courts of Justice

Postal address: Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079476000

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Royal Courts of Justice

Postal address: Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079476000

**VI.5. Date of dispatch of this notice**

25.7.2012