

**Poland-Warsaw: Support actions to EDICs and EDCs: social media monitoring and creation of its content — PO/2015-15/WAR**

OJ S 131/2015 10/07/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, Directorate-General for Communication, Representation in Poland

Postal address: Centrum Jasna, ul. Jasna 14/16a

Town: Warsaw

Postal code: 00-041

Country: Poland

For the attention of: Ewa Synowiec

E-mail: [comm-rep-waw-procurement@ec.europa.eu](mailto:comm-rep-waw-procurement@ec.europa.eu)

Telephone: +48 225568989

**Internet address(es):**

General address of the contracting authority: [http://ec.europa.eu/polska/index\\_pl.htm](http://ec.europa.eu/polska/index_pl.htm)

Electronic access to information: [http://ec.europa.eu/polska/possibilities\\_for\\_funding/tenders/index\\_pl.htm](http://ec.europa.eu/polska/possibilities_for_funding/tenders/index_pl.htm)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

European institution/agency or international organisation

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Support actions to EDICs and EDCs: social media monitoring and creation of its content — PO /2015-15/WAR.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

Main site or place of performance: Contractor's premises.

NUTS code PL Polska

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

The subject of the contract is to provide EDICs (Europe direct information centres) and EDCs (European documentation centres) with a range of support actions in terms of social media monitoring and creation of its content.

**II.1.6. CPV code(s)**

79400000 Business and management consultancy and related services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Maximum 120 000 EUR over 4 years.

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 3

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

**II.3. Duration of the contract or time limit for completion**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Please refer to the tender specifications.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Please refer to the tender specifications.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:  
Please refer to the tender specifications.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

PO/2015-15/WAR.

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

26.8.2015 - 16:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Any EU official language

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 2.9.2015 - 11:00

Place:

Centrum Jasna, ul. Jasna 14/16a, 00-041 Warsaw, POLAND.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Representatives of the tenderers and of the European Commission.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

All documentation of this call for tenders, including any additional information during the procedure is published at the following Internet address: [http://ec.europa.eu/polska/possibilities\\_for\\_funding/tenders/index\\_pl.htm](http://ec.europa.eu/polska/possibilities_for_funding/tenders/index_pl.htm)

Tenderers should consult this site regularly, as additional information may be published at any time during the procedure.

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Court of Justice of the European Union

Postal address: boulevard Konrad Adenauer, Kirchberg

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [cfi.registry@curia.europa.eu](mailto:cfi.registry@curia.europa.eu)

Telephone: +352 4303-1

Fax: +352 4303-2600

Internet address: <http://curia.europa.eu>

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

29.6.2015